

**OFFICIAL PROCEEDINGS**  
**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**MONDAY, DECEMBER 23<sup>RD</sup>, 2013**  
**CHAIR JACLYN HOTARD**  
**VICE CHAIR LENNIX MADERE**

The Council of the Parish of St. John the Baptist, State of Louisiana, met in Regular Session in the Joel McTopy Chambers, LaPlace, Louisiana on Monday, December 23<sup>rd</sup>, 2013, at Noon.

**CALL TO ORDER:**

**PRESENT AT ROLL CALL:** Lennix Madere, Councilman District III, Larry Snyder, Councilman District VI, Art Smith, Councilman, District I, Marvin Perrilloux, Councilman District IV, Lucien Gauff, Councilman-at-Large, Div. A, Jaclyn Hotard, Councilman-at-Large, Div. B, Cheryl Millet, Councilwoman, District VII, Ranney Wilson, Councilman, District II

**ABSENT:** Michael Wright

Councilman Snyder led the Prayer. Councilman Perrilloux led the Pledge.

Legal Counsel Jeff Perilloux and Carl Butler were present.

**INTRODUCTION OF BUSINESSES**

**Larry Snyder - Presentation - Reanda Fields Pierre - "Love Going Home"**

Mrs. Reanda Fields Pierre was present from "Love Going Home" and gave a brief presentation on its purpose.

**Larry Snyder/Tanza Sterling - Presentation - Right Choice Project/HIV awareness program**

Mrs. Tanza Sterling was present from Right Choice Project/HIV awareness program and gave a brief presentation on its purpose.

**Consent Agenda**

**Items:** Approval of Minutes - December 10<sup>th</sup>, 2013, Regular Meeting; Councilman Wilson - appointment of Burt Cashio to the Economic Development Board

**MOTION:** Councilman Wilson moved and Councilman Madere seconded the motion to approve the consent agenda consisting of Approval of Minutes - December 10<sup>th</sup>, 2013, Regular Meeting; Councilman Wilson - appointment of Burt Cashio to the Economic Development Board. The motion passed with Councilman Wright absent.

**PUBLIC HEARING ON ORDINANCES:**

**13-48** (Public Hearing Held) An ordinance introducing the annual operating budgets for St. John Parish General Fund, Special Revenue Funds, Enterprise Funds and Parishwide Sewerage Construction Fund for

the fiscal year beginning January 1, 2014 and ending December 31, 2014.  
(N. Robottom)

**MOTION:** Councilman Snyder moved and Councilman Perrilloux seconded the motion to remove Ordinance 13-48 from the table.

Councilman Snyder stated, "There are some things on this budget that I have some questions about and I was wondering if I could get some answers just to clear my head and to make me more intelligent. I guess HDL stands for insurance on the budget? I was going throughout the budget I saw this and what I would like to know is that the total of the amount that we approved here for insurances or is that an individual fund group insurance amount that I am not quite sure how to ask that question because I know we approved some health insurances not to very long ago. Now is this all of those HDL's that I see throughout the budget? Is that part of this number?"

Vince Lucia, CFO, stated, "Well actually what we do is we estimate an amount based on the previous years it is not the exact amount all of the time because of course we put the budget together several months before you approve the different policies but anyway it is very close to what we propose in the budget based on what you actually approve. All the different budgets are spread out by departments it is not in one fund it is in a hand full of funds for dental, life and health."

Councilman Snyder asked, "Okay my question was the one that we approved a few months ago is that the summation of all of the other fund budgets, fund accounts health insurance?"

Vince Lucia stated, "Right that is right."

Councilman Snyder stated, "Okay I also saw in public works that they went up almost \$80,000.00 and according to our health insurance it didn't go up at all. What is the reasoning for that?"

Vince Lucia stated, "Well we have additional employees in that account and that happens to several different accounts. So if we increase employees or decrease employees we base it on that."

Councilman Snyder asked, "So what we are saying is that when we were told that the amount that we paid last year for insurance is going to be the same as this year let's take into consideration that we have new employees or they didn't take into consideration that we will have new employees or was that amount that we approved not very long ago increased because we have new employees?"

