

FINANCE COMMITTEE MEETING
January 22nd, 2019
Chairman Kurt Becnel
Vice-Chairman Julia Remonet

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remonet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard

PRESENT: Kurt Becnel, Larry Snyder, Thomas Malik, Larry Sorapuru, and Michael Wright

ABSENT: Jaclyn Hotard, Julia Remonet, Lennix Madere, Marvin Perrilloux

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

There was no public comment at this time.

BID OPENING REPORT/AWARDS

LaVerne Toombs - Bid Opening - 2019 Warehouse Sewer & Water Fittings, Materials and Supplies

LaVerne Toombs stated, "The Parish opened bids for the 2019 Warehouse Sewer & Water Fittings, Materials and Supplies on January 11th, 2019. The following vendors submitted bids Core and Main from Baton Rouge, LA, Coburn's Supply from Thibodaux, LA, Ferguson Enterprise DBA Louisiana Utilities Supply Co. from Metairie, LA, Baton Rouge Winwater Works from Baton Rouge, LA, ICM of America, Inc. from Jacksonville, AR, Joints from El Monte, CA, Consolidated Pipe and Supply from Metairie, LA, General Mill Supplies, Inc. from Jefferson, LA and Cimsco Inc. from Metairie, LA. The administration requests that we take these under advisement."

MOTION: Councilman Snyder moved and Councilman Sorapuru seconded the motion to take the bids for the 2019 Warehouse Sewer & Water Fittings, Materials and Supplies under advisement. The motion passed with Councilwomen Hotard, Remonet and Councilmen Madere and Perrilloux absent.

LaVerne Toombs - Bid Opening - 2019 Submersible Pumps

LaVerne Toombs stated, "On January 10th, 2019, we opened bids for the 2019 Submersible Pumps. There were two bidders. Delta Processing Equipment out of Metairie and Allan J. Harris Company, Inc. out of Metairie. The administration requests that we take these under advisement."

MOTION: Councilman Snyder moved and Councilman Wright seconded the motion to take the bids for the 2019 Submersible Pumps under advisement. The motion passed with Councilwomen Hotard, Remonet and Councilmen Madere and Perrilloux absent.

Jean Stewart/C.J. Savoie - (Tabled 01-08-19) Authorization to award the bid for the 2019 Asphalt Road Improvements to Coastal Bridge Company, LLC

MOTION: Councilman Malik moved and Councilman Sorapuru seconded the motion to REMOVE the authorization to award the bid for 2019 Asphalt Road Improvements to

Coastal Bridge Company, LLC from the TABLE. The motion passed with Councilwomen Hotard, Remondet and Councilmen Madere and Sorapuru absent.

LaVerne Toombs stated, "Coastal Bridge Company, LLC of Baton Rouge, LA submitted the lowest responsive and responsible bid. The bid documents were reviewed and approved by the Parish Engineer, and a draft contract submitted at the end of last week. The contract was corrected and sent to Legal Counsel for review. If no action is taken, at the end of 45 days, which is 3 days from now, the Contractor is not obligated to honor the prices submitted in their bid. Administration recommends approving this award pending a determination of legal sufficiency of the contract."

Joseph Savoie commented that what we need right now is to award the bid to the lowest responsive and responsible bidder. The contract is finalized and legal is reviewing it.

Councilwoman Remondet, Councilman Perrilloux and Councilman Madere arrived at 5:49 PM.

MOTION: Councilman Malik moved and Councilwoman Remondet seconded the motion to award the bid for the 2019 Asphalt Road Improvement to the lowest responsible and responsive bidder. The motion passed with Councilwoman Hotard absent.

Blake Fogleman/Rob Bredberg - (Tabled 01-08-19) Authorization to award the Lions Water Treatment Plant Pump Station Intake Project to Industrial & Mechanical Contractors, Inc.

