

SECTION 001000 - ADVERTISEMENT FOR BIDS

St. John the Baptist Parish Council (herein referred to as the “Owner”)

Sealed bids shall be received by the Owner for the construction of the project described as follows:

**St. John Westbank Senior Citizens Center
LA Hwy. 18, Edgard, Louisiana**

This WORK includes furnishing all labor, materials and equipment for the construction of a new building and all associated site work.

Bids shall be addressed to the St. John the Baptist Parish Council and delivered to the receptionist at the Parish President’s Office in the Percy Hebert Building, 1801 West Airline Hwy., LaPlace, LA not later than **2:45 o’clock P. M. on May 3, 2016. Bid envelope shall be marked “Sealed Bid – St. John Westbank Senior Citizens Center” and include the Company Name, Address, and License Number.** Any bids received after the specified time and date will not be considered. The sealed bids will be publicly opened and read aloud at 3:00 o’clock P. M. that same date in the St. John the Baptist Parish Joel S. McTopy Council Chambers located at 1801 West Airline Hwy. LaPlace, LA.

The Instructions to Bidders, Form of Bid Proposal, Form of Contract, Plans, Specifications and Forms of Bid Bond, Performance Bond, insurance and other contract documents may be examined at the office of Duplantis Design Group, PC, 314 East Bayou Road, Thibodaux, LA 70360. A CD of electronic files may be obtained at that office at no charge. Details may be viewed and electronic bids are being accepted at www.centralbidding.com. Bid documents are also available for viewing on www.sjbparish.com. In accordance with Public Bid Law, Prime bidders shall obtain an original set of electronic or paper bidding documents from the Architect’s office.

The Owner reserves the right to accept or reject any and all bids and to waive any irregularities or informalities incidental thereto, and to accept any bid, which the Owner feels, serves their best interest. Such action will be in accordance with Title 38 of the Louisiana Revised Statutes.

Bids shall be received from Bidders only on the Bid Form in the Bidding Documents which is issued to him in his name, as provided in the Louisiana Revised Statutes R.S. 37:2162(b). A single bid shall be submitted for all portions of the Contract Work.

Each Bidder must deposit with his/her bid, security in the amount equal to five percent (5%) of the total bid in the form of a certified check, cashier’s check or bid bond.

All bidders must show proof that he/she is licensed in the State of Louisiana under the classification of “Building Construction”. ***Contractor’s license number must appear on the face of the sealed envelope containing the bid.***

*St. John the Baptist Parish Council, being a government agency, is exempt from all sales tax. The vendor awarded the contract will be provided documentation to support their tax free purchases for this project. Therefore, **the amount of the bid should contain no sales tax.***

The successful bidder will be required to furnish a Performance and Payment Bond written by a company licensed to do business in Louisiana, in the amount equal to one hundred percent (100%) of the contract price. Certificates of Insurance will also be required as specified in the bid package.

A Mandatory Pre-bid Conference will be held at 10:00 a.m., April 14, 2016, at the St. John the Baptist Parish Joel S. McTopy Council Chambers located at 1801 West Airline Hwy. LaPlace, LA. The architect shall pass around a sign-in sheet prior to beginning the formal presentation. The sign-in sheet shall have an area to fill in the name, company represented, email address, and indication of prime bidder for contractor bidding. The sign-in sheet shall be collected by the architect prior to the commencement of the presentation and shall announce that the contractors shall be expected to stay for the entire meeting.

No bidder may withdraw his/her bid within forty-five (45) days after the actual date of opening thereof.

The Contractor shall begin mobilization and procurement of necessary materials within ten (10) working days of the receipt of the Notice to Proceed.

Any person with disabilities requiring Special Accommodation must contact The St. John the Baptist Parish Council Office at (985) 652-9569 no later than seven (7) days prior to bid opening. Participation by minority and female owned business, as well as businesses located in this Parish is encouraged.

Equal Opportunity in Employment: All qualified applicants will receive consideration for employment without regard for race, color, religion, sex, or national origin. Bidders on this work will be required to comply with the President's Executive Order No. 11246, as amended. The requirements for bidders and contractors under this order are explained in the specifications.

The Attention of Bidders is called particularly to the requirements for conditions of employment to be observed and minimum wage rates to be paid under the Contract, Section 3, Segregated Facilities, Section 109, Executive Order 11246, and all applicable laws and regulations of the Federal government and State of Louisiana and bonding and insurance requirements.

ST. JOHN THE BAPTIST PARISH COUNCIL

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