

**FINANCE COMMITTEE MEETING**  
**April 9<sup>th</sup>, 2019**  
**Chairman Kurt Becnel**  
**Vice-Chairman Julia Remondet**

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard Gaudet

**PRESENT:** Kurt Becnel, Larry Snyder, Thomas Malik, Lennix Madere, Julia Remondet, Larry Sorapuru, Jaclyn Hotard Gaudet

**ABSENT:** Marvin Perrilloux and Michael Wright

**PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)**

There was no public comment at this time.

**BID OPENING REPORT/AWARDS**

**Jean Stewart - Bid Opening - St. John Water Meter Reading and Billing System Project**

Jean Stewart stated, "The bids were opened for the Water Meter Reading and Billing System Project on Thursday, April 4<sup>th</sup>, 2019. There were two bidders: Greenup Industries, LLC in the amount of \$5,530,852.68 and Thirkettle Corporation dba Aqua Metric Sales Company in the amount of \$5,734,977.72. The administration requests that we take these two bids under advisement.

**MOTION:** Councilman Snyder moved and Councilman Sorapuru seconded the motion to take the two bids for the St. John Water Meter Reading and Billing System Project under advisement. The motion passed with Councilmen Perrilloux and Wright absent.

**Jean Stewart - Bid Opening - Sewer Cleaner/Vacuum Truck**

Jean Stewart stated, "The bids were opened for the Sewer Cleaner/Vacuum Truck on March 27<sup>th</sup>, 2019. There were two bidders: Jack Doheny Companies, Inc. in the amount of \$375,000.00 and Covington Sales & Services, Inc. in the amount of \$381,152.00. The administration requests that we take these two bids under advisement."

**MOTION:** Councilman Snyder moved and Councilman Sorapuru seconded the motion to take the bids for the Sewer Cleaner/Vacuum Truck under advisement. The motion passed with Councilmen Perrilloux and Wright absent.

**Natalie Robottom - (Tabled 02-12-19) Authorization to amend the Professional Services Agreement with Digital Engineering & Imaging, Inc. for Engineering Support and Grant Management Assistance**

**MOTION:** Councilman Sorapuru moved and Councilman Madere seconded the motion to REMOVE the authorization to amend the Professional Services Agreement with Digital Engineering & Imaging, Inc. for Engineering Support and Grant Management Assistance. The motion passed with Councilmen Perrilloux and Wright absent.

Natalie Robottom stated, "Administration requests removing this item from the table for brief discussion about the amended scope of work and the contract format. A follow-up meeting may be needed to compare this contract with the one approved for the Parish Engineer."

There was lengthy discussion in reference to this subject. The meeting can be viewed in its entirety at [www.sjbparish.com](http://www.sjbparish.com).

Councilman Perrilloux arrived at 6:07 PM.

**MOTION:** Councilwoman Hotard Gaudet moved and Councilwoman Remondet seconded the motion to grant administration authorization to amend the Professional Services Agreement with Digital Engineering & Imaging, Inc. for Engineering Support and Grant Management Assistance. The motion passed with Councilman Wright absent.

**Rene Pastorek - Authorization to enter into an employment contract for Code Enforcement with the following: Lewis Grady and Patricia Ballansaw**

Rene Pastorek stated, "These contracts are for one (1) year and are basically the same as last year. Minor revisions to the draft contracts were sent to Legal Counsel for review and deemed legally sufficient. Administration recommends approval."

Councilwoman Hotard Gaudet commented that we should take these two contracts separately.

**MOTION:** Councilwoman Hotard Gaudet moved and Councilman Madere seconded the motion to grant administration authorization to enter into an employment contract for Code Enforcement with Lewis Grady. The motion passed with Councilman Wright absent.

**MOTION:** Councilman Madere moved and Councilwoman Remondet seconded the motion to grant administration authorization to enter into an employment contract for Code Enforcement with Patricia Ballansaw. The motion passed with Councilman Wright absent.

**Reed Alexander/Rob Delaune - Authorization to execute Change Order No. 2 with Volute, Inc. for the Edgard Water Treatment Plant Clarifier Rehabilitation**

Reed Alexander stated, "This change order for \$7,733.85 is to remove and replace the steel ring surrounding the clarifier impeller. This damage was discovered during removal of the access platform for rehabilitation. The change order was reviewed and approved by the Parish Engineer, the Consultant Engineer, the Project Engineer and the Assistant Utilities Director. The project is funded through LCDBG and the change order is funded through the 2015 Bond Issue. Administration recommends approval."

**MOTION:** Councilman Snyder moved and Councilman Sorapuru seconded the motion to grant administration authorization to execute change order No. 2 with Volute, Inc. for the Edgard Water Treatment Plant Clarifier Rehabilitation. The motion passed with Councilman Wright absent.

**Reed Alexander/Rob Delaune - Authorization to execute Change Order No. 1 with Industrial and Mechanical Contractors, Inc. for the Lions Water Treatment Plant Pump Station Intake Project**

Reed Alexander stated, "This change order updates the Davis-Bacon wage rates for heavy construction to the current wage rates for this contract. The change is at the direction of the Louisiana Department of Health (LDH) which is funding this project through a State Revolving Loan. This does not change the cost or time of the original contract. Administration recommends approval."

**MOTION:** Councilwoman Hotard Gaudet moved and Councilman Sorapuru seconded the motion to grant administration authorization to execute Change Order No. 1 with Industrial and Mechanical Contractors, Inc. for the Lions Water Treatment Plant Pump Station Intake Project. The motion passed with Councilman Wright absent.

**Stacey Cador - Authorization to renew the Property, Casualty and Liability Insurance through Riverlands Insurance Services, Inc.**

Stacey Cador stated, "This renewal is at a premium of \$875,038.74 which reflects a decrease of \$4,877.26 over the expiring premium. An amended memo reflecting the revised rate is attached and Administration recommends approval."

**MOTION:** Councilwoman Remondet moved and Councilman Snyder seconded the motion to grant administration authorization to renew the Property, Casualty and Liability Insurance through Riverlands Insurance Services, Inc. The motion passed with Councilman Wright absent.

**Stacey Cador - Authorization to settle and pay the September 21, 2018 Property damage claim to Main Street Mini Storage of 168 Martin Drive, LaPlace, LA**

Stacey Cador stated, "As presented by Riverlands Insurance Services, Inc. and approved by Legal Counsel, settlement of this case in the amount of \$2760 is recommended with funds from the Claim/Litigation Settlements line item in the Wastewater Budget."

**MOTION:** Councilman Perrilloux moved and Councilman Snyder seconded the motion to grant administration authorization to settle and pay the September 21, 2018 Property damage claim to Main Street Mini Storage of 168 Martin Drive, LaPlace, LA in the amount of \$2,760.00. The motion passed with Councilman Wright absent.

**Adjournment**

**MOTION:** Councilman Snyder moved and Councilman Perrilloux seconded the motion to adjourn the finance meeting. The motion passed with Councilman Wright absent.