

FINANCE COMMITTEE MINUTES
July 12th, 2011
Chairman Steve Lee
Vice-Chairman Charles Julien

Members: Haston Lewis, Danny Millet, Charles Julien, Jaclyn Hotard, Darnel C. Usry, Cheryl Millet, Lucien Gauff, III, Ronnie Smith, Steve Lee

PRESENT: Haston Lewis, Cheryl Millet, Ronnie Smith, Jaclyn Hotard, Charles Julien, Danny Millet, Lucien Gauff, III, Steve Lee & Darnel C. Usry

ABSENT: None

BID OPENING REPORT/AWARDS:

Brenda Labat – Bid Award – Authorization to award the contract for Solid Waste Collection & Removal

Natalie Robottom, Parish President, stated, "First of all we would like to say that the process we think worked very well. Administration recommends awarding the contract for Solid Waste Collection and Removal to IESI/SWDI at the following rates:

2 x week collection - \$11.28
Special Refuse - \$10.34 per cubic yard
Alternate Disposal Site - .61 per ton mile
15 yd recycle container - No charge
Per haul 15 yd recycle container - \$295.00
Cart Replacement - \$55.00
(2) 20 yd dumpsters at Percy Hebert Building - \$225.00

These prices reflect a significant rate reduction across all but one category and will result in a savings of over \$2 million over the next five years. Additionally, SWDI, now IESI/SWDI, has invested over \$1,000,000 in a state of the art facility located in Reserve and the contract employs some 35 residents of St. John Parish, including key supervisory staff. This investment generates \$1.4 million in payroll, much of which creates tax revenue for the parish. The company is engaged in the community and has been responsive to the parish and its residents for the past five years. In the event of a natural disaster, IESI/SWDI has committed an unlimited supply of equipment, trucks and personnel to resume services, should it be needed. At this point I am asking the council to approve the recommendation of IESI/SWDI as our solid waste collection & removal contractor."

Councilwoman Millet asked, "When you mention the 15 yard recycle container at no charge. Is this for all the recycle bins?"

Natalie Robottom stated, "The 15 yard recycle bin charge. There is only one that we use 30 yard and that is the Belle Terre. All of the others are 15 yard and we can have that discussion with them. That one was an upgrade because of the number of the usage and we are also going to look at all of the recycle bins, their locations and the number of pulls that they require based on the 2010 history. We haven't quite figured exactly what adjustments we will make but Mr. Bill Fry has

agreed to work with us on the numbers that they have and we will produce that portion of the contract to reflect what our needs are in St. John Parish."

Councilwoman Millet asked, "One other thing is on the dumpster that is dumped everyday at the Percy Hebert building. Is this one, or two dumpsters?"

Natalie Robottom stated, "It is two dumpsters."

Councilwoman Millet stated, "Because Mr. Fry said he would see about if we could kind of tweak that a little bit and I would like to put that on record that he is going to look into that."

Natalie Robottom stated, "Okay there has been a reduction there. I think that is one of the most frequently used services that the parish has the one at the Percy Hebert building. We can review all the policies and procedures for usage there. Overall based on these prices, the results of the process that St. John and the residents have gotten a really good deal."

Councilwoman Millet stated, "Oh I think SWDI does a great job. I fully support them completely. I am just trying to make sure that the residents are taken care of too."

Councilman Lee stated, "I would like to thank the administrative team and the council team involved. This was a joint effort scoring system in the selection process and I think they hit the nail on the head. So at this time I will ask the council members, is there any opposition to the motion? No opposition. The motion passes."

MOTION: Councilwoman Hotard moved and Councilman Gauff seconded the motion to grant administration authorization to award the contract for Solid Waste Collection & Removal to IESI/SWDI. The motion passed unanimously.

Theresa Rodgers/Elois Joseph – Authorization to extend lease agreement for an additional 60 days with Roxann W. Gort at 975 Cambridge Blvd. for temporary use by the Health & Human Services Department during renovation of their office in Reserve

Theresa Rodgers, CAO, stated, "Administration requests authorization to extend the lease agreement with Ms. Roxann W. Gort for the temporary housing of the Health and Human Services Department at 975 Cambridge Drive. This extension is for an additional 60 days while renovations of the Health and Human Services office are completed. All terms and conditions remain the same, including the rate of \$2400.00 per month."

