



ST. JOHN

THE BAPTIST PARISH

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COMMUNITY SERVICE LITTER ABATEMENT PROGRAM GUIDELINES

The following is a step-by-step process for the Community Service Litter Abatement Program:

1. Offender is assigned community service by the 40th Judicial District Court
2. Probation Officer (Melanie Stein) provides Offender with Community Service Referral
3. Offender registers with the Community Service Coordinator and completes Community Service Registration/Documentation Form
4. Community Service Coordinator provides Offender with the Litter Abatement Schedule
5. Offender schedules community service days with Community Service Coordinator
6. Offender signs General Release and provides copy of driver's license
7. Offender reports to Community Service Coordinator as scheduled and completes sign-in process
8. Community Service Coordinator signs Community Service Litter Abatement Program Sign-in Sheet
9. Community Service Coordinator completes and signs Registration/Documentation Form
10. Community Service Coordinator provides copy of Registration/Documentation Form to Probation Officer