Vince Lucia stated, "Every year there are changes on the number of people in each department. It is either going up or down and we based it on that."

Natalie Robottom stated, "There are a couple of things one the insurance when we predict the budget like we may not have known that we were going to get a 0% increase. So based on historical data we would put in maybe a 5% budgeted. Now of course if it comes in less than that we don't spend that we have to budget it without knowing exactly what the insurance was. Additionally we talked about the additional people filling some of the spots and moving people so if you see an increase

*it is based on more people being in public works so now you have to account for them and their families because we do pay for the entire for health insurance covers the employee and their family so it is based on the number of people. Again it is a budgeted number at the time that we put the budget together it is based on historical data but based on what was approved by the council is what we are going to pay so because health insurance didn't go up there isn't going to be an increase in rate but the number of people that we are paying for did go up because we added some people to public works. Dental and some of the others actually did experience a slight increase so whatever you approve is what will be paid out of that but when we are doing the budget it is based on historical numbers."*

Councilman Snyder asked, "So this number \$80,000.00 is going to go back into the budget?"

Natalie Robottom stated, "If it is not used it remains within the..."

Councilman Snyder asked, "If it is not used for insurance because you have it there for insurance."

Natalie Robottom stated, "If it is not used for insurance it goes back into the fund balance."

Councilman Snyder asked, "So that fund balance should increase by \$80,000.00?"

Natalie Robottom stated, "If that is the case we cannot tell you that right now because we are just getting the questions right now. We know how many people are in there. We know why it typically increases. This was put together before October 22<sup>nd</sup>, I don't know exactly when the health insurance was approved but prior to that we usually estimate an increase, we were fortunate not to get one but whatever remains stays in the public works budget fund."

Councilman Snyder stated, "I also saw down there where our probation officers don't get car maintenance and I was just wondering do we not take care of their vehicles?"

Natalie Robottom stated, "Actually the probation officers receive vehicles from the Sheriff's Office and so when they did we covered the maintenance on those but I think it is my understanding that they no longer have vehicles so they may submit millage that is my understanding. There is a probation office with drug court and actually all of the vehicles were provided by the Sheriff's Office but we have since purchased vehicles for all of the probation officers so they have vehicle, three fairly new vehicles. They have a juvenile fund but we do have vehicles."

Councilman Snyder asked, "Okay so as far as the maintenance on the vehicle do they have to take care of their own?"

Natalie Robottom stated, "No that is all covered by the parish."

Councilman Snyder stated, "Good. These are a few things that caught my eye and I was just wondering why. Another thing in the executive and administrative part of it salary dropped in 2012 from \$483,000.00 to

*\$390,000.00 to \$314,000.00 what is the reason for that? That is a significant drop it is under the executive and administrative salaries because in 2012 but last year it went to \$317,000.00 according to this and in 2014 you go up to \$390,000.00 and I was just wondering what causes that."*

Vince Lucia stated, "We have several different line items."

Councilman Snyder stated, "It is under the administrative part of it under the general fund executive/administrative it is actually on the first couple of pages of the budget at the top."

Vince Lucia asked, "What particular line item are you looking at?"

Councilman Snyder stated, "I am looking at actual for 2012 at \$483,000.00 under administrative salaries. Do you see what I am talking about on the third line?"

Natalie Robottom stated, "You know at different times different people moved in and out of the budget. I think previously we had moved one of our employees from the council office and put them in P&Z and then moved an employee out of administration to the council office which was a substantial salary. Periodically we have done the same thing with people who were initially possibly assigned to administration but then were placed in other departments so the variation depends on who is currently assigned. That number currently includes the CAO, CFO, EA to the parish president, the EA to the CFO and an employee who is working in public safety this year so that is an addition that wasn't there last year but during the year when we added several employees this was one of the ones that was added to help with recovery from Isaac in addition to helping in public safety. So it depends on who all is in the line item on whether or not the number goes up and that list the chart that we provided to you listed in the order of the budget who is in which department the number of employees as well as by name and their salaries."

Councilman Snyder asked, "Does that take into consideration retirement that some people may be retiring soon or wouldn't be under that salary like say for instance in the safety department I know we may have some retirement in there and I know we added someone to that but does that part of the budget take that into consideration?"

