

FINANCE COMMITTEE MINUTES
October 12th, 2010
Chairman Steve Lee
Vice-Chairman Charles Julien

Members: Haston Lewis, Danny Millet, Charles Julien, Jaclyn Hotard, Darnel Usry, Ronnie Smith, Cheryl Millet, Dale Wolfe, Steve Lee

PRESENT: Haston Lewis, Darnel C. Usry, Steve Lee, Ronnie Smith, Danny Millet, Charles Julien, Cheryl Millet, Jaclyn Hotard

ABSENT: Dale Wolfe

BID OPENING REPORT/AWARDS:

Bid Awards – Brenda Labat – Water & Sewer fittings, etc. for Warehouse Stock

Brenda Labat, Director of Purchasing, stated, *"These were a bid for annual requirements for our warehouse stock. There were over 400 items on this bid. There were 40 different sections. We awarded it to the low bidders by sections and they are Total Supply, General Mill Supply Company, LA Utilities, HD Supply Waterworks and Baton Rouge Winwater Works. I request permission to award this bid."*

Councilwoman Millet asked, *"Are any of these companies local?"*

Brenda Labat stated, *"Total Supply is local."*

MOTION: Councilman Smith moved and Councilman Julien seconded the motion to award the bid for water & sewer fittings, etc. for Warehouse Stock to Total Supply, General Mill Supply Company, LA Utilities, HD Supply Waterworks and Baton Rouge Winwater Works. The motion passed with Councilman Wolfe absent.

Pat McTopy/Mike Carmouche – Authorization to execute work order #6 with Murray Architects in the amount of \$8,900.00 for design security in connection with renovations/additions of the Department of Health & Human Services Office

Pat McTopy, CFO, stated, *"As you recall the parish is a recipient of two grants from the LGAP program in Baton Rouge. The first one was \$151,000.00; the second one was \$72,000.00. That money was to be used to expand and upgrade the Human Services Office in Reserve. In order to do that, we are asking for approval to execute this task order with Murray to perform some design services."*

MOTION: Councilman Julien moved and Councilman Millet seconded the motion to grant administration authorization to execute work order #6 with Murray Architects in the amount of \$8,900.00 for design security in connection with renovations/additions of the Department of Health & Human Services Office. The motion passed with Councilman Wolfe absent.

Pat McTopy/Mike Carmouche – Authorization to go out for bids for the Reserve Drainage Project

Pat McTopy stated, *"The design engineer Shread-Kurkendal has completed*

the design work on this project. It has been reviewed by the parish program manager. We recommend at this time that we be authorized to advertise it."

MOTION: Councilman Millet moved and Councilman Smith seconded the motion to grant administration authorization to go out for bids for the Reserve Drainage Project. The motion passed with Councilman Wolfe absent.

Pat McTopy/Mike Carmouche – Change order #1 in the amount of \$38,000.00 – Dupont lift station - URS

Pat McTopy, stated, *"This is a change order to the Dupont lift station. The project roughly bid out at \$950,000.00. The contractor has worked with our parish engineer, our parish employees particularly Mr. Rayneri and Mr. Carmouche to get the best value and price that we can for this additional work that was required. They negotiated very hard on the parish's behalf and we are recommending this change order tonight."*

Councilwoman Millet asked, *"Are we still under budget on this project?"*

Pat McTopy stated, *"Yes, the original cost estimate for this project was 1.5 million dollars. The low bidder was under 1 million dollars. So yes we are under budget."*

MOTION: Councilman Smith moved and Councilwoman Millet seconded the motion to grant change order #1 in the amount of \$38,000.00 – Dupont lift station - URS. The motion passed with Councilmen Wolfe & Julien absent.

Any and all other financial concerns

There were no other financial concerns at this time.

Adjournment

MOTION: Councilwoman Millet moved and Councilwoman Usry seconded the motion to adjourn. The motion passed with Councilmen Wolfe & Julien absent.