

**FINANCE COMMITTEE MEETING**  
**FEBRUARY 14<sup>th</sup>, 2018**  
**Chairman Larry Sorapuru**  
**Vice-Chairman Tom Malik**

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard

**PRESENT:** Kurt Becnel, Lennix Madere, Larry Snyder, Thomas Malik, Julia Remondet, Marvin Perrilloux

**ABSENT:** Jaclyn Hotard, Michael Wright, Larry Sorapuru

**PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)**

Richard Marino, 1209 Carrollwood Ave., stated, "My comment is about awarding the videography services contract. What I am about to say and for the record you already know because of the email you received on January 5<sup>th</sup>, the reason I did not submit a proposal was outlined in that email. I was told by an administrative employee that I had to have a parish escort with me to go into the Council Chambers. When asked why she said there was parish equipment in there. The first time she told me this was during a phone conversation that started at 3:00 PM that started on December 21<sup>st</sup>. The second time was on January 10<sup>th</sup>, at 11:23 AM when I got a call from her wanting to know if I was going to submit an RFP when I asked about going into the Council Chambers, I got the same reply, why? Because of the new equipment that had been installed since June? Why did she call just hours before the RFP deadline? I have been going in and out of the chambers for more than 16.5 years and I need to wait for an escort to do my job? On December 27<sup>th</sup> at 10:08 AM I texted the same administrative employee asking if someone could meet me so that I could set up for the meeting. I received a phone call from another employee wanting to know what I wanted. I told him and he called me back in three minutes and said to go in. Then at 8:55 AM the next day I texted the same administrative employee asking if someone could meet me at 10:00 AM so that I could program the DVD player for the meeting replay. I never received a reply. At 10:25 AM I went to the Council Office and asked the secretary if she would come with me so I could do my job as outlined in my contract. Thank you."

**BID OPENING REPORT/AWARDS**

**Daron Cooper - (Tabled 01-23-18) Authorization to amend the contract with Shread-Kuyrkendall & Associates, Inc. for the Vicknair Canal Project**

**MOTION:** Councilman Snyder moved and Councilwoman Remondet seconded the motion remove the Authorization to amend the contract with Shread-Kuyrkendall & Associates, Inc. for the Vicknair Canal Project from the TABLE. The motion passed with Councilwoman Hotard and Councilmen Sorapuru and Wright absent.

Daron Cooper stated, "This amendment totaling \$162,005 is for work not included in the original contract. To complete the application to the Statewide Flood Control Program for funds up to 90% of the construction cost of this project, a Limited Topo Survey and Hydraulic and Hydrology (H&H) study are required. Due to the size of this project, additional funds are required for permitting, surveying and geotechnical work which exceeded the amount budgeted in the original contract. The project is funded through the 2014 Bond Issue which will also fund the amended amount. The amendment document has not been reviewed by Legal Counsel

thus the Council can choose to table the item or approve the amendment pending review by Legal Counsel."

**MOTION:** Councilman Snyder moved and Councilwoman Remondet seconded the motion to place the item Authorization to amend the contract with Shread-Kuyrkendall & Associates, Inc. for the Vicknair Canal Project on the TABLE. The motion passed with Councilwoman Hotard and Councilmen Sorapuru and Wright absent.

**Julia Remondet/Lennix Madere - Authorization to enter into a contract with South Central Planning and Development Commission to provide assistance relative to moving a polling location for St. John the Baptist Parish Registrar of Voters**

**MOTION:** Councilman Madere moved and Councilwoman Remondet seconded the motion to place the item authorization to enter into a contract with South Central Planning and Development Commission to provide assistance relative to moving a polling location for St. John the Baptist Parish Registrar of Voters on the TABLE. The motion passed with Councilwoman Hotard and Councilmen Sorapuru and Wright absent.

**Jean Stewart/Blake Fogleman - Authorization to solicit bids for construction of the Edgard Water Treatment Plant Clarifier Rehabilitation Project**

Blake Fogleman stated, "CH2M Hill has completed design of this project, obtained approvals from the Louisiana Department of Health (LDH) and Office of Community Development (OCD) and is ready to advertise for bids. The estimated construction cost is \$536,426 which will be funded through a \$438,190 Louisiana Community Development Block Grant (LCDBG) and the 2015 Bond Issue. Plans and specifications were made available to the Council for review and were approved by the Parish Engineer. Due to time constraints related to the Grant Funding, approval is needed as this project must be advertised before February 22, 2018 to avoid liquidated damages. The contract document was sent to Legal Counsel for review. Administration recommends approval."

