

FINANCE COMMITTEE MINUTES
NOVEMBER 24TH, 2015
Chairman Lennix Madere
Vice-Chairman Cheryl Millet

Members: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Ranney Wilson, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Cheryl Millet

PRESENT: Art Smith, Ranney Wilson, Lennix Madere, Michael Wright, Marvin Perrilloux, Jaclyn Hotard, Cheryl Millet, Lucien Gauff, Larry Snyder

ABSENT: Art Smith

BID OPENING REPORT/AWARDS

Laverne Saulny - Bid Opening - 2016 Pumps-Related Materials

Laverne Saulny stated, "Administration requests this item be taken under advisement."

MOTION: Councilman Perrilloux moved and Councilman Gauff seconded the motion to take the bids for the 2016 Pumps-Related Materials under advisement. The motion passed with Councilman Smith absent.

Laverne Saulny - Bid Opening - 2016 Warehouse Fittings

Laverne Saulny stated, "Administration requests this item be taken under advisement."

MOTION: Councilman Perrilloux moved and Councilman Snyder seconded the motion to take the bids for the 2016 Warehouse Fittings under advisement. The motion passed with Councilman Smith absent.

Laverne Saulny - (Carry Over 10-27-15) Authorization to award the bid for the 2016 Fuel Requirements

Laverne Saulny stated, "Administration requests authorization to award the bid for fuel to Waguespack Oil Company of LaPlace, LA in the amount of \$.1099 over rack price for Regular Unleaded, Low Sulfur and High Sulfur Diesel. Waguespack Oil was the second low bidder, but at the direction of legal counsel, the low bidder Roland J. Robert Distributors was deemed nonresponsive for altering their bid package. Administration recommends approval."

MOTION: Councilman Gauff moved and Councilman Wright seconded the motion to grant administration authorization to award the bid for the 2016 Fuel requirements to Waguespack Oil Company of LaPlace, LA in the amount of \$.1099 over rack price for Regular Unleaded, Low Sulfur and High Sulfur Diesel. The motion passed with Councilman Smith absent.

Brian Nunes - Authorization to advertise for bids for the Fairway Drive Bridge Repairs Project

Laverne Saulny stated, "This project was designed by Principal Engineering and is ready to be bid for construction. Administration recommends approval."

MOTION: Councilwoman Millet moved and Councilman Snyder seconded the motion to grant administration authorization to advertise for bids for the Fairway Drive Bridge Repairs Project. The motion passed with Councilman Smith absent.

Laverne Saulny - Authorization to award the bid for the 2016 Asphalt Contract

Laverne Saulny stated, "Administration requests authorization to award this contract to Barriere Construction Co., LLC of Metairie, LA for the annual Road Improvement Program. This contract will be funded by the Departments of Public Works and Utilities."

MOTION: Councilman Gauff moved and Councilman Perrilloux seconded the motion to grant administration authorization to award the bid for the 2016 Asphalt Contract to Barriere Construction Co., LLC of Metairie, LA. The motion passed with Councilman Smith absent.

Laverne Saulny - Authorization to award the bid for the 2016 Concrete Contract

Laverne Saulny stated, "Administration requests authorization to award this bid to the only bidder, La Contracting Enterprise, LLC. of Thibodaux, LA. This contract is based on unit pricing and will be funded by the Departments of Public Works and Utilities."

MOTION: Councilman Perrilloux moved and Councilman Gauff seconded the motion to grant administration authorization to award the bid for the 2016 Concrete Contract to La Contracting Enterprise, LLC. of Thibodaux, LA. The motion passed with Councilman Smith absent.

Laverne Saulny - Authorization to cancel the contract for the Fuel Management System with Leblanc and Theriot Equipment Company, Inc.

Laverne Saulny stated, "Administration requests authorization to cancel the award to LeBlanc & Theriot Equipment for the Fuel Management System. After further review by legal counsel, their bid was deemed to be non-responsive as they could not provide the 10 year warranty as required by the Parish's specifications."

MOTION: Councilman Perrilloux moved and Councilman Snyder seconded the motion to grant administration authorization to cancel the contract for the Fuel Management System with Leblanc and Theriot Equipment Company, Inc. The motion passed with Councilman Smith absent.