MOTION: Councilman Perrilloux moved and Councilman Malik seconded the motion to REMOVE the authorization to award the Lions Water Treatment Plant Pump Station Intake Project to Industrial & Mechanical Contractors, Inc. from the TABLE. The motion passed with Councilwoman Hotard absent.

Reed Alexander stated, "Industrial & Mechanical Contractors, Inc. of Jefferson, LA submitted the lowest responsive and responsible bid in the amount of \$1,113,535.00. The project is for rehabilitation of the raw water intake structure at the Lion's Water Treatment Plant and it is funded through a Louisiana Department of Health Revolving Loan and a Community Water Enrichment Fund grant. The bid was reviewed by the Project Engineer, the Parish Engineer, and the Utilities Director and was approved by the Louisiana Department of Health. Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilwoman Remondet seconded the motion to grant administration authorization to award the Lions Water Treatment Plant Pump Station Intake Project to Industrial & Mechanical Contractors, Inc. The motion passed with Councilwoman Hotard absent.

Reed Alexander - Authorization to award the bid for the 2019 Self Priming Pumps & Related Materials to Delta Process Equipment

Reed Alexander stated, "Delta Process Equipment of Metairie, LA submitted the only responsive and responsible bid. The specifications and bid were reviewed by the Parish Engineer and the Assistant Director of Utilities. This is an annual bid and orders will be placed on an as-needed basis. Administration recommends approval."

MOTION: Councilman Madere moved and Councilman Perrilloux seconded the motion to grant administration authorization to award the bid for the 2019 Self Priming

Pumps & Related Materials to Delta Process Equipment. The motion passed with Councilwoman Hotard absent.

Reed Alexander - Authorization to award the bid for the 2019 Granular Chlorine to Arch Chemicals, Inc.

Reed Alexander stated, "Arch Chemicals, Inc. of LaMesa, CA submitted the lowest responsive and responsible bid at \$120.00 per 100# pail. This is an annual bid and Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Madere seconded the motion to grant administration authorization to award the bid for the 2019 Granular Chlorine to Arch Chemicals, Inc. The motion passed with Councilwoman Hotard absent.

Verdell Kindrick/Joseph Savoie - Authorization to execute the Certificate of Substantial Completion with Coastal Bridge Company, L.L.C. for the 2018 Road Improvement Program

Councilwoman Hotard arrived at 6:02 PM.

Verdell Kindrick stated, "This project has been deemed substantially complete by the Parish Engineer and the Assistant Director of Public Works. Administration recommends approval."

MOTION: Councilman Madere moved and Councilwoman Remondet seconded the motion to grant administration authorization to execute the Certificate of Substantial Completion with Coastal Bridge Company, L.L.C. for the 2018 Road Improvement Program. The motion passed unanimously.

Daron Cooper/Byron Foret - Authorization to execute the Certificate of Substantial Completion with Buck Town Contractors for the Woodland Bridge Repair Project

LaVerne Toombs stated, "This project has been deemed substantially complete by the Parish Engineer, the Project Engineer and the Capital Projects Administrator. Administration recommends approval."

MOTION: Councilman Snyder moved and Councilman Perrilloux seconded the motion to grant administration authorization to execute the Certificate of Substantial Completion with Buck Town Contractors for the Woodland Bridge Repair Project. The motion passed unanimously.

Rhonda Lemons/Corey Fauchaux - Authorization to renew the Intergovernmental Agreement with the River Parishes Transit Authority (RPTA)

Rhonda Lemons stated, "This renewal will allow the RPTA to continue transportation services for St. John residents for an additional year. The required annual match is \$125,000 which is funded through Economic Development. The renewal was delayed until RPTA could meet and pass a resolution granting signatory authority to the Chairperson. The renewal document was sent to Legal Counsel for review and there are no changes to the previous agreement. Administration recommends approval pending a determination of legal sufficiency."

MOTION: Councilman Madere moved and Councilwoman Remondet seconded the motion to grant administration authorization to execute a new Intergovernmental Agreement with the River Parishes Transit Authority (RPTA) with the same terms. The motion

passed unanimously.

