

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
MONDAY, JANUARY 11TH, 2016
CHAIRMAN MICHAEL WRIGHT
VICE CHAIR MARVIN PERRILLOUX

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the Edgard Courthouse, Edgard, Louisiana on Monday, January 11, 2016, at Noon.

CALL TO ORDER:

PRESENT AT ROLL CALL: Larry Sorapuru, Jr., Councilman-at-Large, Div. A, Kurt Becnel, Councilman District I, Julia Remonet, Councilwoman District II, Lennix Madere, Councilman District III, Michael Wright, Councilman District V, Marvin Perrilloux, Councilman District IV, Larry Snyder, Councilman District VI, Buddy Boe, Councilman District VII, Jaclyn Hotard, Councilwoman-at-Large, Div. B

ABSENT: None

Councilman Becnel led the Prayer. Councilman Boe led the Pledge.

Legal Counsel Bridget Dinvaut, District Attorney, Jeff Perilloux and Keith Green, Jr. were present.

COUNCIL - SELECTION OF OFFICERS

Councilwoman Hotard stated, *"Thank you. At this time I'd like to offer a motion that we select Councilman Marvin Perrilloux as our Council Chairman and Councilman Michael Wright as our Council Vice-Chairman, that's my motion."*

Councilman Snyder asked, *"Can I also offer a motion or someone to have that position?"*

Councilman Wright stated, *"You can offer a substitute."*

Councilman Snyder stated, *"Thank you."*

MOTION: Councilwoman Hotard moved and Councilman Boe seconded the motion to nominate Councilman Perrilloux as the Chairman of the Council and Councilman Wright as the Vice-Chairman of the Council. The motion passed unanimously.

Councilman Perrilloux stated, *"I'd like to thank my Council for entrusting me to be the Chairman for 2016, so thank you all. And at this time, I'd like to get a motion for our Finance Director and Vice."*

Councilman Wright stated, *"Mr. Chairman I would like to make a motion to select Ms. Jaclyn Hotard for Finance Chair and Mr. Lennix Madere for Vice-Chair."*

Councilman Perrilloux stated, *"You heard the motion from Councilman Wright, Jaclyn Hotard as Finance Chair, Mr. Madere as Vice, do I get a second? Second Mr. Sorapuru, any discussion? Please use your lights."*

Councilman Perrilloux stated, *"Congratulations to Ms. Hotard and Mr. Madere."*

MOTION: Councilman Wright moved and Councilman Sorapuru seconded the motion to nominate Councilwoman Hotard as the Chairman of the Finance Committee and Councilman Madere as the Vice-Chairman of the Finance Committee. The motion passed unanimously.

PARISH PRESIDENT - CONFIRMATION OF DEPARTMENT DIRECTORS SUCCESSION OF OFFICERS

Presidential Appointments: Chief Administrative Assistant (Officer) - Laverne Saulny; Chief Financial Officer - Vince Lucia

Natalie Robottom stated, "Good morning. I think you just received a printed copy of what was emailed this weekend. But I'm pleased to announce my two appointments are: Chief Administrative Assistant or Officer, Miss Laverne Saulny and Chief Financial Officer will remain Mr. Vince Lucia. With regard to the Presidential Appointments requiring confirmation, all of them have been involved in their departments progressed to some degree and are familiar with both federal, parish state policies and procedure and I humbly request your support of my administrative team. And that team includes: please stand as I call your name. Director of Communications - Baileigh Helm, Director of Economic Development - Torri Buckles, Director of Health and Human Services - Rhonda Lemons, Director of Human Resources - Nykya Freemont, Director of Parks and Recreation - Kerry Watkins, Director of Planning and Zoning - Alexandra Carter, Director of Public Safety - Jobe Boucvalt, Director of Public Works - Brian Nunes, Director of Utilities - Blake Fogleman, The Director of Purchasing and Procurement is vacant at this time. I respectfully request confirmation of these appointments as a group."

Councilman Perrilloux stated, "You heard from Parish President Robottom on her recommendations for Director, can I get a motion?"

