

FINANCE COMMITTEE MEETING
APRIL 24th, 2018
Chairman Larry Sorapuru
Vice-Chairman Tom Malik

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard

PRESENT: Kurt Becnel, Lennix Madere, Larry Snyder, Thomas Malik, Julia Remondet, Michael Wright, Larry Sorapuru

ABSENT: Jaclyn Hotard & Marvin Perrilloux

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

There was no public comment at this time.

BID OPENING REPORT/AWARDS

Jean Stewart - Bid Opening - (Carry Over 4-10-18) Woodland Drive Bridge Rehabilitation Project

Jean Stewart stated, "Today we opened bids for the 2018 Woodland Drive Bridge Rehabilitation Project. There were two responsive bidders. Buck Town Contractors and Company, 1005 Veterans Memorial Blvd., Kenner, LA 70062 in the amount of 170,000.00, the second bidder was Hard Rock Construction, L.L.C., 1255 Peters Road, Harvey, LA 70058 in the amount of 233,435.00. The administration requests that we take these under advisement."

MOTION: Councilman Snyder moved and Councilman Madere seconded the motion to take the two bids for the Woodland Drive Bridge Rehabilitation Project under advisement. The motion passed with Councilwoman Hotard and Councilman Perrilloux absent.

Natalie Robottom - (Tabled 04-10-18) Authorization to terminate the agreement with Royal Engineers and Consultants, LLC for Disaster Recovery Project Management Consultant Services, effective March 31, 2018 in accordance with the RFP and advertise a Request for Proposals (RFP) for conclusion of the Hurricane Isaac Community Development Block Grant (CDBG) Program

The above item remained tabled.

Natalie Robottom - (Tabled 2-27-18) Authorization to advertise a Request for Proposals (RFP) for Grant Management Services for conclusion of the FEMA and Hazard Mitigation Grant Programs

The above item remained tabled.

Alex Carter - (Tabled 04-10-18) Authorization to enter into an employment contract for Code Enforcement with the following: 1) Lewis Grady 2) Patricia Ballansaw

MOTION: Councilman Perrilloux moved and Councilman Madere seconded the motion to remove the authorization to enter into an employment contract for Code Enforcement with the following: Lewis Grady and Patricia Ballansaw from the TABLE. The motion passed with Councilwoman Hotard absent.

Councilman Perrilloux commented that he had spoken to Alex Carter and was ready to move forward and approve these contracts.

MOTION: Councilman Perrilloux moved and Councilman Wright seconded the motion to grant administration authorization to enter into an employment contract for Code Enforcement with the following: 1) Lewis Grady and 2) Patricia Ballansaw. The motion passed with Councilwoman Hotard absent.

Jean Stewart/Blake Fogleman - Authorization to advertise for bids for Membrane Filters for Reverse Osmosis Unit

Jean Stewart stated, *"This is an annual bid and Administration recommends approval."*

MOTION: Councilman Madere moved and Councilman Becnel seconded the motion to grant administration authorization to advertise for bids for Membrane Filters for the Reverse Osmosis Unit. The motion passed with Councilwoman Hotard and Councilman Perrilloux absent.

Jean Stewart/Daron Cooper - Authorization to advertise for bids for a Bucket Truck

Jean Stewart stated, *"One of the two bucket trucks in Street Lights is in need of replacement. Funds for the purchase are budgeted and Administration recommends approval."*

MOTION: Councilman Madere moved and Councilman Wright seconded the motion to grant administration authorization to advertise for bids for a Bucket Truck. The motion passed with 7 yeas, 1 absent (Hotard) and 1 against (Snyder).

Blake Fogleman - Authorization to award the bid for the Edgard Water Treatment Plant Clarifier Project to Volute, Inc.

Blake Fogleman stated, *"The apparent low bidder, Industrial and Mechanical Contractors, Inc. was determined to be non-responsive, therefore Volute, Inc. of Houma, LA submitted the second lowest responsive and responsible bid in the amount of \$443,600. The project is funded through a Louisiana Community Development Block Grant (LCDBG) in the amount of \$438,190 and the 2015 Bond Issue. The bid specs and all bids were reviewed by the Parish Engineer, the Project Engineer and the Director of Utilities and Administration recommends approval."*

MOTION: Councilman Becnel moved and Councilwoman Remondet seconded the motion to grant administration authorization to award the bid for the Edgard Water Treatment Plant Clarifier Project to Volute, Inc. The motion passed with Councilwoman Hotard absent.

Blake Fogleman - Authorization to award the bid for the 2018 Submersible Sewer Pumps to Gulf States Engineering Co., Inc.