**MOTION:** Councilman Becnel moved and Councilman Perrilloux seconded the motion to grant administration authorization to solicit bids for construction of the Edgard Water Treatment Plant Clarifier Rehabilitation Project. The motion passed with Councilwoman Hotard and Councilmen Sorapuru and Wright absent.

**Baileigh Rebowe-Helm - Authorization to award the contract for Videography Services**

Baileigh Rebowe-Helm stated, "Global Media South, LLC of LaPlace, LA was ranked first out of two (2) proposals received by the Source Selection Committee for Videography Services for Council meetings. The scope of work was provided to all Council members prior to release of the solicitation and it will be funded through the Legislative budget of the General Fund. The contract document was sent to Legal Counsel for review and Administration recommends approval pending their review."

**MOTION:** Councilman Snyder moved and Councilman Madere seconded the motion to place the item authorization to award the contract for videography services on the TABLE. The motion passed with Councilwoman Hotard and Councilmen Sorapuru and Wright absent.

**Stacey Cador - Authorization to renew the Group Health Insurance for the Office of Fire Services to Blue Cross Blue Shield of Louisiana**

Stacey Cador stated, "This renewal through Tatje Insurance and Financial Products is for an estimated annual premium of \$432,404.16, reflecting a 2% decrease in the expiring premium. The base policy is funded through the Office of Fire Services, but the policy includes a buy-up option which would be paid through payroll deductions. Administration recommends approval."

**MOTION:** Councilman Madere moved and Councilwoman Remondet seconded the motion to grant administration authorization to renew the Group Health Insurance for the Office of Fire Services to Blue Cross Blue Shield of Louisiana. The motion passed with Councilwoman Hotard and Councilmen Sorapuru and Wright absent.

**Stacey Cador - Authorization to award the Group Dental Insurance for the Office of Fire Services to Delta Dental**

Stacey Cador stated, "Delta Dental through Tatje Insurance and Financial Products was ranked first out of two (2) proposals received by the Source Selection Committee. The estimated annual premium is \$28,535.52 which is a 3% increase over the expiring premium and will be funded through the Office of Fire Services. Administration recommends approval."

**MOTION:** Councilwoman Remondet moved and Councilman Becnel seconded the motion to grant administration the authorization to award the Group Dental Insurance for the Office of Fire Services to Delta Dental. The motion passed with Councilwoman Hotard and Councilmen Sorapuru and Wright absent.

**Stacey Cador - Authorization to renew the Group Life Insurance for the Office of Fire Services to Southern National**

Stacey Cador stated, "This renewal through Tatje Insurance and Financial Products has an estimated annual premium of \$2,655 reflecting no change from the expiring premium. The policy is funded through the Office of Fire Services and Administration recommends approval."

**MOTION:** Councilwoman Remondet moved and Councilman Becnel seconded the motion to grant administration authorization to renew the Group Life Insurance for the Office of Fire Services to Southern National. The motion passed with Councilwoman Hotard and Councilmen Perrilloux, Sorapuru and Wright absent.

**Stacey Cador - Authorization to renew the Civil Defense Commercial Property Policy with Great Lakes reinsurance**

Stacey Cador stated, "This renewal through Riverlands Insurance Services, Inc. provides commercial property coverage to the Public Safety Office. The annual premium is \$2,280.49 reflecting no change from the expiring premium. The policy is funded through the Department of Public Safety and Administration recommends approval."

**MOTION:** Councilman Becnel moved and Councilwoman Remondet seconded the motion to grant administration authorization to renew the Civil Defense Commercial Property Policy with Great Lakes reinsurance. The motion passed with Councilwoman Hotard and Councilmen Sorapuru and Wright absent.

**Adjournment**

**MOTION:** Councilman Madere moved and Councilwoman Remondet seconded the motion

to adjourn the finance meeting. The motion passed with Councilwoman Hotard and Councilmen Sorapuru and Wright absent.