

**FINANCE COMMITTEE MINUTES**  
**MARCH 10<sup>th</sup>, 2015**  
**Chairman Lennix Madere**  
**Vice-Chairman Cheryl Millet**

Members: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Ranney Wilson, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Cheryl Millet

**PRESENT:** Larry Snyder, Lucien Gauff, Art Smith, Michael Wright, Ranney Wilson, Jaclyn Hotard and Marvin Perrilloux

**ABSENT:** Lennix Madere and Cheryl Millet

**BID OPENING REPORT/AWARDS:**

**Kia Price - Bid Opening - Grappler Truck**

*Kia Price stated, "Today we opened bids for the Grappler Truck. There was one bid from River City Hydraulics out of Baton Rouge, La in the amount of \$139,994.00. The administration asks that we take this under advisement."*

**MOTION:** Councilman Snyder moved and Councilman Wilson seconded the motion to take the one bid for the Grappler Truck under advisement. The motion passed with Councilwoman Millet and Councilman Madere absent.

**Kia Price - Bid Opening - 18 Wheeler (cab) and Low Boy Trailer**

*Kia Price stated, "Today we opened bids for the 18 Wheeler (cab) and Low Boy Trailer. There were two bidders Parish Truck Sales out of St. Rose, La - 18-Wheeler - \$112,228.00 and Low-Boy Trailer - \$46,525.00 and ITA Truck Sales and Service out of Harahan, LA - 18-Wheeler - \$107,070.76 and Low-Boy Trailer - \$46,625.00. The administration requests that we take these under advisement."*

**MOTION:** Councilman Snyder moved and Councilman Wilson seconded the motion to take the bids for the 18 Wheeler (cab) and Low Boy Trailer under advisement. The motion passed with Councilwoman Millet and Councilman Madere absent.

**Natalie Robottom - (Tabled 2-24-15) Authorization to go out for bids for the St. John Recreational Improvements Project**

**MOTION:** Councilman Smith moved and Councilman Perrilloux seconded the motion to remove the above mentioned item from the table. The motion passed with Councilwoman Millet and Councilman Madere absent.

*Natalie Robottom stated, "Plans for the Recreational Improvement Project have been reviewed and amended based on input from all stakeholders. It is a comprehensive plan that includes improvements at all facilities with a construction amount of approximately \$2.5 million. Administration recommends approval to advertise for bids so the work can begin."*

**MOTION:** Councilwoman Hotard moved and Councilman Gauff seconded the motion to grant administration authorization to go out for bids for the St. John Recreational Improvements Project. The motion passed with Councilwoman Millet and Councilman Madere absent.

**Larry Snyder - Recreation enrollment fees reduction**

Mike Coburn stated, "Administration requests an informational meeting with interested Council members to discuss recreational programs, policies, fees and revenue generating options before taking action on this item. Additionally, this meeting may be helpful to the Council as they conduct a comprehensive review of the Code of Ordinances, Chapter 30, Article II, Sections 30-22 through 30-40 to address Parks and Recreation. All fees can be addressed at that time."

**Kia Price/Raymond Goodman - Authorization to advertise for bids for water meters and registers for the meter reading system**

Kia Price stated, "This request is for annual pricing for the radio based automatic meter reading system. These items are purchased on an as needed basis to replace and repair meters and registers. Administration recommends approval."

**MOTION:** Councilman Perrilloux moved and Councilman Wright seconded the motion to grant administration authorization to advertise for bids for water meters and registers for the meter reading system. The motion passed with Councilman Madere absent.

**Kia Price/Myra Valentine - Authorization to advertise for bids for the Gustav/Ike Generator Project**

Mike Coburn stated, "This project is funded through the Gustav/Ike CDBG program and includes installation of seven (7) permanent generators at critical facilities throughout the parish and 2 automatic transfer switches. The project engineer is Derrick Goudeau with (GEC), Gulf Engineers & Consultants Operations, Inc. and the total project cost is \$1,396,474.77. Administration recommends approval."

**MOTION:** Councilwoman Hotard moved and Councilman Gauff seconded the motion to grant administration authorization to advertise for bids for the Gustav/Ike Generator Project. The motion passed with Councilman Madere absent.

**Michael Coburn/Brian Nunes - Authorization to extend the contract with Burk-Kleinpeter, Inc. for the Peavine Boat Launch Project**

Mike Coburn stated, "This contract extension for an additional 270 days is based on extensive permitting required in the scope of work. It is a no-cost extension through December 15, 2015 and Administration recommends approval."

**MOTION:** Councilman Wright moved and Councilwoman Hotard seconded the motion to grant administration authorization to extend the contract

with Burk-Kleinpeter, Inc. for the Peavine Boat Launch Project. The motion passed with Councilman Madere absent.

**Michael Coburn/Myra Valentine - Authorization to amend the contract with Providence Technical Services, LLC for application and intake services**

Mike Coburn stated, "Due to the increased number of applications received for CDBG housing programs (3 times what was anticipated), an additional 88 days is needed to complete the application process. This includes the initial 30-day preliminary ramp up period and an additional 58 business days to conduct individual meetings and complete the formal eligibility process. The estimated cost of this additional work is \$293,128.00 and is based on pricing in the original contract (\$3,331.00 per day). The additional costs will be funded through the grant once approved by the state. Administration recommends approval."

**MOTION:** Councilwoman Hotard moved and Councilman Gauff seconded the motion to grant administration authorization to amend the contract with Providence Technical Services, LLC for application and intake services. The motion passed with Councilman Madere absent.

**Michael Coburn/Angelic Keller - Authorization to enter into a contract for Information Technology Services**

The administration requested that this item be carried over.

**Adjournment**

**MOTION:** Councilman Wright moved and Councilman Snyder seconded the motion to adjourn. The motion passed with Councilman Madere absent.