Councilman Snyder asked, "Yes. Legal is that ok to do it that way?"

Jeff Perilloux asked, "All at once?"

Councilman Snyder stated, "Yes. Because I thought I asked that question 4 years ago thank you. Alright, I just thought I asked that same question 4 years ago, can we do it all at one time and I was told individually, we did them individually if I'm not mistaken but if legal says its ok."

Bridget Dinvaut, District Attorney stated, "You can verbally englobo, but if you'd like to vote on them separately, you can."

Councilman Snyder stated, "Okay that's fine."

Councilman Boe stated, "Mr. Chairman, can we confirm with Mr. Madere it was a motion to approve englobo, correct? Thank you."

MOTION: Councilman Madere moved and Councilwoman Hotard seconded the motion to confirm the presidential recommendations for the following directors: Director of Communications - Baileigh Helm, Director of Economic Development - Torri Buckles, Director of Health and Human Services - Rhonda Lemons, Director of Human Resources - Nykya Freemont, Director of Parks and Recreation - Kerry Watkins, Director of Planning and Zoning - Alexandra Carter, Director of Public Safety -

Jobe Boucvalt, Director of Public Works - Brian Nunes, Director of Utilities - Blake Fogleman. The motion passed unanimously.

Natalie Robottom stated, "Thank you very much."

Councilman Perrilloux stated, "Congratulations to you Directors."

SUCCESSION OF OFFICE

Councilman Perrilloux stated, "The line of succession to the Parish President will be the Chief Administrative Assistant followed in order by the Chief Financial Officer, the Director of Emergency Preparedness, Councilmember-at-Large in order of seniority, followed by individual district council members by seniority in the local governing authority."

MOTION: Councilman Wright moved and Councilman Boe seconded the motion to accept the Successions of Office. The motion passed unanimously.

Natalie Robottom stated, "Thank you very much. At this time I think Ms. Saulny just has a couple of words for you and then I know it's a fairly long agenda but I think it's very simple items and they're urgent so we asked that we try to address the ones that were placed on here because they are time sensitive. Ms. Saulny."

Laverne Saulny stated, "Good afternoon and thank you Madam President. I am extremely honored and humbled and grateful, to the appointment as Chief Administrative Officer for St. John the Baptist Parish. I sincerely thank the parish president for her confidence in me and the staff and the council for their support. I'm looking forward to working with the parish president, the council and the administrative team to build upon pasted successes and progress, while continuing to move St. John Parish forward and again, thank you so much for this opportunity. I'm looking forward to working with each and every one of you again. Thank you!"

Councilman Perrilloux stated, "Thank you, we're looking forward to having you. Thank you!"

CONSENT AGENDA

Items: Approval of Minutes - December 22nd, 2015, Regular Meeting; Parade Permit - Krewe DuMonde - Sunday, February 7th, 2016 beginning at 11:00 AM; Permit Approval - Bethlehem Missionary & New Pilgrim Baptist Church - Martin Luther King, Jr. Day March and Rally Monday, January 18th, 2016 at 8:00 AM; Permit Approval - WSJ Civic Association - Martin Luther King, Jr. Day March and Memorial Program - Monday, January 18th, 2016 beginning at Noon; Councilman Sorapura - Appointment of Craig Mollere to the Utility Board; Natalie Robottom - Re-appointment of Iona Holloway, Carey Gauff and Darryl Klibert to the Housing Authority Board; Natalie Robottom - Appointment of Karla Lee to the Housing Authority Board to replace Stella Borne.

MOTION: Councilman Becnel moved and Councilman Madere seconded the motion to approve the consent agenda consisting of Approval of Minutes December 22nd, 2015, Regular Meeting; Parade Permit - Krewe DuMonde - Sunday, February 7th, 2016 beginning at 11:00 AM; Permit Approval - Bethlehem Missionary & New Pilgrim Baptist Church - Martin Luther King, Jr. Day March and Rally Monday, January

18th, 2016 at 8:00 AM; Permit Approval - WSJ Civic Association - Martin Luther King, Jr. Day March and Memorial Program - Monday, January 18th, 2016 beginning at Noon; Councilman Sorapuru - Appointment of Craig Mollere to the Utility Board; Natalie Robottom - Re-appointment of Iona Holloway, Carey Gauff and Darryl Klibert to the Housing Authority Board; Natalie Robottom - Appointment of Karla Lee to the Housing Authority Board to replace Stella Borne. The motion passed unanimously.

