

OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH
TUESDAY, NOVEMBER 22nd, 2016
CHAIRMAN MARVIN PERRILLOUX
VICE-CHAIR MICHAEL WRIGHT

The Council of the Parish of St. John the Baptist, State of Louisiana, met in Regular Session in the Joel McTopy Chambers, LaPlace, Louisiana on Tuesday, November 22nd, 2016 at 6:30 PM.

CALL TO ORDER:

PRESENT AT ROLL CALL: Larry Sorapuru, Jr., Councilman-at-Large, Div. A, Kurt Becnel, Councilman District I, Julia Remondet, Councilwoman District II, Lennix Madere, Councilman District III, Marvin Perrilloux, Councilman District IV, Michael Wright, Councilman District V, Larry Snyder, Councilman District VI, Raj Pannu, Councilwoman District VII, Jaclyn Hotard, Councilwoman-at-Large, Div. B

ABSENT: None

Councilwoman Hotard led the Prayer. Councilman Wright led the Pledge.

Legal Counsel Keith Green, Jr. and Geoffrey Michel were present.

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

There was no public comment at this time.

INTRODUCTION OF BUSINESSES:

New Business - Yolanda Cardona - Yolagi Holistic Wellness

The above item will be carried over to the next agenda.

New Business - Chris Cancienne - Cypress Physical Therapy

Natalie Robottom introduced Chris Cancienne with Cypress Physical Therapy and for more information you may visit the website at: cypresspt.net.

Natalie Robottom - Recognition - Allison A. Schilling, P.E. - LADOTD District 62 Administrator

Natalie Robottom presented Allison A. Schilling with a token of appreciation while serving the parish for several years as LADOTD District 62 Administrator.

Natalie Robottom - Proclamation - November 26th as Small Business Saturday

Natalie Robottom read the proclamation for November 26th as Small Business Saturday.

Natalie Robottom - Appointment of Director of Human Resources

Natalie Robottom stated, "I am pleased to recommend Stacey Cadore for confirmation as Director of Human Resources for a second time. Mrs. Cadore has nearly sixteen years of experience in this field, much of which was obtained

in St. John the Baptist Parish. She is ideally suited for this position and has almost single handedly shaped the department over her years with the parish. Mrs. Cador has a wealth of knowledge in the areas of policy development and implementation, employee development, compensation and benefits, employee relations, workers' compensation, and risk management and will be very helpful in finalizing the ongoing Compensation and Benefits Plan Study. I humbly ask for your support and confirmation of Stacey Cador as Director of Human Resources."

MOTION: Councilwoman Hotard moved and Councilwoman Pannu seconded the motion to appoint Stacey Cador as the Director of Human Resources. The motion passed unanimously.

CONSENT AGENDA:

ITEMS: Approval of Minutes - November 7th, 2016, Regular Meeting

MOTION: Councilman Snyder moved and Councilwoman Remondet seconded the motion to approve consent agenda items: Approval of Minutes - November 7th, 2016, Regular Meeting. The motion passed unanimously.

PUBLIC HEARING ON ORDINANCES:

16-53 (Carry Over 11-07-16) An ordinance introducing the annual operating budgets for the St. John the Baptist Parish General Fund, Special Revenue Funds, Enterprise Funds and Capital Projects Funds for the fiscal year Beginning January 1, 2017 and ending December 31, 2017. (N. Robottom)

The above item will be carried over to the next agenda.

16-55 (Public Hearing Held) An ordinance amending St. John the Baptist Parish Code of Ordinances, Chapter 2 - Administration and Chapter 14 - Fees and Charges, to account for existing fees associated with outstanding violations; and Chapter 26 - Nuisances, to clarify procedures and treatment of nuisances; specifically trash in public view, high grass, and maintenance of undeveloped property or wooded lots to support more effective code enforcement; and to provide for related matters (Parishwide) (N. Robottom)

Alexander Carter stated, "Good Evening Council. Legal has reviewed proposed changes and Administration recommends approval."

Councilman Madere stated, "I want to thank Ms. Carter for the work she put in for this ordinance. I had a discussion with here again today and we came to a very mutual agreement and especially in the wooded areas and the ones that was not wooded areas that we're not going to allow to become wooded areas again. And I think that's very important because once something has been developed, we want to make sure it doesn't go back to what it was previously. And I think we came to an agreement on that and I appreciate your effort. Thank you.

