

**FINANCE COMMITTEE MEETING**  
**February 12<sup>th</sup>, 2019**  
**Chairman Kurt Becnel**  
**Vice-Chairman Julia Remonet**

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remonet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard

**PRESENT:** Kurt Becnel, Larry Snyder, Thomas Malik, Lennix Madere, Marvin Perrilloux, Larry Sorapuru, Julia Remonet

**ABSENT:** Jaclyn Hotard & Michael Wright

**PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)**

There was no public comment.

**BID OPENING REPORT/AWARDS**

**Natalie Robottom - (Tabled 01-22-19) Authorization to amend the Professional Services Agreement with Digital Engineering & Imaging, Inc. for Engineering Support and Grant Management Assistance**

**MOTION:** Councilman Malik moved and Councilwoman Remonet seconded the motion to remove the item authorization to amend the Professional Services Agreement with Digital Engineering & Imaging, Inc. for Engineering Support and Grant Management Assistance from the TABLE. The motion passed with 6 yeas, 1 against (Snyder) and 2 absent (Hotard & Wright).

Natalie Robottom stated, "This amendment is for a not to exceed amount of \$150,000 for project management, grant and loan management and departmental support in the absence of Utilities and Public Works Directors. Digital Engineering has successfully secured and is currently managing \$5.5M in low interest loans from LDH, \$6M from LDEQ and \$4M in grants for various departments. The contract is funded through the General Fund, Utilities and Wastewater budgets, and reimbursements from grants and loans. The company has an abundance of staff and a history of successful performance assisting the Parish. The draft document sent to Legal Counsel for review is consistent with the 4 previously approved amendments and Administration recommends approval."

There was lengthy discussion on this item with many of the council members questioning the reasoning for the contract when there is already an engineering contract in place. Councilman Snyder commented that he will never be in support of this item as we are already paying this company a large amount of money. Councilman Perrilloux suggested a workshop before the next meeting to discuss.

**MOTION:** Councilman Perrilloux moved and Councilman Madere seconded the motion to TABLE the authorization to amend the Professional Services Agreement with Digital Engineering & Imaging, Inc. for Engineering Support and Grant Management Assistance. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Reed Alexander/Gerald Babin - Authorization to solicit bids for a Sewer Cleaner/Vacuum Truck**

Reed Alexander stated, "Specs for this truck were reviewed and approved by the Project Engineer, Parish Engineer and the Assistant Utilities Director. Administration recommends approval."

**MOTION:** Councilman Perrilloux moved and Councilman Sorapuru seconded the motion to grant administration authorization to solicit bids for a Sewer Cleaner/Vacuum Truck. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Reed Alexander/Perry Hogan - Authorization to solicit bids for construction of the River Road WWTP Effluent Pump Station Controls Project**

Reed Alexander stated, "Burk-Kleinpeter, Inc. has completed the design of this project and is ready to advertise for bids. This project will replace the existing pump controls utilizing Variable Frequency Drives (VFDs) to control and operate the effluent pumps. Administration recommends approval."

**MOTION:** Councilman Sorapuru moved and Councilman Malik seconded the motion to grant administration authorization to solicit bids for construction of the River Road WWTP Effluent Pump Station Controls Project. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Reed Alexander/Joseph Savoie - Authorization to award the bid for the 2019 Submersible Sewer Pumps**

Reed Alexander stated, "The lowest responsive and responsible bidders for these items are Delta Processing Equipment and Allan J. Harris Company, Inc. This is an annual bid and orders will be placed on an as-needed basis. The bids were reviewed and approved as meeting the specs by the Parish Engineer and the Assistant Director of Utilities and Administration recommends approval."

**MOTION:** Councilman Snyder moved and Councilman Perrilloux seconded the motion to grant administration authorization to award the bid for the 2019 Submersible Sewer Pumps to the lowest responsive and responsible bidders, Delta Processing Equipment and Allan J. Harris Company Inc. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Jean Stewart/Reed Alexander - Authorization to award the bid for the 2019 Warehouse Sewer and Water Fittings**

Jean Stewart stated, "This bid was divided into 37 sections with the lowest responsive and responsible bidder for each section being awarded multiple items as included on the bid tab sheet. The recommendations are as follows: Core and Main of Baton Rouge, LA - # 26, Coburn's Supply of Thibodaux, LA - # 17 Louisiana Utilities Supply Co of Metairie, LA - #2, #3, #4, #7, #8, #9, #10, #18, #21, #28, #29, Baton Rouge Winwater Works of Baton Rouge, LA - #1, #6, #11, #12, #13, #14, #19, ICM of America, Inc. of Jacksonville, AR - #20, Consolidated Pipe and Supply of Metairie, LA - #5, #22, #23, #27, #30, #31, #33, #34, Cimsco, Inc. of Metairie, LA - #15, #16, #24, #25, #32. Administration recommends approval."