Natalie Robottom stated, "Each department we do consider retirement but for example if somebody retires they are typically going to be replaced if for example in that retirement when they retire there is additional cost for a payout we may have to come back to you for an amendment to the budget to make that adjustment but until there is an official retirement and it actually takes place and their pay out is calculated we can't really account for that but if there is a budget and somebody retires then typically they will be replaced probably not at that rate but especially 20 years down the road but we have to allow for a replacement in that budget."

Councilman Snyder stated, "And under general administration right down the line from that 2013 and 2014 that difference there was because of some litigations? I mean it was \$96,000.00 for professional services and now it is going up to \$175,000.00 is that a guess or something that

may happen because it has never been that high before but it appears in 2013 we budgeted \$96,000.00 for it unless we are way pass that now."

Natalie Robottom stated, "I think it is more related to the professional services that we brought on as consultants to help us with the storm so there is a cost associated with that particular fee so that wasn't in there previously but we did hire a firm to help us work with Isaac and so that includes the cost for them."

Councilman Snyder asked, "Will that be reimbursed?"

Natalie Robottom stated, "Some of it will be part of the PW and actually we have been very fortunate to have included in their contract to go back and recoup from Katrina, Gustav and Ike so some of that has been actually paying their cost. Again it was an estimate based on the contract that was approved and we had to account for it in this upcoming year but it may be less."

Councilman Snyder stated, "Okay. Now the communications district I don't know how far down that is I just went through the whole thing and we have some lease payments and I can understand maybe it is some equipment that we are paying off in 2014."

Natalie Robottom asked, "Are you talking about the 911 communications?"

Councilman Snyder stated, "It could be the only thing they had down there was communication district I don't know if it was 911."

Natalie Robottom asked, "Do you remember I think it was last Christmas the Sheriff's office was looking to purchase some new equipment but the payments weren't going to start until this year so that is for upgrades to the 911 center and the radio system."

Councilman Snyder stated, "The furniture is doubled almost I thought they had bought the furnishings already it went from \$33,000.00 to \$60,000.00."

Natalie Robottom stated, "Right I think they made some upgrades to their panels you know the radio control panels and that is what is being projected for next year to continue their improvements."

Councilman Snyder stated, "Okay when I think of furniture I think of desk and chairs and things like that but I guess it is panels also."

Natalie Robottom stated, "I think their improvements were more related to their computer panels and the systems that they use to operate for the 911 calls."

Councilman Snyder asked, "So the amount that we approve to get that done last year that was only part of it?"

Natalie Robottom stated, "It was over several years. It was not all paid for in one year. It was like a five year payment. It was very costly so it was divided over several years so each year we have to budget an appropriate amount to cover the cost of that contract. It is for the new radio system and the radios and the panels it was a payment over several years."

Councilman Snyder asked, "Under recreation I see where we have a maintenance cost of \$130,000.00 and in 2012 which this was the final it was \$32,000.00 why so much maintenance cost now and I think we have the same amount of people working over there so is the gym the difference."

Natalie Robottom stated, "There are a couple of things we actually added another position for a maintenance person and typically our budget amounts were based on the amount of funds we had and just over the last few years we have generated enough funds to actually maintain. One of the things that we started doing was working on the baseball fields trying to get the baseball fields in shape. So we are putting a little more money into it so that we could better maintain what we have typically we have funding to build our parks but we didn't really have enough money to maintain them so what we are trying to do is better maintain the equipment that we have."

Vince Lucia stated, "To add to that previously all the grass cutting contracts for recreation was paid out of R&B so for 2014 all the contracts are posted to this account number for that particular line item."

Councilman Snyder stated, "Okay that makes sense and the \$25,000.00 that we transferred out of recreation to administration what does that mean I saw it in a couple of spots?"

Vince Lucia stated, "That is transferred out to general fund what we do is and most of our funds we have all of these different departments are working through the administration in the general fund. So we submit some fees to general fund to compensate for the time we worked in all these individual budgets and we have been doing that for a very long time."

Councilman Snyder stated, "That sounds illegal to me. I'm just joking but we pay people to do that and then we have to pay them again."

