

FINANCE COMMITTEE MINUTES
February 11th, 2014
Chairman Larry Snyder
Vice-Chairman Lennix Madere

Members: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Ranney Wilson, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Cheryl Millet

PRESENT: Lennix Madere, Marvin Perrilloux, Lucien Gauff, Michael Wright, Larry Snyder, Jaclyn Hotard, Cheryl Millet, Art Smith

ABSENT: Ranney Wilson

BID OPENING REPORT/AWARDS:

Kia Price - Authorization to advertise for bids for the LA 637 Utilities Relocation project

Kia Price, Director of Purchasing, stated, "GSA Consulting Engineers, Inc. is prepared to advertise the LA 637 Water Line Relocation Project for the W. 10th widening project in Reserve. All agreements and required documents have been submitted to DOTD and bid documents completed. The estimated cost of the relocation project is \$1,660,902.00. The cost to relocate St. John utilities is \$365,716.00, which will be paid through the Utility System Fund. The estimated construction cost for the project is \$6.9 Million which is 100% funded by DOTD."

MOTION: Councilman Gauff moved and Councilman Perrilloux seconded the motion to grant administration authorization to advertise for bids for the LA 637 Utilities Relocation Project. The motion passed with Councilman Wilson absent.

Kia Price - Authorization to advertise for bids for the West Lac Des Allemands Project

Kia Price stated, "GSA Consulting Engineers, Inc. is prepared to advertise for bids the West Lac Des Allemands Shoreline Protection Project for construction in Pleasure Bend. The appropriate permits have been secured and bid documents prepared for approximately 6,000 feet of a rock shoreline protection. The estimated construction cost of this project is \$3,313,182.76, which is 100% funded through the Louisiana Wildlife and Sport Fish Restoration Program/CIAP."

Councilman Wilson arrived at 6:12 PM.

MOTION: Councilman Gauff moved and Councilman Smith seconded the motion to grant administration authorization to advertise for bids for the West Lac Des Allemands Project. The motion passed unanimously.

Kia Price - Authorization to award a contract to Burk-Kleinpeter, Inc. of New Orleans, LA for \$90,987.50 for the Lions Water Intake Pump Station Project

Kia Price stated, "The request is to execute a contract with Burk-Kleinpeter, Inc., the firm ranked first by the source selection committee. The contract amount of \$90,987.50 is based on the parish fee curve for a \$750,000.00 project. The project is being coordinated by Digital Engineering with 100% funding through the Drinking Water Revolving Loan Fund. The project, procurement documents and contract language were approved by the Department of Health and Hospitals as a component of the System Improvement Plan."

MOTION: Councilwoman Hotard moved and Councilman Wright seconded the motion to grant administration authorization to award a contract to Burk-Kleinpeter, Inc. of New Orleans, LA for \$90,987.50 for the Lions Water Intake Pump Station Project. The motion passed unanimously.

Kia Price - Authorization to award a contract to Curtis Environmental Services, Inc. of LaPlace, LA for \$117,000.00 for Environmental Consultant and Management Services

Kia Price stated, "The request is to execute a contract with Curtis Environmental Services, Inc. (CES), the firm ranked first by the source selection committee. The 4 year contract in the amount of \$117,000.00 is for permitting, monthly reports, technical assistance, inspections, staff development, and analytical testing of the Parish's water and wastewater systems. CES currently provides these services and has done so satisfactorily for the past 30 years."

MOTION: Councilwoman Hotard moved and Councilman Wilson seconded the motion to grant administration authorization to award a contract to Curtis Environmental Services, Inc. of LaPlace, LA for \$117,000.00 for Environmental Consultant and Management Services. The motion passed unanimously.

Paige Falgoust - Authorization to issue a 30 day notice of contract termination to First Call Network, Inc.

Paige Falgoust, Public Information Officer, stated, "The council approved a contract with Blackboard Connect for emergency mass notification services in June of 2013 and the system is installed and currently working. The First Call Network service is no longer needed; therefore termination is recommended following a 30 day notice."

MOTION: Councilman Wright moved and Councilman Perrilloux seconded the motion to grant administration authorization to issue a 30 day notice of contract termination to First Call Network, Inc. The motion passed unanimously.

Randy Vincent - Authorization to execute the Certificate of Substantial Completion with Southern Delta, LLC for the Reserve Relief Canal Shoreline Protection Project

Randy Vincent, CAO, stated, "Administration requests authorization to execute the Certificate of Substantial Completion with Southern Delta,

LLC for this project as recommended by URS, the design engineer. Following the inspection on 1/30/14, all punch list items have been completed. The estimated cost of this project was \$1.4 Million, with 100% of construction funded through the Louisiana Wildlife and Sport Fish Restoration Program/CIAP."

MOTION: Councilman Madere moved and Councilman Gauff seconded the motion to grant administration authorization to execute the Certificate of Substantial Completion with Southern Delta, LLC for the Reserve Relief Canal Shoreline Protection Project. The motion passed unanimously.

Natalie Robottom - Authorization to provide the local match (20%) in the amount of \$45,000 for the Stage 0 - Feasibility Study for the St. John East Bank Mississippi Multi-Use Trail - Phase IV

Natalie Robottom stated, "Phase IV of the Mississippi Multi-Use Trail has been included in the State's Transportation Improvement Plan and the Regional Planning Commission is funding 80% of the study cost for continuation of the trail from W. 10th St. to the St. James Parish line. Funding for the parish's match is available through the bond issue or recreation fund."

MOTION: Councilwoman Hotard moved and Councilman Gauff seconded the motion to grant administration authorization to provide the local match (20%) in the amount of \$45,000 for the Stage 0 - Feasibility Study for the St. John East Bank Mississippi Multi-Use Trail - Phase IV. The motion passed unanimously.

Adjournment

MOTION: Councilwoman Millet moved and Councilman Wright seconded the motion to adjourn. The motion passed unanimously.