Councilman Perrilloux stated, "Thank you Ms. Carter, you and I talked about it yesterday and also I was in the Planning & Zoning meeting and that it's going to be a good asset to the parish."

MOTION: Councilman Wright moved and Councilman Madere seconded the motion to approve Ordinance 16-55. The motion passed unanimously.

COMMITTEE REPORTS:

Councilwoman Hotard stated, "Thank you at this time I'd like to ask that the council accept the recommendation of the finance committee."

MOTION: Councilwoman Hotard moved and Councilman Wright seconded the motion to accept the recommendations of the finance committee meeting. The motion passed unanimously.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Natalie Robottom - Request adoption of the amended Electronic Communications Policy

Natalie Robottom stated, "As we continue to grow and technology changes. We've had to make some amendments to our Electronic Policy, this policy was presented to the Civil Service Board on November 9th and it was approved there and administration is recommending approval."

MOTION: Councilwoman Remondet moved and Councilman Snyder seconded the motion to grant administration the right to adopt the amended Electronic Communications Policy. The motion passed unanimously.

Natalie Robottom - Request adoption of the amended Records Management Policy

Natalie Robottom stated, "This is a policy that dictates how records are kept in governmental entities. The policy has been updated to align with the current guidelines as outlined by the State of Louisiana. Administration recommends approval."

MOTION: Councilwoman Pannu moved and Councilwoman Remondet seconded the motion to grant administration the right to adopt the amended Records Management Policy. The motion passed unanimously.

Natalie Robottom - Request adoption of the amended Purchasing & Procurement Policy

Natalie Robottom stated, "This policy has been in place for some time, we've amended it a couple of times and this final amendment or this current amendment was the result of an audit by GOHSEP that required that we address Equipment & Inventory and MBE/WBE Programs, so that was added to the program as well as some language clarity, this is a result of one of the storm audits and the deadline for adoption is November 30, 2016. It's specific to these two components that were not in our previous policy. Administration recommends approval."

Councilwoman Hotard stated, "Thank you and I guess the only discussion, I didn't receive it until maybe yesterday and I haven't had an opportunity to review the document. And it is something, you know our Purchasing & Procurement Policy is very important and so I just believe I would be doing it this service too, the people I represent to vote on something I haven't actually looked at. What other changes are in there besides these changes?"

Natalie Robottom stated, "We actually modeled it after another one and I apologize, it was sent to me and I held it up because I didn't get a chance to read it in most of my time, but the purpose for the revision was to add these two policies that were a requirement by GOHSEP, but once we started revising it, I asked the Purchasing Procurement Director to look at some other policies, look at some clearer language, to add things that we do that weren't necessarily in it, so my request is that you approve as is, if we need or amend afterwards, we'd be happy to do that, but we do need to get those two sections amended and to comply with our audit requirement."

Councilwoman Hotard asked "Could we approve it with only those two sections that were a requirement of the GOHSEP audit without, I just I mean we just got it, so in no way I don't know if anybody looked at it, but we just got it, I have not had an opportunity to look at it."

Natalie Robottom stated, "I mean it's up to you, however you do it we need those two sections approved, obviously you know it doesn't have to be in stone, I honestly want to look closer as well, but under the gun of trying to get it done to meet the audit requirement, I didn't have the time to do it and I kept holding on to it which is why it didn't go out. But it's actually been done for some time, we've had CAO, CFO, Purchasing Director meet on it, Myra who handles our grants, and again we're just trying to make it explicit, we didn't change anything about any of our current policies, we just wanted to make sure that you know our state guidelines are included in here, some of the newer in services that we attended, you know things that we do that may not have been included that we wanted to have in there, but the purpose for the revision was specific to those two requirements that were part of an audit."

Councilwoman Hotard asked "So what else got changed besides these two items, you said you had mentioned?"

Natalie Robottom stated, "It's actually thicker, because it specifically addresses you know equipment, inventory, the language they wanted for MBE's as well, it also I think includes some specificity in terms of the approvals necessary for certain purchases in terms of who all needs to sign it, we also have updated our system, we have a workflow system, we're actually moving to a new finance system, so some of those changes were accounted for when our original policy was in place, we were doing paper approvals and now we do those electronically. So just trying to modernize it, but we didn't change any of the requirements in terms of you know approvals or processes, it's just to make it more thorough and easy to implement."