Natalie Robottom stated, "Actually no we don't pay them again our offices like finance and the finance manager and many of our staff actually support all of the departments and so to help offset the cost to general fund which as you know doesn't have enough money to support the people the departments actually pay a small fee towards supporting these staff members who actually work."

Councilman Snyder asked, "So that means that they get paid like that and they get comp time too?"

Natalie Robottom stated, "No it means that the money that is used to pay them some of it comes from other departments. So whatever they get paid is what they get paid but each department pitches in to be able to pay them otherwise they would not be able to be paid."

Councilman Snyder stated, "We want to get paid to get that 12 year running to be best in the state. I mentioned this and I brought it up and I don't know if anyone else gave it any thought but I did. I gave it plenty thought and we all use the code enforcers plenty. I know I do. I am always calling them to go and check this thing out or this thing out and my understanding is that those people work four hours a

day and I was trying to get them six hours a day and I was wondering if there were any problems with that. Now according to the line item the salary is somewhere in the neighborhood of around \$74,000.00 and that is what I saw under P&Z for those it was either under P&Z or PW are we still getting it out of PW or are we getting it from P&Z?"

Vince Lucia stated, "Out of public works."

Councilman Snyder stated, "Okay out of PW is that supplemented somewhere else or does it all come out of PW?"

Natalie Robottom stated, "Public works and it is based on the contract and the contract amounts that were approved. Now I think and we met a long time before entering into those contracts and we were delayed we actually provided several options for the contracts and the number of ours however we were delayed because of the change in support from the Sheriff's office and we had to buy vehicles so we went back to the basic plan at that time of everybody working four hours because it wasn't part of our budget and we hadn't anticipated having to buy another vehicle and pay for some of the other things that we hadn't previously paid for so the council elected to go with the basic four hours but if you recall we actually submitted to you keeping two of them at the basic four hours a day but also to get additional coverage had presented possibly contracts with two of them working a little bit longer. At the time we scaled back because we had those unanticipated cost associated with the purchases and really now the cost of operating and maintaining those vehicles so that was why the council elected at that time based on our recommendations to scale back to the basics because we had those additional costs that we hadn't anticipated but there were options and if you do it now or amend the budget later I think it would be good to go back and look at what those options were because we actually had all of the cost associated with the two working the four hours and the two working the six and what that number would be and again there were several options that were discussed based on the council's request but we elected to go with the lower number because of the unexpected cost."

Councilman Snyder stated, "Well I still believe they should be working more hours I believe that but I know they are under contract and the things we are trying to do now and this council is trying to do what this parish and each one of our districts that group will play a big part in and now I think they have to spend two hours over there and two hours on the road and they cover a large area each one of them."

Natalie Robottom stated, "I think it would be appropriate for us to look at it again."

Councilman Snyder stated, "I looked at it already and from what I can see here if we can amend that budget to raise that salary line item up to \$111,000.00 we can get six hours more work out of those people each one of them we can get six hours of work out of them a day."

Natalie Robottom stated, "Just keep in mind that all of them can't work six hours because of them."

Councilman Snyder stated, "I understand that. I have spoken to some of them some of them want to work and some of them don't want to work. I

understand that and they are under contract and it expires pretty soon."

Natalie Robottom stated, "I think they come up in May."

Councilman Snyder stated, "Our parish is more important to me than how they want to work really because we need them to be there. If they don't want to work the six hours then they need to get them a job that they can work four hours at and that is the way I look at them. If we want to get our community right and those are the people that are going to help us do that because they are our eyes out there and many times I have called over there to the office and said let me talk to the code enforcement officer to see what is going on I had one of them go and check this or that for me so those are important people to us as far as I am concerned everybody else sits in the office over there. So I think we ought to look at that line. We don't have to do it today but I for sure was going to amend it today we can think about it but I want it back on the agenda."

Natalie Robottom stated, "If we can do you want us to resend you the information that we had that actually calculated and I think there was an option for them so that we would have an idea of what we are talking about in terms of an amendment and all of us will have an opportunity to look at it. We will send it again. I think their pray rate is based on their years of experience. So again please allow us to get you accurate information regarding what the hours and individual officers and what their rates are keep in mind I think also included in the agreement was consideration for increasing their rates after each year of experience that is already in place too."