MOTION: Councilman Smith moved and Councilwoman Hotard seconded the motion to grant administration authorization to extend the lease agreement for an additional 60 days with Roxann W. Gort at 975 Cambridge Blvd. for temporary use by the Health & Human Services Department during renovation of their office in Reserve. The motion passed unanimously.

Theresa Rodgers/Julia Remonet – Authorization to enter into a Joint-Use Agreement with the State of Louisiana Dept of Transportation &

Development for use of the land and airspace at the intersection of LA 18 & LA 3212 as a Farmer's Market

Therese Rodgers stated, "Before I make the formal request, I would like to point out to the council that there is a typographical error on page one of the actual joint use agreement presented to you. In the second paragraph instead of it stating Gramercy, it should state in Wallace. The error will be taken care of. Administration requests authorization to enter into a Joint-Use Agreement with the State of Louisiana Department of Transportation and Development (DOTD) for use of the land and airspace at the intersection of LA 18 and LA 3212. This agreement is for use of the land as a Farmer's Market for a period of 5 years which thereafter will be automatically renewed each 5 years unless terminated by one or other of the parties. DOTD agrees to forgo the annual lease payment of \$216.00 for the duration of this agreement, while the parish agrees to maintain the grass and clean-up of the entire leased area."

Councilman Lewis stated, "I want to thank the state really because this is something that we have been waiting on for about two years. It looked like it wasn't coming. I was afraid I might be gone and it still wouldn't be here. So it looks like I am going to make it with it."

Councilman Gauff stated, "I would just like to thank administration for working on this and getting this for Mr. Lewis."

MOTION: Councilman Lewis moved and Councilman Gauff seconded the motion to grant administration authorization to enter into a Joint-Use Agreement with the State of Louisiana Dept of Transportation & Development for use of the land and airspace at the intersection of LA 18 & LA 3212 as a Farmer's Market. The motion passed unanimously.

Theresa Rodgers/Stacey Cadore – Authorization to renew Airport Public Officials and employees liability insurance policy

Theresa Rodgers stated, "Administration requests authorization to renew the Airport Public Officials and Employees Liability insurance policy with Chartis Insurance through Riverlands Insurance Company. The annual premium of \$3,263.00 reflects no change in coverage or premium from the current policy."

Councilwoman Millet asked, "Is this something reimbursed to us by the Port since they handle the airport or is this something that we pay on their behalf?"

Natalie Robottom stated, "This one is paid by the parish because it applies to us and our employees. As still, the governing authority for the airport we have to have this insurance on all of the officials that make the decisions relative to the airport which is you and myself and our employee. We are reimbursed for the salaries and quite a few other things. This insurance is actually on us and our employee."

Councilwoman Millet stated, "Okay. Thank you."

MOTION: Councilman Millet moved and Councilman Julien seconded the motion to grant administration authorization to renew Airport Public

Officials and employee's liability insurance policy. The motion passed with 8 yeas and 1 abstaining (Lee).

Theresa Rodgers/Stacey Cador – Authorization to renew St. John Theatre general liability insurance policy

Theresa Rodgers stated, "Administration requests authorization to renew the St. John Theatre general liability insurance policy with Western World Insurance Group through Riverlands Insurance Company. Again, the annual premium of \$2,636.55 reflects no change in coverage or premium from the current policy."

MOTION: Councilman Millet moved and Councilman Smith seconded the motion to grant administration authorization to renew St. John Theatre general liability insurance policy. The motion passed with 8 yeas and 1 abstaining (Lee).

Theresa Rodgers/Kathy Gilmore – Authorization to renew the service agreement with Motorola Solutions, Inc. for the 911 system operating equipment in the amount of \$73,921.56

Theresa Rodgers stated, "Administration requests authorization to renew the service agreement with Motorola Solutions, Inc. for operating equipment and services in the 911 system. The cost of the agreement is \$73,921.56, which covers service and maintenance of all consoles and auxiliary equipment of the St. John the Baptist Parish 911 Communications District. This agreement will commence on August 1, 2011 and end on July 31, 2012."

MOTION: Councilwoman Millet moved and Councilman Smith seconded the motion to grant administration authorization to renew the service agreement with Motorola Solutions, Inc. for the 911 system operating equipment in the amount of \$73,921.56. The motion passed with 8 yeas and 1 abstaining (Lee).

Any and all other financial concerns

There were no other financial concerns at the time.

Adjournment

MOTION: Councilwoman Millet moved and Councilwoman Usry seconded the motion to adjourn. The motion passed unanimously.