PUBLIC HEARING ON ORDINANCES:

15-63 An ordinance to amend Sec. 30-25 of the St. John the Baptist Parish Code of Ordinance by adding the following: Graffiti (M. Perrilloux)

MOTION: Councilman Boe moved and Councilman Madere seconded the motion to approve Ordinance 15-63. The motion passed with unanimously.

15-64 An ordinance approving a family re-subdivision of portions of the Jacques Vicknair, Jourdan Vicknair, and the Fernand & Paul Reine Tracts into lots 1A, 2A & 3A of the Del Persinger Subdivision, situated in Sections 22 & 74, T-11-S, R-7-E, LaPlace, St. John the Baptist Parish, Louisiana (N. Robottom) (PZS-15-1131)

MOTION: Councilwoman Hotard moved and Councilwoman Remonet seconded the motion to approve Ordinance 15-64. The motion passed unanimously.

15-65 An ordinance approving an amendment to the official zoning map of St. John the Baptist Parish, to change the zoning of Lot 2A & a portion of Lot 3A of the Del Persinger Subdivision from the Commercial Three (C-3) to the Residential One (R-1) zoning District, situated in Sections 22 & 74, T-11-S, R-7-E, LaPlace, St. John the Baptist Parish, Louisiana (N. Robottom) (PZR-15-1045)

MOTION: Councilman Snyder moved and Councilwoman Hotard seconded the motion to approve Ordinance 15-65. The motion passed unanimously.

NEW BUSINESS:

Natalie Robottom - Resolution - R16-01 - A resolution ordering and calling a special election to be held in the Parish of St. John the Baptist, State of Louisiana, to authorize the renewal of special taxes therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith

Natalie Robottom stated, *"This election is for renewal of the Library and Health Unit special tax and Administration recommends approval."*

MOTION: Councilman Madere moved and Councilman Sorapuru seconded the motion to approve Resolution R16-01. A resolution ordering and calling a special election to be held in the Parish of St. John the Baptist, State of Louisiana, to authorize the renewal of special taxes therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith. The motion passed unanimously.

Natalie Robottom - Resolution - R16-02 - A resolution authorizing Submission of a proposal for the 2016-2017 Citizens' Institute on Rural Design (CIRD) grant

Natalie Robottom stated, "This grant would provide funding and technical assistance for expertise to solve design challenges for a rail depot in St. John the Baptist Parish. Administration recommends approval."

MOTION: Councilman Boe moved and Councilwoman Remondet seconded the motion to approve Resolution R16-02. A resolution authorizing Submission of a proposal for the 2016-2017 Citizens' Institute on Rural Design (CIRD) grant. The motion passed unanimously.

Natalie Robottom - Resolution - R16-03 - A resolution authorizing and approving a grant agreement between St. John the Baptist Parish and the Louisiana Housing Corporation for administration of the Low-income Home Energy Assistance Program (LIHEAP) for the grant October 1, 2015 - September 30, 2017, and further authorizing the Parish President to execute all documents related thereto

Natalie Robottom stated, "This is an annual requirement to obtain funding through LIHEAP. Administration recommends approval."

MOTION: Councilman Madere moved and Councilman Snyder seconded the motion to approve Resolution R16-03. A resolution authorizing and approving a grant agreement between St. John the Baptist Parish and the Louisiana Housing Corporation for administration of the Low-income Home Energy Assistance Program (LIHEAP) for the grant October 1, 2015 - September 30, 2017, and further authorizing the Parish President to execute all documents related thereto. The motion passed unanimously.