Councilman Snyder asked, "All of that is in the contract already right?"

Natalie Robottom stated, "Yes."

Councilman Snyder stated, "Please send me the contracts I want to read them again."

Natalie Robottom stated, "Keeping in mind that the contracts were just entered into last year when they come up for renewal there will be some additional dollars that may be associated with that and we just want you to know I am not saying bad or good I just think it is important that we have all of the information when we are making decisions."

Councilman Snyder stated, "You know what information we can look at too? Look at that 5.9 million dollars that we have for the fund balance at the end of next year and we are asking for another \$30,000.00 out of that just for \$30,000.00 out of that fund balance then maybe we can get some more work done. The fund balance was \$5,946,358,052.00 in the sales district and another \$30,000.00 is not going to hurt that at all."

Vince Lucia stated, "Also with what you are looking at now we didn't technically amend the \$300,000.00 that you proposed so that is in that picture too."

Councilman Snyder stated, "Good \$300,000.00 plus \$30,000.00 is going to

bring us down to 5.6 million dollars fund balance. I just have one other question. What we did with the non-classified employees is that all we need to do or do we need to do more?"

Jeff Perilloux stated, "As I recall after that meeting 6-7 weeks ago Mr. Daley sent a recommendation that the council revisit the language that was used to amend the budget. I think the intent of what you were trying to accomplish was clear however there may be a question as to whether or not the right mechanism was used and so we had previously recommended to the council to specifically state that he or she is making a motion to amend the budget for whatever budget amendment they are looking to make that would be my recommendation again going forward based on Mr. Daley's previous recommendation."

Councilman Snyder asked, "So we need to amend Ordinance 13-48?"

Jeff Perilloux stated, "You can amend a motion to amend the budget and then whatever items you are looking to amend like you all have at every meeting since you have used the right language. In that initial meeting there was some question as to whether or not I think what was attempted to be done was actually accomplished. Does that answer your question Mr. Snyder?"

Councilman Snyder stated, "That is why I hate to talk to a lawyer sometimes but Jeff you did answer my question. Are we going to make that amendment? There is a motion to amend."

Jeff Perilloux stated, "The cleanest way to do it would be to amend the line item specifically but I think in some of these as I appreciate it there aren't specific line items for positions so I think a general amendment will suffice in terms of trying to accomplish what you are looking to accomplish."

Councilman Snyder stated, "Okay because we get them from all over the place there are salaries all over. We had an ordinance and a motion that was passed by this council to freeze salaries for non-classified people for 2014."

Jeff Perilloux stated, "Right and I think after Mr. Daley's advice was to amend the budget making a specific motion to amend whatever line item that you are looking to amend with the language that says you are amending the budget for that purpose. Then you approve the budget as amended assuming you will approve it."

Councilman Snyder stated, "That is where the problem is right there because we have salaries coming from all over the place not just one line item and I don't know where all of them come from do you know? I know for sure we have some of them coming out of street lights or special assistants."

**MOTION:** Councilman Snyder moved and Councilman Smith seconded the motion to take a recess. The motion passed with Councilman Wright absent.

**MOTION:** Councilwoman Millet moved and Councilman Perrilloux seconded the motion to go back into regular session. The motion passed with Councilman Wright absent.

Councilman Snyder stated, "I have some understanding of the legal part of our issue and I would like for your indulgence and let's have another meeting on Monday at Noon and if I can get you're okay on that then I would like to motion that the administration give us information on each department who has non-classified workers in there, that position and the total and that is in the form of a motion can I get a second."

Councilwoman Hotard asked, "Is that a motion to amend the budget or a motion to have administration provide information?"

Councilman Snyder stated, "Right we are not going to do anything with the budget. My suggestion is that we don't do anything with the budget today. Let's have a special meeting Monday at Noon, the day before the holiday. When we come back here Monday at Noon then we will have information on non-classified workers in each department, not the names but the positions or legal if I am right can we just have as a line item non-classified workers and just a number of the general because that is what we want then we could use that number there to do anything that we want to do with it."