**MOTION:** Councilman Madere moved and Councilwoman Remondet seconded the motion to grant administration authorization to award the bid for the 2019 Warehouse Sewer and Water Fittings to Core and Main of Baton Rouge, LA; Coburn's Supply

of Thibodaux, LA; Louisiana Utilities Supply Co of Metairie, LA; Baton Rouge Winwater Works of Baton Rouge, LA; ICM of America, Inc. of Jacksonville, AR; Consolidated Pipe and Supply of Metairie, LA; Cimsco, Inc. of Metairie, LA. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Reed Alexander/Robert Delaune - Authorization to execute the Certificate of Partial Substantial Completion for the Pleasure Bend Water Treatment Facility**

Reed Alexander stated, "This project is deemed partially substantially complete with the exception of installation of a new water well and tie-in to the water distribution main. Both will be completed through a Change Order. This request was reviewed and approved by the Parish Engineer, the Project Engineer and the Assistant Utilities Director. Administration recommends approval."

**MOTION:** Councilwoman Remondet moved and Councilman Sorapuru seconded the motion to grant administration authorization to execute the Certificate of Partial Substantial Completion for the Pleasure Bend Water Treatment Facility. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Reed Alexander/Robert Delaune - Authorization to approve Change Order No. 2 for the Pleasure Bend Water Treatment Facility**

Reed Alexander stated, "This Change Order adds 150 days and \$103,027 to the contract to install a new water well in Pleasure Bend. The project was reviewed and approved by the Parish Engineer, the Project Engineer and the Assistant Utilities Director. It is funded through the 2015 Bond Issue and Administration recommends approval."

**MOTION:** Councilman Sorapuru moved and Councilman Perrilloux seconded the motion to grant administration authorization to approve Change Order No. 2 for the Pleasure Bend Water Treatment Facility. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Reed Alexander/Rob Delaune - Authorization to approve Change Order No. 5 for the Reserve Wastewater Treatment Plant**

Reed Alexander stated, "This Change Order adds 70 days and \$153,520 to the contract to purchase and install two (2) new pumps for the effluent pump station with funding through the 2010 bond issue. The change order was reviewed and approved by the Parish Engineer, the Project Engineer and the Assistant Utilities Director and it remains within the funds available. Administration recommends approval."

**MOTION:** Councilwoman Remondet moved and Councilman Sorapuru seconded the motion to grant administration authorization to approve Change Order No. 5 for the Reserve Wastewater Treatment Plant. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Rene Pastorek - Authorization to advertise a Request for Qualifications (RFQ) for Professional Services for the Low Impact Development Program**

Rene Pastorek stated, "Procurement of a firm is required by EPA to begin work on this project. The selected consultant will design a Low Impact Development Program for the Parish to manage stormwater on development sites, decrease flooding potential from rain events, and improve water quality throughout the Parish's drainage basins. Administration recommends approval."

**MOTION:** Councilman Snyder moved and Councilwoman Remondet seconded the motion to grant administration authorization to advertise a Request for Qualifications (RFQ) for Professional Services for the Low Impact Development Program. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Cain Dufrene/Tommy Brown - Authorization to reject all bids for the West Bank Public Safety Complex as exceeding available funding and rebid the project with modifications**

Cain Dufrene stated, "The previously awarded bid expired during the protest period and all other bids exceeded the available budget. Sizeler is making modifications to the plans to better align them with the approved budget and to solicit rebids for construction. Administration recommends approval."

**MOTION:** Councilman Malik moved and Councilwoman Hotard seconded the motion to grant administration authorization to reject all bids for the West Bank Public Safety Complex as exceeding available funding and rebid the project with modifications. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Stacey Cador - Authorization to renew the Fire Department's Package Policy with VFIS**

Stacey Cador stated, "This renewal includes general liability, management liability, automobile coverage, coverage for portable equipment and umbrella/excess liability coverage. The renewal has an annual premium of \$239,730.16 which is a 4.6% increase over the expiring premium. The policy is specific to firefighters and is only offered by a limited number of carriers. The premium will be paid by the Office of Fire Services. Administration recommends approval."

**MOTION:** Councilwoman Remondet moved and Councilman Perrilloux seconded the motion to grant administration authorization to renew the Fire Department's Package Policy with VFIS. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Stacey Cador - Authorization to renew the Civil Defense Commercial Property Policy with Great Lakes Reinsurance**

Stacey Cador stated, "This renewal provides commercial property coverage to the Public Safety Office. The annual premium is \$2,385.34 and is a 4.6% increase over the expiring premium. The policy is funded through the Department of Public Safety and Administration recommends approval."

**MOTION:** Councilman Snyder moved and Councilman Sorapuru seconded the motion to grant administration authorization to renew the Civil Defense Commercial Property Policy with Great Lakes Reinsurance. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Stacey Cador - Authorization to settle and pay the November 20, 2018 Property damage claim with Rhett Jacob of 157 Oak Ridge Drive, LaPlace, LA**

Stacey Cador stated, "As presented by Riverlands Insurance Services, Inc. and approved by Legal Counsel, settlement of this case in the amount of \$354.04 is recommended with funds from the Claim/Litigation Settlements line item in the Public Works budget."