Blake Fogleman stated, *"Gulf States Engineering Co., Inc. of Covington, LA submitted the lowest responsive and responsible bid for these items as reviewed by the Parish Engineer and the Director of Utilities. This is an annual bid and orders will be placed on an as-needed basis. Funding is available through the Utilities and Wastewater Departments and Administration recommends approval."*

MOTION: Councilman Snyder moved and Councilman Perrilloux seconded the motion to grant administration authorization to award the bid for the 2018 Submersible Sewer Pumps to Gulf States Engineering Co., Inc. The motion passed with Councilwoman Hotard absent.

Jerry Jones - Authorization to renew the contract with Xavier University to serve as the fiscal agent for the Louisiana Small Business Development Center (LSBDC)

Jerry Jones stated, "This contract is for technical assistance through the Business Training Center and includes workshops/seminars, Kauffman FastTrac 10-week sessions, and other entrepreneurial training courses in connection with the Small and Emerging Business Development Program. The renewal is for one (1) year at a cost not to exceed \$162,564.00. The program is partially funded through Economic Development and Louisiana Economic Development (LED). The renewal document was reviewed by Legal Counsel and determined to be legally sufficient. Administration recommends approval."

MOTION: Councilwoman Remonet moved and Councilman Snyder seconded the motion to grant administration authorization to renew the contract with Xavier University to serve as the fiscal agent for the Louisiana Small Business Development Center (LSBDC). The motion passed with Councilwoman Hotard and Councilman Perrilloux absent.

Travis Perrilloux - Authorization to amend the Emergency Response, Management and Recovery Services Contract with CrowderGulf, LLC Disaster Recovery and Debris Management

Jean Stewart stated, "The amendment reflects that price increase on certain items for the first time in five years as per the attachment in your booklets. The amendment documents were sent to legal counsel for review and administration recommends approval."

Councilman Perrilloux asked, "Mrs. Stewart this contract is activated only as needed correct?"

Jean Stewart stated, "Right. I spoke to the DA's Office and this is going to be two-fold because we were trying to get an amendment and a renewal. So after you approve the amendment, I am going to have to ask you to suspend the rules to amend the agenda to add the renewal to this contract also because they said I couldn't do it all in one sweep, I had to do the amendment first, then the renewal."

MOTION: Councilwoman Remonet moved and Councilman Becnel seconded the motion to grant administration authorization to amend the Emergency Response, Management and Recovery Services Contract with CrowderGulf, LLC Disaster Recovery and Debris Management. The motion passed with Councilwoman Hotard absent.

MOTION: Councilman Perrilloux moved and Councilman Wright seconded the motion to suspend the rules to add the renewal of the Emergency Response, Management and Recovery Services amended contract with CrowderGulf, LLC Disaster Recovery and Debris Management for an additional year.

Jean Stewart stated, "This renewal adds one (1) year to the existing stand-by contract which is authorized when a Notice to Proceed (NTP) is issued for a natural or manmade disaster. The renewal document was sent to Legal Counsel for

review and was determined to be legally sufficient. Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Malik seconded the motion to grant administration authorization to renew the amended Emergency Response, Management and Recovery Services Contract with CrowderGulf, LLC Disaster Recovery and Debris Management for one year. The motion passed with Councilwoman Hotard absent.

Daron Cooper/Mira Para - Authorization to execute Change Order No. 2 with Subterranean Construction, LLC for the Reserve Drainage Project Phase III

Daron Cooper stated, "This Change Order includes final quantity adjustments and adds ninety-seven (97) calendar days to the contract time with no change in cost. The Change Order was reviewed by the Project Engineer and the Capital Projects Administrator and Administration recommends approval."

MOTION: Councilman Madere moved and Councilman Snyder seconded the motion to grant administration authorization to execute Change Order No. 2 with Subterranean Construction, LLC for the Reserve Drainage Project Phase III. The motion passed with Councilwoman Hotard absent.

Daron Cooper/Rick Shread - Authorization to amend the contract with Shread-Kuyrkendall & Associates, Inc. for the Reserve Drainage Project Phase II

Daron Cooper stated, "This Amendment includes the additional scope of work required for permitting through the CN Railroad at a cost of \$92,100. The increase is funded through the Gustav/Ike Hazard Mitigation Grant Program. The amended document was sent to Legal Counsel for review and Administration recommends approval."

MOTION: Councilwoman Remondet moved and Councilman Perrilloux seconded the motion to grant administration authorization to amend the contract with Shread-Kuyrkendall & Associates, Inc. for the Reserve Drainage Project Phase II. The motion passed with Councilwoman Hotard absent.

Adjournment

MOTION: Councilman Wright moved and Councilman Madere seconded the motion to adjourn the finance meeting. The motion passed with Councilwoman Hotard absent.