**MOTION:** Councilman Snyder moved and Councilwoman Millet seconded the motion to have administration provide all of the salaries for non-classified employees by department. The motion passed with Councilman Wright absent.

**MOTION:** Councilman Perrilloux moved and Councilman Snyder seconded the motion to put Ordinance 13-48 back on the table. The motion passed with Councilman Wright absent.

**COMMITTEE REPORTS:**

**DEPARTMENT/ENGINEER REPORTS:**

**Jaclyn Hotard - (Carry Over 11-26-13) Code Enforcement - Personnel matters**

The above item will be carried over to the next regular agenda.

**Lennix Madere - (Carry Over 11-26-13) Boogie Joseph Center/Health Unit**

Councilman Madere requested removal of this item from the agenda.

**Lennix Madere - (Carry Over 12-10-13) Water bill issues**

The above item will be carried over to the next regular agenda.

**Larry Snyder - Update on lift pumps**

Councilman Snyder stated, "I was told at the last meeting that they were looking into this and I was just wondering if there was an update on this or have we started looking into that yet."

Randy Vincent stated, "As indicated in the comments, we continue to pursue an opportunity to lease-purchase electrical skids for all 12 lift stations damaged during Hurricane Isaac. We have requested an amendment to the lift Station Project Worksheet and are awaiting a

decision from FEMA to account for the change in scope of the project to avoid jeopardizing future funding."

Councilman Snyder asked, "So what are these skids? Is that just electrical?"

C.J. Savoie, Parish Engineer, stated, "We first looked into putting in a submersible pump but FEMA wouldn't allow that so they told us that we could go with the skid mounted pump which is an electric pump which of course would remove the noise and vibrations. So we had to go and apply for those they are looking to lease the skids and FEMA is saying that they will allow us to do. We had to get skids for each one of them and we had to get the heads straight and all of that corrected. You just don't run out there and take it off of the shelf and go put it there."

Councilman Snyder asked, "So these skids are going to run the pumps that are in place already?"

Chuck Savoie stated, "We are going to take the diesel pumps remove them and put the skids in place."

Councilman Snyder asked, "So the skids are pumps?"

Chuck Savoie stated, "The skids are nothing more than the platform that the electric pumps sit on."

Councilwoman Millet asked, "You called FEMA on the phone and they said okay?"

Reed Alexander, Utilities Manager, stated, "The administration had talked to FEMA about it."

Councilwoman Millet stated, "I am just saying this because we have been fighting this issue since the storm and now all of a sudden a phone call and they say okay."

Chuck Savoie stated, "Well it wasn't just like that first of all they called them and they wouldn't let us go with another electric pump that they were very picky about finally when they heard all of issues I think they finally allowed them to go and look into the skids and that is where it took a little time to finally get them to okay. Now realize when you are saying all of that and you have an emergency you are going to go and get diesel pumps because you can crank them up put them in place and put the hose right down in there and start pumping right away but we didn't know the time that it would take the administration to get all of this information and now you are back to where you have issues of vibrations and noise and causing problems and now they are looking into an alternative and that is because of what your public has come and told you hey we have enough so FEMA is now finally going to allow them to do this. So it is not just hey okay you can do that instead of doing this."

Councilwoman Millet stated, "That is my concern. All of a sudden we can do it and that is my concern why all of a sudden now when we have been asking about the same thing for quite some time but now it is okay."

Chuck Savoie stated, "All I can tell you is that I know what they have

been going through and they are very picky about allowing a lot of things why I don't know but they are very picky but they probably got them to understand that we had to do something."

Councilman Wilson asked, "What is the timeline?"

Reed Alexander stated, "We talked to the contractors it should be anywhere from 3-4 weeks to start getting them in and then installation would take about a day for each pump."

Councilman Snyder asked, "Will we have to change them all? We have some out there in the boondocks we don't need to do anything with those just the ones that are causing the problems around the people's homes."

Reed Alexander stated, "It is more cost effective to change them all."

Councilwoman Hotard stated, "I would like to offer a motion to instruct legal counsel either through the AG or legislative auditor to just get clarified whether or not once the council has voted on a budget and line items are encumbered is it allowable according to the Louisiana Public Budget Act for those funds to be used for purposes that it wasn't budgeted for. So I would just like to get some clarification on that and that is my motion to instruct legal to go ahead and do that."