Stacey Cador - Authorization to renew the Group Health Insurance for the Office of Fire Services with Blue Cross Blue Shield of Louisiana

Stacey Cador stated, "This renewal through Tatje Insurance and Financial Products is for an estimated annual premium of \$432,253.68, reflecting a 9.87% decrease in the expiring premium. The policy is funded through the Office of Fire Services. Administration recommends approval."

MOTION: Councilman Snyder moved and Councilwoman Remondet seconded the motion to grant administration authorization to renew the Group Health Insurance for the Office of Fire Services with Blue Cross Blue Shield of Louisiana. The motion passed unanimously.

Reed Alexander/Mike Curtis - Authorization to renew the agreement with Curtis Environmental Services (CES) for Environmental Consulting Services

Reed Alexander stated, "This renewal adds one (1) year to the existing agreement at the same rates. The scope of work includes water and waste water consultations, sampling, and testing to meet State and Federal requirements. The renewal document was sent to Legal Counsel for review and there are no changes to the previous agreement. Administration recommends tabling the item or approving it pending a determination of legal sufficiency."

MOTION: Councilman Snyder moved and Councilwoman Remondet seconded the motion to grant administration authorization to renew the agreement with Curtis Environmental Services (CES) for Environmental Consulting Services. The motion passed with 8 yeas and 1 abstaining (Malik).

Natalie Robottom - Authorization to accept the request to terminate the contract for legal services with The Law Office of Geoffrey M. Michel, LLC

Natalie Robottom stated, "The Law Office of Geoffrey M. Michel, LLC requested termination of the engagement for legal services due to a change in legal strategy. Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Snyder seconded the motion to grant administration authorization to accept the request to terminate the contract for legal services with The Law Office of Geoffrey M. Michel, LLC. The motion passed unanimously.

Natalie Robottom - Authorization to amend the Professional Services Agreement with Digital Engineering & Imaging, Inc. for Engineering Support and Grant Management Assistance

Natalie Robottom stated, "Administration recommends tabling this item until the amendment document is finalized."

MOTION: Councilman Perrilloux moved and Councilman Snyder seconded the motion to TABLE the authorization to amend the Professional Services Agreement with Digital Engineering & Imaging, Inc. for Engineering Support and Grant Management Assistance. The motion passed unanimously.

Robert Figuero/Robert Delaune Jr. - Authorization to solicit bids for the Water Meter Reading and Billing System Project

Robert Figuero stated, "This project is for installation of new residential and commercial meters as well as automated meter infrastructure and software to allow meter reads via desktop from the Utilities Billing Department. The bid specs were developed over several months with input from department personnel and consulting engineers and meetings with vendors. The specs were approved by LDEQ which is funding the project through an LDEQ State Revolving Loan Fund, which was closed on January 16th. Administration recommends approval."

There was lengthy discussion between the council and the administration. It was argued that an RFP would allow more than a bid would in this process. Whereas, in the bid process you must take the lowest bidder and that is who you must work with, an RFP can be scored and chosen based off specific needs for this particular project ensuring that the Parish would have more control in the project.

SUBSTITUTE MOTION: Councilwoman Hotard moved and Councilman Malik seconded the motion to grant administration authorization to go out for RFP's for the Water Meter Reading and Billing System Project. The motion failed with 4 yeas (Becnel, Hotard, Malik, Wright), 4 nays (Sorapuru, Madere, Remondet, Snyder) and 1 absent (Perrilloux).

MOTION: Councilman Snyder moved and Councilman Sorapuru seconded the motion to grant administration authorization to solicit bids for the Water Meter Reading and Billing System Project. The motion passed with 5 yeas (Sorapuru, Madere, Remondet, Snyder, Becnel) and 4 nays (Hotard, Malik, Perrilloux, Wright).

Adjournment

MOTION: Councilman Snyder moved and Councilman Sorapuru seconded the motion to adjourn the finance meeting. The motion passed unanimously.