

**FINANCE COMMITTEE MINUTES**  
**October 26<sup>th</sup>, 2010**  
**Chairman Steve Lee**  
**Vice-Chairman Charles Julien**

Members: Haston Lewis, Danny Millet, Charles Julien, Jaclyn Hotard, Darnel Usry, Ronnie Smith, Cheryl Millet, Steve Lee

**PRESENT:** Haston Lewis, Darnel C. Usry, Steve Lee, Danny Millet, Charles Julien, Cheryl Millet

**ABSENT:** Jaclyn Hotard & Ronnie Smith

**BID OPENING REPORT/AWARDS:**

Brenda Labat, Director of Purchasing, stated, *"Today we opened bids for the Country Club Drive Bridge replacement. The bidders were:*

<u>Bidder</u>	<u>Base bid price</u>	<u>Alternate #1</u>
BLD Services	\$386,360.00	\$6,700.00
Gray Construction	\$317,296.00	\$6,400.00
Boh Bros. Const.	\$606,055.00	\$6,640.00
Chambers Construction	\$384,694.00	\$6,600.00
Sopena Corporation	\$478,396.00	\$7,000.00
Cecil D. Gassiott, LLC	\$429,620.00	\$7,000.00
Dolphin Construction	\$360,207.50	\$6,825.00

*The engineers estimate was \$400,000.00 on this job and it comes out of 2009 Bond fund money. We request permission to take them under advisement."*

**MOTION:** Councilwoman Millet moved and Councilman Julien seconded the motion to take the bids for the Country Club Drive Bridge replacement under advisement. The motion passed with Councilman Smith and Councilwoman Hotard absent.

Stacey Cador, Director of Human Resources, stated, *"We opened insurance proposals this afternoon for medical, dental and visual insurance. There were numerous proposals and we are requesting to take the proposals under advisement."*

**MOTION:** Councilman Julien moved and Councilwoman Usry seconded the motion to take the proposals for medical, dental and visual insurance under advisement. The motion passed with 5 yeas, 2 absent (Smith, Hotard) and 1 abstaining (Lee).

**Brenda Labat – Authorization to go out for bids for three (3) vehicles required for WAPMAX Grant**

Brenda Labat, stated, *"This is the American Recovery reinvestment act grant."*

**MOTION:** Councilman Millet moved and Councilman Lewis seconded the motion to grant administration authorization to go out for bids for three (3) vehicles required for WAPMAX Grant. The motion passed with Councilman Smith and Councilwoman Hotard absent.

**Brenda Labat – Authorization to go out for bids for unleaded gasoline and High leaded diesel fuel**

Brenda Labat stated, *"This is our annual requirement for parish vehicles."*

**MOTION:** Councilwoman Millet moved and Councilwoman Usry seconded the motion to grant administration authorization to go out for bids for unleaded gasoline and High leaded diesel fuel. The motion passes with Councilman Smith and Councilwoman Hotard absent.

**Brenda Labat – Authorization to go out for bids on granular chlorine & 3 inch bio-sanitizer disinfecting tablets**

Brenda Labat stated, *"Again these are warehouse stock items for use."*

**MOTION:** Councilwoman Usry moved and Councilman Millet seconded the motion to grant administration authorization to go out for bids on granular chlorine & 3 inch bio-sanitizer disinfecting tablets. The motion passed with Councilman Smith and Councilwoman Hotard absent.

**Brenda Labat – Authorization to go out for bids for asphalt for roadway improvement and repairs**

**MOTION:** Councilman Lewis moved and Councilman Millet seconded the motion to grant administration authorization to go out for bids for asphalt for roadway improvement and repairs. The motion passed with Councilman Smith and Councilwoman Hotard absent.

**Brenda Labat – Authorization to go out for bids for concrete sidewalks, streets and drive way repairs**

Brenda Labat stated, *"This is another annual repair bid."*

**MOTION:** Councilwoman Usry moved and Councilwoman Millet seconded the motion to grant administration authorization to go out for bids for concrete sidewalks, streets and drive way repairs. The motion passed with Councilman Smith and Councilwoman Hotard absent.

**Brenda Labat – Authorization to go out for bids for culverts, corrugated metal, polyethylene and polyvinyl chloride**

Brenda Labat stated, *"This is an annual bid for needed improvements and repairs to culverts."*

**MOTION:** Councilman Lewis moved and Councilman Julien seconded the motion to grant administration authorization to go out for bid for culverts, corrugated metal, polyethylene and polyvinyl chloride. The motion passed with Councilman Smith and Councilwoman Hotard absent.

**Brenda Labat – Authorization to go out for bids for liquid chlorine and sulfur dioxide**

**MOTION:** Councilwoman Usry moved and Councilman Millet seconded the motion to grant administration authorization to go out for bids for liquid chlorine and sulfur dioxide. The motion passed with Councilman

Smith and Councilwoman Hotard absent.

**Brenda Labat – Authorization to go out for bids for 2011 pumps**

Brenda Labat stated, *"This is another annual requirement."*

**MOTION:** Councilwoman Millet moved and Councilwoman Usry seconded the motion to grant administration authorization to go out for bids for 2011 pumps. The motion passed with Councilman Smith and Councilwoman Hotard absent.

**Pat McTopy – Authorization to go out for bids on St. Joan of Arc/Persimmon Drainage project**

Pat McTopy, CFO, stated, *"This is the next phase of our drainage program. The plans and specifications have been prepared by Shread-Kurkendall. They have been reviewed internally by administration as well as by the bond program manager. We are recommending that we be authorized to bid this project at this time."*

**MOTION:** Councilman Julien moved and Councilman Millet seconded the motion to grant administration authorization to go out for bids on St. Joan of Arc/Persimmon Drainage project. The motion passed with Councilman Smith and Councilwoman Hotard absent.

**Brenda Labat – Authorization to go out for bids for all required materials & services needed for canal cleaning and excavation**

Brenda Labat stated, *"This is again another annual bid."*

Councilwoman Millet asked, *"On this particular item required materials and services, are we talking about equipment here?"*

Brenda Labat stated, *"We are not buying equipment. We are buying services and they use equipment in the service of cleaning the canals and dredging."*

Councilwoman Millet stated, *"Thank you that is what I wanted to make sure that it was that it wasn't actual equipment, we are contracting with someone to do this for us."*

**MOTION:** Councilman Julien moved and Councilman Millet seconded the motion to grant administration authorization to go out for bids for all required materials & services needed for canal cleaning and excavation. The motion passes with Councilman Smith and Councilwoman Hotard absent.

**Brenda Labat – Authorization to go out for bids for construction of the Health & Human Services Building**

Brenda Labat stated, *"This is renovations to that building to bring it into compliance with the 2009 International Building Codes and the American Disability Act. The estimated cost of \$223,000.00 and it is funded by the Louisiana Governmental Assistance Program and there is no out of pocket cost to the parish."*

Councilman Lewis stated, *"I just wanted to say that I don't know if any of you all have been to that building but it definitely needs to be*

*repaired."*

Councilwoman Millet asked, *"My only question was when it said construction, you mean remodel not construction right? That was my concern."*

**MOTION:** Councilman Lewis moved and Councilman Julien seconded the motion to grant administration authorization to go out for bids for construction of the Health & Human Services Building. The motion passed with Councilman Smith and Councilwoman Hotard absent.

**Any and all other financial concerns**

There were no other financial concerns.

**Adjournment**

**MOTION:** Councilwoman Usry moved and Councilwoman Millet seconded the motion to adjourn. The motion passed with Councilman Smith and Councilwoman Hotard absent.