**MOTION:** Councilwoman Hotard moved and Councilman Wilson seconded the motion to instruct legal counsel either through the AG or legislative auditor to get clarification whether or not once the council has voted on a budget and line items are encumbered is it allowable according to the Louisiana Public Budget Act for those funds to be used for purposes that it wasn't budgeted for. The motion passed with Councilman Wright absent.

**OLD BUSINESS:**

**Ranney Wilson - Drainage and Drainage equipment**

Councilman Wilson asked that this item remain where it is.

**NEW BUSINESS:**

**Larry Snyder - Appointment of Council Member to the Louisiana Intrastate Rail Compact - Resolution R13-41**

Larry Snyder stated, "I understand we have to make an appointment there were two people off of the council that were interested in doing that. I flipped a coin and made my choice so therefor I am going to go with Mr. Perrilloux."

**MOTION:** Councilman Snyder moved and Councilman Wilson seconded the motion to appoint Council Member Marvin Perrilloux to the Louisiana Intrastate Rail Compact. The motion passed with 6 yeas, 1 abstaining (Madere), 1 against (Gauff) and 1 absent (Wright).

**Natalie Robottom - Resolution - R13-44 - A resolution authorizing and approving a grant agreement between St. John the Baptist Parish and the Louisiana Housing Corporation for administration of the Low-Income Home Energy Assistance Program (LIHEAP) for the grant period of October 1,**

**2013 - September 30, 2015, and further authorizing the Parish President to execute all documents related thereto**

Natalie Robottom stated, "This is a requirement to access energy assistance funds and Administration recommends approval."

Councilman Perrilloux asked, "Can I get a little more information on this?"

Natalie Robottom stated, "The LIHEAP funds are what are used to help pay Entergy bills within the parish in order to access those funds, which are grant funds, there is a requirement to pass a resolution for the time period of the grant and that is what this resolution does. It authorizes us to apply for the funds and to execute as we have done in the past the program."

**MOTION:** Councilman Perrilloux moved and Councilman Madere seconded the motion to approve Resolution R13-44. A Resolution authorizing and approving a grant agreement between St. John the Baptist Parish and the Louisiana Housing Corporation for administration of the Low-Income Home Energy Assistance Program (LIHEAP) for the grant period of October 1, 2013 - September 30, 2015, and further authorizing the Parish President to execute all documents related thereto. The motion passed with Councilman Wright absent.

**Jaclyn Hotard - Parish Holiday**

Councilwoman Hotard stated, "I placed this item on the agenda and I would like to offer a motion that we declare the day after Christmas a parish holiday for regularly scheduled employees for that day and that is my motion."

**MOTION:** Councilwoman Hotard moved and Councilman Snyder seconded the motion to declare the day after Christmas a parish holiday for regularly scheduled employees. The motion passed with Councilman Wright absent.

**EXECUTIVE SESSION:**

Property/Casualty Insurance Agent - 1) Claims, any/all property, casualty, and Workman comp claims 2) Claims, procedures and disposition 3) Coverage's, any/all material changes

Parish Buildings - Security

Abandoned Vehicles

Code Enforcement - Personnel matters

Lennix Madere - St. John the Baptist Parish vs. Myrtle F. Victor, Roba Inc., and Adair Asset Management, LLC, 40<sup>th</sup> JDC, #63827

St. John the Baptist Parish vs. Roussel Welding and Metal Works, Inc., et al. Case No. 64187 Div. B

Any and all pending legal matters

**INTRODUCTION OF ORDINANCES**

There were no ordinances to be introduced at this meeting.

**CORRESPONDENCE/COUNCIL BRIEFS**

The entire council wished the parish a very Merry Christmas and hopes for a very Happy New Year.

**ADJOURNMENT:**

At 1:50 PM, Councilwoman Millet moved and Councilman Madere seconded the motion to adjourn. The motion passed with Councilman Wright absent.

/s/Jaclyn Hotard  
COUNCIL CHAIRMAN

/s/Jackie Landeche  
Council Secretary