

RE - ADVERTISEMENT FOR BIDS

**ST. JOHN THE BAPTIST PARISH
WATER METER READING AND BILLING SYSTEM PROJECT**

Sealed bids will be received by the **St. John the Baptist Parish** (herein referred to as “Owner”) in the Government Complex Building, 1811 W. Airline Highway, LaPlace, LA 70068, at the receptionist’s desk, until **2:45 p.m., Thursday, April 4, 2019** for the following project:

**St. John the Baptist Parish
Water Meter Reading and Billing System Project**

Proposals shall be addressed to the St. John the Baptist Parish Council and delivered to the receptionist at St. John the Baptist Parish located at 1811 W. Airline Highway, LaPlace, LA 70068 and delivered no later than **2:45 p.m. on Thursday, April 4, 2019** designated as “**Sealed Bid – St. John the Baptist Parish Water Meter Reading and Billing System Project.**” Any bids received after the specified time and date will not be considered. The sealed bids will be publicly opened and read aloud at **3:00 o’clock p.m. on Thursday, April 4, 2019** in the St. John the Baptist Parish Government Complex Council Chambers located at 1811 W. Airline Highway, LaPlace, LA 70068.

Bids must be submitted on the proper form. Each bid shall be enclosed in a sealed envelope showing the name, address, and license number of the bidder and clearly marked “**Sealed Bid - St. John the Baptist Parish Water Meter Reading and Billing System Project**”. Vendors may submit electronic bids with no fee for submission by using **Central Bidding**, www.centralbidding.com.

The Bidding Documents (including specifications) may be examined at the office of **Digital Engineering and Imaging, Inc. located at 527 W. Esplanade Ave., Kenner, LA 70065**. Copies may be obtained at that office upon payment of **\$100.00** which constitutes the cost of reproduction and handling and is non-refundable. Details may be viewed, and electronic bids are being accepted at www.centralbidding.com. All Bid Documents and Specifications may also be viewed at the Parish website, www.sjbparish.com.

A **Mandatory** Pre-bid meeting to be held at 1811 W. Airline Hwy., LaPlace LA 70068 in the Government Complex Council Chambers on the **Friday, March 15, 2019 at 9:00 A.M.** All questions should be directed to Jean Stewart, Director of Purchasing and Procurement via email to j.stewart@stjohn-la.gov and/or Janice Gauthier at j.gauthier@stjohn-la.gov.

The Owner reserves the right to accept or reject any and all bids and to waive any irregularities or informalities incidental thereto, and to accept any bid, which the Owner feels, serves their best interest. Such actions shall be in accordance with Louisiana R.S. 38:2214.

The Owner requires that each bidder attach to his bid a certified check, cashier's check, or bid bond equivalent to 5% of the total bid as evidence of good faith of the bidder. Sureties used for obtaining bonds must appear as acceptable on the U. S. Department of the Treasury' Circular 570.

All Bidders must show proof that he/she is licensed in the State of Louisiana under the classification of **“Municipal and Public Works Construction” OR “Telecommunications”**. **Contractor's License number must appear on the face of the sealed envelope containing the bid.**

St. John the Baptist Parish, being a government agency, is exempt from all sales tax. The bidder awarded the contract will be provided documentation to support their tax free purchases for this project. Therefore, **the amount you bid should contain no sales tax.**

No bidder may withdraw his/her bid within forty-five (45) days after the actual date of the opening thereof except as provided by law.

The Contractor shall begin mobilization and procurement of necessary materials within ten (10) working days of the receipt of the Notice to Proceed.

The Attention of Bidders is called particularly to the requirements for conditions of employment to be observed and minimum wage rates to be paid under the Contract, Section 3, Segregated Facilities, Section 109, Executive Order 11246, and all applicable laws and regulations of the Federal government and State of Louisiana and bonding and insurance requirements.

Equal Opportunity in Employment: All qualified applicants will receive consideration for employment without regard for race, color, religion, sex, or national origin. Bidders on this work will be required to comply with the President's Executive Order No. 11246, as amended. The requirements for bidders and contractors under this order are explained in the specifications.

If the contract is to be awarded, it will be awarded to the lowest, responsive, and responsible Bidder whose evaluation by Owner indicates to Owner that the award will be in the best interests of the Project.

Any person with disabilities requiring Special Accommodation must contact St. John the Baptist Parish at **(985) 652-9569** no later than seven (7) days prior to bid opening. Participation by minority and female owned business, as well as businesses located in this Parish is encouraged.

ST. JOHN THE BAPTIST PARISH
Natalie Robottom, Parish President

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