

**ST. JOHN THE BAPTIST PARISH COUNCIL
SPECIFICATIONS FOR FUEL REQUIREMENTS
Contract Period January 1, 2019 – December 31, 2019**

St. John the Baptist Parish Council proposes to purchase annually the following approximate quantities:

UNLEADED GASOLINE (REGULAR)(Non-Ethanol) - 60,000 GALLONS
LOW SULFUR DIESEL FUEL (ON ROAD) - 25,000 GALLONS
HIGH SULFUR DIESEL FUEL (OFF ROAD) - 40,000 GALLONS

Bids must be delivered to the St. John Parish President's Receptionist's desk prior to **2:45 p.m., November 27, 2018**. **All bids shall be sealed and marked clearly on the outside of the envelope "Bid for 2019 Fuel Requirements."**

Items will be awarded individually. Pricing is to be per gallon, based on markup over rack price to supplier. Only La. State Tax and UST Fee surcharges will be allowed. Terminal location and brand bid are to be indicated.

Fuel is to be delivered on a regular basis via supplier's truck, FOB delivery site to 1801 West Airline Hwy., LaPlace, LA or Hwy 18, Edgard, LA or St. John Airport, Reserve, LA and to other parish locations when required in a pre-emergency or emergency situation.

Submission of bid indicates the supplier will maintain adequate inventory and is capable of delivering fuel in needed quantities to parish locations in a pre-emergency or emergency situation and will fill orders at such times including nights, weekends and holidays.

Regular deliveries are to be made Monday through Friday between 7:00 AM and 3:00 PM. Miscellaneous emergency*, night, weekend, and holiday deliveries, if required, will be handled as exceptions. * When no "State-of-emergency" has been declared.

Billing is to be submitted monthly. Evidence of actual rack price on day of delivery is to be furnished with each invoice.

BID FORM – 2019 Fuel Requirements

<u>BID ITEM</u>	Markup Over Rack Price	Terminal Location	Vendor Brand Bid
<u>UNLEADED GASOLINE (REGULAR) Est. 52,000 gals to LaPlace – 8,000 gals to Edgard</u>			
<u>LOW SULFUR DIESEL FUEL (ON ROAD) Est. 25,000 gals to LaPlace</u>			
<u>HIGH SULFUR DIESEL FUEL (OFF ROAD) Est. 37,000 gals to LaPlace – 3,000 gals to Edgard</u>			

Equipment at LaPlace Delivery Location

- 4000 Gallon – Regular gasoline tank (in ground tank)
- 1000 Gallon – On Road diesel tank
- 500 Gallon – Off Road diesel tank
- 500 Gallon – Off Road diesel tank truck

Equipment at Edgard Delivery Location

- 1000 Gallon – Regular gasoline tank
- 500 Gallon – Off Road diesel tank

Vendor Name

Vendor Signature & Title

Vendor Address

Vendor Phone & Fax number

Vendor Email Address