Councilwoman Hotard stated, "If the you know council so chooses to you know to offer a motion that we adopt the amended policy but only those you know items that were very specific to the audit, that would be something I could support, short of that I'll just have to abstain because if I'm asked what I've voted on I couldn't even say that I know. I hope that yawl could understand that, I just haven't reviewed the document. So I'll yield to the council whatever the wishes are of the council, but without looking at the document I would just simply abstain for that reason because I don't know what the changes are."

Natalie Robottom stated, "Well if you look at Page 2 in the Table of Contents and again, not and it kind of specify some of the additions with regard to federal requirements, national policy and grants. Specific regulations related to the CFR, which is how we receive our federal grants for disaster recovery, so these are things that we didn't always have experience with, but now that

we do we know there are some rules that we have to follow, so rather than having them in a separate document we just added them to this one."

Councilwoman Hotard stated, "Put them in there, right. Yeah those are all my comments."

Councilman Snyder asked, "GOHSEP said this needs to be done and what will that buy us as far as GOHSEP is concerned?"

Natalie Robottom stated, "I'm sorry."

Councilman Snyder stated, "These changes that we're making, what it would buy us as far as GOHSEP is concerned?"

Natalie Robottom stated, "Actually it allows us to probably keep the money that we've already spent. They came in and audited and I must say; I want to congratulate the entire team that worked on it. Just as previously we had an Ike audit, they were auditing for Gustav, which you know we actually received a lot more money than Ike. The results of that audit were good, just some minor changes like this. Like this information needed to be included in our policy, so they weren't questioning the rest of the policy, it's just something that they needed to see and the parishes' purchasing policy that they wanted us to add to it to satisfy our compliance you know they looked at our policy, they didn't see what they needed, they asked us to amend it to put it in there so they can check it off and say yes, you meet our requirements or receiving the money that you already probably got and spent."

Councilman Snyder asked, "And the acronyms are going to be MBE/WBE, everybody know about that thing?"

Natalie Robottom stated, "Women Business Enterprise and Minority Business Enterprise."

Councilman Madere asked, "So basically we're just doing exactly what GOHSEP is asking us to do. And basically it also would allow us to follow that guideline that they put in place to make sure that we want to continue dealing with them and want to continue to make them happy."

Natalie Robottom stated, "That's correct and we don't have to pay any money back. That's you know, that's the key and again they were very pleased with all of our records our documents, we learned a lot from the Ike audit. However, there were a few minor things we actually had an opportunity to meet with the representatives from DC on Friday, and they were very complimentary of the staff, the records, they you know complimented the programs that we had selected and they say they do this all over the country and the few little findings like something like this. You know we needed to correct it but it wasn't anything significant, so they were very comfortable with how the program was run."

Councilman Madere stated, "Ok, thank you."

Natalie Robottom stated, "I'll be happy you know I don't usually present these, so I'm not that comfortable, but we need to get it done, we are going to review it again, if there's things that need to change we'll come back, but I just couldn't get to it."

Councilman Perrilloux asked, "And when you send things out, please highlight them with the changes are. Because I mean it's not a big document, well I don't know what you changed in it. Highlight it so we can know, I sent it back to Deanna, highlight the stuff that you changed so I can read the big document. I'm like Ms. Hotard, I didn't have a chance to review this but I'm support it after hearing all my council members and what you said, and I'm watching Ms. Stewart shaking her head so I'm saying it's all good, so I'm going to support it."

Natalie Robottom stated, "And we'll get you all that. Even after the fact because if there's something in it, it's a document that's not set in stone. So if there's something in it that needs to be amended, it's just a document we bring back and say you know here are the changes. So it'll give us an opportunity to highlight what was changed to let you know what the additions were, but the primary purpose of this and it's my fault, they submitted the exact same document with the two requirements that they asked for and I said if we're going to revise it, let's revise the whole thing and you know and try to make it as current as possible not just add the two things they asked. And out of that came this document and I was the delay."

MOTION: Councilman Becnel moved and Councilman Sorapuru seconded the motion to grant administration the right to adopt the amended Purchasing & Procurement Policy. The motion passed with Councilwoman Hotard abstaining.

DEPARTMENT/ENGINEER REPORTS:

Larry Sorapuru - (Carry Over 11-7-16) Update from Bond attorney on financing for water projects

The above item will be carried over to the next agenda.

Lennix Madere - Update on Bike/Walk path

Daron Cooper stated, "Phase III of the Mississippi River Trail project is approximately 60% complete. Asphalt has been installed on the first 4000 linear feet and the base course and final grading is underway on the 2nd half of the project. Construction is expected to be completed in January of 2017. Also I would like to add I was out on the project site yesterday and today and they have begun also hydro seeding the first 4000 feet that has been completed also on the project."