Natalie Robottom - Resolution - R16-04 - A resolution naming the check signers for the Parish of St. John the Baptist

Natalie Robottom stated, "Administration recommends approval of the following check signers: Natalie Robottom, Laverne Saulny and Vince Lucia."

MOTION: Councilman Boe moved and Councilwoman Remondet seconded the motion to approve Resolution R16-04. A resolution naming the check signers for the Parish of St. John the Baptist. The motion passed unanimously.

Laverne Saulny - Bid Award - 2016 Culverts

Laverne Saulny stated, "Good afternoon again. Bids were opened on January 5, 2015 and because of the number of items included, we ask that you refer to the Bid Tab Sheet in your booklet. Bids were received from the following companies: Coastal Culvert & Supply Company; HD Supply Waterworks, Quality Sitework Materials; Southern Pipe & Supply; Cimsco, Inc. and Building Specialties Company. Administration requests authorization to take these bids under advisement."

MOTION: Councilman Snyder moved and Councilwoman Hotard seconded the motion to take the bids for 2016 Culverts from Coastal Culvert & Supply Company, HD Supply Waterworks, Quality Sitework Materials, Southern Pipe & Supply, Cimsco, Inc. and Building Specialties Company. The motion passed unanimously.

Laverne Saulny - Bid Award - West Bank Sidewalk Repairs

Lavern Saulny stated, "Bids were opened on January 5, 2015 from the following companies: LA Contracting Enterprises in the amount of \$162,750.00; Poret Construction in the amount of \$220,150.00; Vinson Enterprises, LLC in the amount of \$423,734.15; Roubion Roads & Street, LLC in the amount of \$195,000.00; M. Natal Contractor in the amount of \$546,800.00; The Luster Group, LLC in the amount of \$153,000.00. Administration requests authorization to take these bids under advisement."

MOTION: Councilman Madere moved and Councilman Becnel seconded the motion to take the bids for the West Bank Sandwalk Repairs from LA Contracting Enterprises - \$162,750.00, Foret Construction - \$220,150.00, Vinson Enterprises, LLC - \$423,734.15, Roubion Roads & Streets, LLC - \$195,000.00, M. Natal Contractor - \$546,800.00, The Luster Group, LLC - \$153,000.00 under advisement. The motion passed unanimously.

Laverne Saulney stated, "I'm sorry we have a slight correction. The bids were actually opened on instead of 2015, it was 2016. I'm sorry. On them both, on the Culvert as well as the West Bank Sidewalks."

Blake Fogleman - Authorization to execute the final change order with Sealevel Construction, Inc. for the UV Light Disinfection Assembly at the Lions Water Treatment Plant

Blake Fogleman stated, "This final change order in the amount of \$24,138.24 is for additional cooling lines, electrical work, flow meter controls, and a 12" hot tap valve as recommended by the design and parish engineer C.J. Savoie. Administration recommends approval."

Councilman Snyder asked, "You said this was recommended. Who did the design for that the first time?"

Blake Fogleman stated, "Savoie Engineering."

Councilman Snyder asked, "What caused this to come up now?"

Blake Fogleman stated, "It was field changes and construction, you know once we got into the underground in the plant itself, everything was designed on based on drawings or old drawings that we had. Once we got in the field there were some slight modifications that needed to happen to ensure that we could complete the project."

Councilman Snyder stated, "That's good. I think you and I talked about some a pre-work being done on that building also because of some of the underground stuff that's there, keep that in mind Blake, okay buddy, thank you."

Blake Fogleman stated, "Yes sir."

MOTION: Councilman Boe moved and Councilman Wright seconded the motion to grant administration authorization to execute the final change order with Sealevel Construction, Inc. for the UV Light Disinfection Assembly at the Lions Water Treatment Plant. The motion passed unanimously.

DEPARTMENT/ENGINEER REPORTS:

There was no reports at this time.

Larry Snyder - (Carry Over 10-13-14) Discussion Lions Water Plant Phase VIII design

The above item will be carried over to the next agenda.

Lennix Madere - (Carry Over 7-14-15) Update on drainage issues Hickory Street

The above item will be carried over to the next agenda.