Laverne Saulny - Authorization to award the contract for the Fuel Management System to Trac Engineering Systems

Laverne Saulny stated, "Administration requests authorization to award the contract for the Fuel Management System to the lowest responsive bidder, Trak Engineering Inc. of Tallahassee, FL in the amount of \$69,077.12. This contract will be funded by all departments utilizing this system."

MOTION: Councilman Gauff moved and Councilman Wright seconded the motion to grant administration authorization to award the contract for the Fuel Management System to Trac Engineering Systems. The motion passed with Councilman Smith absent.

Laverne Saulny - Authorization to renew the agreement with the USDA St. John Service Center for lease of office space

Laverne Saulny stated, "The current lease for the USDA office located in Edgard expires on December 31, 2015. The USDA received leasing authority from the GSA to extend this lease through December 31, 2018. Current contract terms and conditions apply. Administration recommends approval."

MOTION: Councilman Snyder moved and Councilman Gauff seconded the motion to grant administration authorization to renew the agreement with the USDA St. John Service Center for lease of office space. The motion passed with Councilwoman Hotard and Councilman Smith absent.

Laverne Saulny - Authorization to execute a no cost; one year time extension agreement with Bayou Title Inc. for CDBG Housing Rehabilitation Program

Laverne Saulny stated, "Administration requests to amend the above item to read as follows: Authorization to execute a one year time extension agreement with Bayou Title Inc. for CDBG Housing Rehabilitation Program This contract is necessary for the continuation of the CDBG Housing Rehabilitation Program. All current terms and conditions apply. Administration recommends approval."

MOTION: Councilman Wright moved and Councilman Perrilloux seconded the motion to grant administration authorization to execute a no cost; one year time extension agreement with Bayou Title Inc. for CDBG Housing Rehabilitation Program. The motion passed with Councilwoman Hotard and Councilman Smith absent.

Laverne Saulny - Authorization to execute a one year time extension agreement with Team Title, LLC in an amount not to exceed \$181,194.00 for the CDBG Housing Rehabilitation Program

Laverne Saulny stated, "This contract is necessary for the continuation of the CDBG Housing Rehabilitation Program. All current terms and conditions apply. Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Wright seconded the motion to grant administration authorization to execute a one year time extension agreement with Team Title, LLC in an amount not to exceed \$181,194.00 for the CDBG Housing Rehabilitation Program. The motion passed with Councilwoman Hotard and Councilman Smith absent.

Laverne Saulny - Authorization to execute a no cost; one year time extension agreement with Pivotal Engineering, LLC for CDBG Housing Rehabilitation Program

Laverne Saulny stated, "Administration requests removal of this item."

Jobe' Boucvalt - Authorization to enter into a lease agreement with Motorola Solutions for 911 Dispatch upgrade project

Jobe' Boucvalt stated, *"This agreement provides much needed improvements to the 911 center, upgrading from 4 dispatch stations to 6, 2 of which will be located in the Emergency Operations Center. The cost is \$129,172.15, paid annually for 3 years and funded by the 911 Communications District Budget. Administration recommends approval."*

MOTION: Councilman Gauff moved and Councilman Wright seconded the motion to grant administration authorization to enter into a lease agreement with Motorola Solutions for 911 Dispatch upgrade project. The motion passed with Councilwoman Hotard and Councilman Smith absent.

Blake Fogleman - Authorization to execute Final Change Order No. 2 for the Airport Road Wastewater Collection, Pump Station and Force Main System

Mike Coburn stated, *"This final change order is for an increased amount of \$8,943.52 which represents the final quantity adjustments of items used during the construction of this project. The total project cost is \$546,093.35 which is funded through a DRA Grant and the Parish Wide Sewer Fund. Administration recommends approval."*

MOTION: Councilman Perrilloux moved and Councilman Wilson seconded the motion to grant administration authorization to execute Final Change Order No. 2 for the Airport Road Wastewater Collection, Pump Station and Force Main System. The motion passed with Councilwoman Hotard and Councilman Smith absent.

Adjournment

MOTION: Councilman Perrilloux moved and Councilman Snyder seconded the motion to adjourn. The motion passed with Councilwoman Hotard and Councilman Smith absent.