Councilman Madere stated, "Yes I saw that yesterday. I was behind that truck when they was seeding the levee. A few weeks ago that was a little further down in the ditch along the river road there was something that was in the way, did yawl take care of that?"

Daron Cooper stated, "Yes the waterline. As a matter of fact; our Utilities Department, Reed sent a crew out and they offset that waterline at no cost to us which saved us, you know a great amount of money."

Councilman Madere asked, "Okay so there's no..."

Daron Cooper interrupting stated, "No obstruction, it's been resolved yes it's been resolved."

Councilman Madere stated, "Just one more thing I'd like to add. I spoke to one

of the supervisors not Earl it was another one, when they first started that project they had the big truck with the dirt in it and they went over on the property right there where our pecan tree posse meet at, you know where they be sitting at and all the political discussions going on and I pointed out to the guy that that truck crushed that asphalt there and he told me at that time that was the very beginning of that project that they was going to take care of when they start asphaltting. So I just want you to make sure you know because I'll keep an eye on them to before they leave to take care of that area that they crushed and they crumbled it."

Daron Cooper asked, "And who did you speak with?"

Councilman Madere stated, "Not Earl, Earl is the one that's, is the one that's in charge I think it's the guy under him in the white truck. I spoke to him that, in fact I went to get him and brought him over to that location and showed him exactly what happened and he said when they start asphaltting they were going to take care of it, so I just wanted to bring that to your attention that they know that they have to just take care of that you know."

Daron Cooper stated, "Ok. Yeah I'll get with you and we'll find out who you spoke with and make sure that they took care of that."

Councilman Madere stated, "Right, but I know who he is. I just don't remember his name I know him when I see him and he's there all the time. And they see me so much they know my green truck too now."

Lennix Madere - Update on the Retention Pond and lift stations

Reed Alexander stated, "The Oxidation Pond is 100% designed and awaiting final approval from EPA to advertise for bids. This will likely take place in early 2017. A sanitary survey of the collection system and the review of all lift stations in Reserve is being composed to prioritize work needed in preparation for the new Oxidation Pond."

Councilman Madere stated, "Okay so I know we had that discussion one time before, that's going to greatly improve the sewage and everything in that area?"

Reed Alexander stated, "Yes sir it should."

Councilman Madere stated, "Because you know right now it's working perfect no rain. No complaints so when we do have it complete and everything is, it should really help the area out. Okay and I wanted to put it on there because I didn't want the people in the district to feel as though; Oh that was forgotten. You know I know I think it was about maybe 2 or 3 months ago we talked about it?"

Reed Alexander stated, "We've been waiting on a lot of permit approvals from a bunch of different..."

Councilman Madere interrupting stated, "So we just want them to know that you know we haven't forgotten about this project and it's going to take place. Alright, thank you."

Councilman Snyder stated, "I know that's a big project and we're only in the design phase right now, is there any way we can get a head start on some

things, on anything? Have you thought about that or discussed that a little bit yet, brain stormed it?"

Reed Alexander stated, "Everything needs to be approved by all of the governing bodies before we can do anything."

Councilman Snyder asked, "So we're not going to do anything with it? They say no we can't do that, we can't do anything with the system right now?"

Reed Alexander stated, "No sir I don't think there's anything we can do. I do know there's a couple of items that we're going to jump on immediately as soon as we advertise, we're not just going to work in the oxidation pond, we're also going to do a couple of electrical upgrades that are needed to the Za-Montz Lift Station, so it's going to be a joint effort between a couple of different contractors to expedite it a little quicker."

Councilman Snyder stated, "I thought by Friday coming up being Black Friday we can get some cheap ones in some areas. Thank you Reed."

Lennix Madere - Update on Drainage in District III

Brian Nunes stated, "The Reserve Drainage Project Phase III is proceeding on schedule. The Contractor has completed 2,786 feet of the total 10,050 feet of the project and there are 154 calendar days remaining in the project. I have received a proposal from the design engineer for the additional drainage improvements which I'd like to set up a meeting and discuss. As you know we met this morning and there was a site visit, that dealt with concerns that were expressed by a resident and if there are any specific technical questions, I do have the Design Engineer Firm here as well."

Councilman Madere stated, "Well we took a ride out to the area and he actually saw the areas I was concerned about and so (he can come up to the mic)."