Larry Snyder - (Carry Over 8-25-15) Discussion - Creation of new position/job description

The above item will be carried over to the next agenda.

Lennix Madere - (Carry Over 10-27-15) Road concerns in District III

The above item will be carried over to the next agenda.

Larry Snyder - (Carry Over 11-10-15) Update on the CDBG Funding - Hurricane Isaac Projects

The above item will be carried over to the next agenda.

Lennix Madere - (Carry Over 12-22-15) Projected startup date for drainage project in District III

The above item will be carried over to the next agenda.

Lennix Madere - (Carry Over 12-22-15) Update on grass cutting and cleaning along the railroads

The above item will be carried over to the next agenda.

OLD BUSINESS:

There was no old business.

There was no executive session.

EXECUTIVE SESSION:

Elaine Young et al v. St. John the Baptist Parish, et al., Case No. 63108, Division "B" of the 40th Judicial District Court for St. John the Baptist Parish

St. John the Baptist Parish vs. R Bend Estates II, L.L.C. Pierre F. Gaudin, John Treme - Civil Action No. 15-4951 E (1)

Lennix Madere - Update and concerns regarding home on E. 30th Street - regarding health and safety conditions

Larry Snyder - Hurricane Preparation plans

Larry Snyder - Building at Cambridge and Airline Hwy. graffiti removal

Parish Buildings - Security

Water bill issues - 133 Beechgrove, Reserve, LA

Lennix Madere - St. John the Baptist Parish vs. Myrtle F. Victor, Roba Inc. and Adair Asset Management, LLC, 40th JDC, #63827

Lennix Madere - Water bills - amoeba update

Water District #1 System issues/State DHH order

Any and all pending legal matters

INTRODUCTION OF ORDINANCES:

There were no ordinances to be introduced at this time.

PRESIDENT'S REPORT:

Council Chair, council members, elected officials, and citizens of St. John Parish - As I said earlier, it is an honor and privilege to stand before you re-elected as your parish president and I will not take this privilege lightly. To all who have reached out to me, called, texted, sent a message through Facebook or tried to call me with congratulations - thank you for your overwhelming support and encouragement. Before going any further, I want to again thank my family for standing by me through the ups and downs, struggles, good times and bad times. I thank the many faith-based leaders in our parish that supported me and prayed for me. I'd like to thank the Council Members for taking time from their busy schedules last week to meet with me and discuss future plans and needs. I want to specifically acknowledge the support and cooperation of my administration and the council since my re-election and hope to continue working together and moving forward in this new term. Your service to the people of St. John will only make our Parish bigger, better and stronger. To the employees, who are the backbone of government, I look forward to continuing our working relationship and pledge to support you as we strive to meet the parish's needs. I'd like to thank my outgoing administrative staff Ms. Paige Falgoust and Mr. Mike Coburn for their service to the parish and wish them the best of luck in their future endeavors. Again, I want to thank the community for their trust and support in my leadership for the next four years. My administrative team will continue serving the citizens of this parish with honesty, integrity and transparency. They will continue working hard to make St. John a better place to live and work. All bond and capital projects remain on schedule to address the wishes of our residents and the need for infrastructure improvements. These projects are being completed with efficiency and fiscal responsibility. Additionally, our parks are being improved and our senior citizen centers and other facilities are being upgraded. But it does not stop here. We remain steadfast in the great progress we have made and I assure you, there will be more progress to come. I look forward to working cooperatively in the next four years with everyone and encourage our residents to become engaged and attend public meetings to express concerns and ask questions. Thank you to everyone who attended today and please join us for a brief reception following the meeting at

the Westbank Community Center. An Inaugural Gala is scheduled for tonight, January 11, 6:00 pm, at the St. John Community Center in LaPlace - Cocktail attire suggested. Thank you again.

ADJOURNMENT:

At 12:22 PM, Councilman Madere moved and Councilman Wright seconded the motion to adjourn. The motion passed unanimously.

/s/Michael Wright
COUNCIL CHAIRMAN

/s/Jackie Landeche
Council Secretary