**MOTION:** Councilwoman Remonet moved and Councilman Perrilloux seconded the motion to grant administration authorization to settle and pay the November 20, 2018 Property damage claim with Rhett Jacob of 157 Oak Ridge Drive, LaPlace, LA in the amount of \$354.04. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Stacey Cadore - Authorization to settle and pay the December 13, 2018 Property damage claim with Leah Rousseve of 299 E. 26<sup>th</sup> Street, Reserve, LA**

Stacey Cadore stated, "As presented by Riverlands Insurance Services, Inc. and approved by Legal Counsel, settlement of this case in the amount of \$1109.78 is recommended with funds from the Claim/Litigation Settlements line item in the Public Works budget."

**MOTION:** Councilman Madere moved and Councilman Sorapuru seconded the motion to grant administration authorization to settle and pay the December 13, 2018 Property damage claim with Leah Rousseve of 299 E. 26<sup>th</sup> Street, Reserve, LA in the amount of \$1,109.78. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Reed Alexander/Rob Delaune - Authorization to amend the Professional Service Agreement with Environmental Engineering Services, Inc. for the Pleasure Bend Water Treatment Facility**

Reed Alexander stated, "Amendment No. 1 is due to an increase in the contract time by 220 calendar days which increased the time required for a resident project representative to be on site. Additionally, the fee for basic services was based on the "estimated" construction cost which was an underestimate and did not reflect the additional oversight required for the changes. The amendment is for a not-to-exceed amount of \$35,182.74 and is funded through the 2015 Bond Issue. The request was reviewed and approved by the Assistant Director of Utilities, Parish Engineer and consultant. The draft amendment was sent to Legal Counsel for review and Administration recommends approval."

There was lengthy discussion on this item. Please see council video replay at [www.sjbparish.com](http://www.sjbparish.com).

**MOTION:** Councilman Malik moved and Councilman Madere seconded the motion to TABLE the authorization to amend the Professional Service Agreement with Environmental Engineering Services, Inc. for the Pleasure Bend Water Treatment Facility. The motion FAILED with 2 yeas (Malik & Madere) 4 against (Becnel, Perrilloux, Remonet, Sorapuru), 2 absent (Hotard & Wright) and 1 abstaining (Snyder).

Councilman Sorapuru asked that the council please move forward with this for the people of the West Bank.

**MOTION:** Councilman Sorapuru moved and Councilwoman Remonet seconded the motion to grant administration authorization to amend the Professional Service Agreement with Environmental Engineering Services, Inc. for the Pleasure Bend Water Treatment Facility. The motion passed with 5 yeas, 1 against (Malik), 1 abstaining (Snyder) and 2 absent (Hotard & Wright).

**Reed Alexander/Rob Delaune - Authorization to amend the Professional Services Agreement with Environmental Engineering Services, Inc. for the Wastewater Retention Pond Conversion to Wastewater Oxidation Treatment Pond Project**

Reed Alexander stated, "Amendment No. 2 is due to an increase in the contract

time by 170 calendar days which increased the time required for a resident project representative to be on site. Additional topographic surveying was also required to identify an Entergy servitude on a portion of the Reserve Wastewater Treatment Plant Site. The amendment is for a not-to-exceed amount of \$34,560.70 and is funded through the 2010 Bond Issue. The request was reviewed and approved by the Assistant Director of Utilities, Parish Engineer and consultant. The draft amendment was sent to Legal Counsel for review and Administration recommends approval."

**MOTION:** Councilman Madere moved and Councilman Sorapuru seconded the motion to grant administration authorization to amend the Professional Services Agreement with Environmental Engineering Services, Inc. for the Wastewater Retention Pond Conversion to Wastewater Oxidation Treatment Pond Project. The motion passed with 5 yeas, 2 against (Malik & Snyder) and 2 absent (Hotard & Wright).

**Robert Figuero - Authorization to enter into an Agreement with Lafayette City-Parish Consolidation Government to serve as a Juvenile Detention Facility**

Robert Figuero stated, "This agreement will serve as a secondary option for detaining Juveniles on an as needed basis at a rate of \$250.00 per day. The request for an alternate facility was made by Judge Snowdy and it is funded through the Juvenile Detention Budget. The agreement was sent to Legal Counsel for review and Administration recommends approval."

**MOTION:** Councilman Sorapuru moved and Councilwoman Remondet seconded the motion to grant administration authorization to enter into an Agreement with Lafayette City-Parish Consolidation Government to serve as a Juvenile Detention Facility. The motion passed with 6 yeas, 2 absent (Hotard & Wright) and 1 against (Malik).

**Adjournment**

**MOTION:** Councilwoman Remondet moved and Councilman Madere seconded the motion to adjourn the finance meeting. The motion passed with Councilwoman Hotard and Councilman Wright absent.