Merrill Pollack, Buchart-Horn stated, "Good evening everyone."

Councilman Madere stated, "So I brought him to the area that we was concerned about those 2 driveways and I think he proposed a solution you know to take care of that, so we're good with that. Also, at the last meeting everyone was under the impression that Sweet Lorraine was taken care of and it was just one little minor thing with Sweet Lorraine. We took care of Sweet Lorraine on 24th Street but Sweet Lorraine is a very large young lady so she was also on Melia Street to, so we worked that out. So we're going to take care of Sweet Lorraine on Melia side on one side on the Westside. So we worked that out this morning to, so I think we can put Sweet Lorraine to bed now, in terms of having her at the meetings, you know so I'm very pleased we were able to work that out. I know everyone in here should take a ride down and meet Sweet Lorraine when this project is finished. You know come and visit our parish our district. Thank you."

Larry Snyder - Security lights on Vicknair Canal right-of-way

Daron Cooper stated, "Capital Projects is coordinating a field meeting with Entergy representatives to identify possible locations for installation of LED lighting along the canal bank. Actually I've spoken with Flo Dumas our Lighting Coordinator and we're going to try and set something up for next week after the Thanksgiving Holiday."

Councilman Snyder stated, "Yeah thank you Daron I appreciate that. Because that canal there is used by a lot of people to get to their backyards and I thought it wouldn't get the unwanted traffic going there and some of those people are starting to feel just little afraid. You know so if we can get some security lights in there. I know you can't put up a pole but we can maybe help them out some kind of way. I appreciate you going to check that out for me. Thank you."

Larry Snyder - Budget items - purchase seating, bleachers, curtains, etc. for community center

Councilman Snyder stated, "We talked and I'm satisfied with that and we'll see what we can do. Thank you Ross."

Councilman Perrilloux stated, "I just have one comment to you all. Dis you'll set up a meeting yet?"

Councilwoman Hotard stated, "I guess still in the works, we kind of sent some dates around and then we had Natalie with the surgery and then I went out of town twice and so everything kind of got and so we are going to float around some dates, but we do need to get together the committee and have that Civic Center meeting so we can kind of get a plan forward on, what we actually want to do with the Civic Center. So Jackie if you want to recirculate that again tomorrow, maybe first thing in the morning and then hopefully by next week we can have a firm date scheduled."

Jackie Hotard stated, "Yeah because we have a lot of workshops and everything..."

Councilwoman Hotard interrupting stated, "And we have a 3 week lull, so we'll have time to do that."

There was no executive session.

EXECUTIVE SESSION:

Parish Buildings - Security

Lennix Madere - St. John the Baptist Parish vs. Myrtle F. Victor, Roba Inc. and Adair Asset Management, LLC, 40th JDC, #63827

Any and all pending legal matters

INTRODUCTION OF ORDINANCES:

16-54 An ordinance to amend the Code of Ordinances, Chapter 28 Utilities Sub-Chapter A of St. John the Baptist Parish by adding Sub-Section C to Section 28:6 as per exhibit "A" (N. Robottom)

Natalie Robottom stated, "Excuse me. Can you double check I think there were 2 more ordinances sent to you for introduction from Alex?"

Jackie Landeche state, "Not to me. There was none sent to me today. In fact, the one I have was from a week ago that I had left over, but nothing was sent to me today. Cause I sent out the emails this morning."

Councilwoman Hotard stated, "We can read it in after the briefs if we find it."

Jackie Hotard stated, "Yeah if we find it. Yeah I can number them and read it in."

Natalie Robottom stated, "She'll work on getting it to you and I'll just continue on with our remarks."

16-56 An ordinance amending St. John the Baptist Parish Code of Ordinances, specifically Chapters 14 and 113 with the intent of (1) allowing more zoning flexibility for single-family homeowners; (2) allowing flexibility in the treatment of non-conformities; (3) allowing the expansion of non-conforming situations under certain conditions; (4) allowing legally non-conforming situations to be rebuilt following a disaster without delay; and (5) providing for related matters. (Parishwide) (N. Robottom)

16-57 An ordinance amending St. John the Baptist Parish Code of Ordinances, specifically Chapter 14 - Fees and Charges, Section 14-105. - Buildings and building regulations, to modify and clarify prices of existing commercial permit subcategories, such as cell towers and solar installation. (Parishwide) (N. Robottom)

PRESIDENT REPORT:

Natalie Robottom stated, "Just want to update everyone. Due to the generosity of festival goers during \$1.00 night at the Andouille Festival, we will be able to help many of our residents this Thanksgiving. My staff and I recently delivered hundreds of canned goods to the St. John Ministry of Care to assist those in need this Holiday Season. Thanks to everyone who donated to this wonderful cause. The Economic Development Department has launched the Shop Local, Shop St. John campaign for the 2016 Holiday Season to promote our locally-owned and operated businesses. Small Business Saturday will be Saturday, November 26th, so please kick off your holiday shopping by shopping locally. Residents will begin receiving their Shop Local trivia games in the mail and they are asked to complete the questions and return them no later than December 28th. Entries with correct answers will be entered into a drawing to win gift cards and other prizes from local retailers. Completed trivia cards can be dropped off at Shop Local Collections Boxes located at the Percy Hebert Building or the St. John Courthouse or mailed to 1801 W. Airline Hwy. in LaPlace. Winners will be announced on December 29th. Residents are also encouraged to write their favorite place to shop on blue paper hearts located at businesses across the Parish. They should email a photo of them holding the heart to communications@stjohn-la.gov for a chance to be featured on the St. John website or Facebook page. Businesses can register to participate in the campaign free of charge at www.sjbparish.com/shoplocal. 2016 Bonfire permits are being issued in the Emergency Operations Center Monday through Friday from 8:30 a.m. to 4:00 p.m. through December 9th at a cost of \$50.00. Due to construction of the bike path along the Mississippi River levee, all residents with bonfire permits are asked to stay on the top of the levee away from the construction and to look out for equipment and construction materials in the area. The Statewide Burn Ban has been lifted and as of yesterday, November 21st, 2016 at 4:00 p.m., outdoor burning is allowed. The burning will be subject to any and all state, local government or fire

department regulations or laws. Thank you to our residents for heeding the ban during that time. Representatives from LDEQ and DENKA will be in attendance at the next Council Meeting, Tuesday, December 13th at 6:30 p.m. in LaPlace to give an update and overview for implementation of chloroprene control measures. In addition, actions aimed at reducing emissions of chloroprene have been outlined and the information is available on communication outlets, website, Facebook and government access channel. Congratulations to all of our high school football teams for winning seasons and best of luck to St. Charles Catholic, Riverside and WSJH as they continue into the playoffs this weekend. Early voting for the December 10 election will take place Saturday, November 26th through December 3rd from 8:30 a.m. to 6:00 p.m. at the Registrar of Voters Offices located in the Percy Hebert Building and the Edgard Courthouse. On the ballot for the parish is the rededication of the Juvenile Justice Fund to improve the home monitoring system, juvenile services personnel, housing and transporting juveniles and additional preventative measures. With no new taxes, this rededication would fund enhancements to parish juvenile justice services. It is NOT an increase in taxes nor a new tax. On Election Day, December 10th, Polls will open at 7:00 a.m. and close at 8:00 p.m. Reminder: all government offices will be closed this Thursday, November 24th and Friday, November 25th for the Thanksgiving holidays. Due to the Thanksgiving holiday, there will be no garbage collection on Thursday, November 24th. Collection will resume on Monday, November 28th. I want to wish everyone a very safe and happy Thanksgiving and hope you enjoy your time of with family and friends.

CORRESPONDENCE/COUNCIL BRIEFS:

Councilwoman Hotard stated, "Thank you. The first item I want to take care of really quickly, I'm going to ask for a motion to suspend the rules, so that we can add an item to the agenda to declare tomorrow a holiday starting at noon for all of our employees. So that would be my motion to spend the rules to add it to the agenda."

MOTION: Councilwoman Hotard moved and Councilman Madere seconded the motion to suspend the rules and add an item to the agenda to declare Wednesday, November 23rd, 2016 a holiday starting at noon for all employees. The motion passed unanimously.

Councilwoman Hotard stated, "Thank you, now at this time I will offer a motion to go ahead and approve tomorrow being a half day for our employees, I did speak to President Robottom and she did support the item and so that's my motion."

MOTION: Councilwoman Hotard moved and Councilman Becnel seconded the motion to give the employees a half of a day off on Wednesday, November 23rd, 2016. The motion passed unanimously.

ADJOURNMENT:

At 7:40 PM, Councilwoman Remondet moved and Councilman Madere seconded the motion to adjourn. The motion passed unanimously.

/s/Marvin Perrilloux
COUNCIL CHAIRMAN

/s/Jackie Landeche
COUNCIL SECRETARY