

FINANCE COMMITTEE MEETING

MAY 8th, 2018

Chairman Larry Sorapuru

Vice-Chairman Tom Malik

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard

PRESENT: Kurt Becnel, Larry Snyder, Thomas Malik, Michael Wright, Larry Sorapuru, Marvin Perrilloux

ABSENT: Jaclyn Hotard, Julia Remondet, Lennix Madere

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

There was no public comment at this time.

BID OPENING REPORT/AWARDS

Natalie Robottom - (Tabled 04-10-18) Authorization to terminate the agreement with Royal Engineers and Consultants, LLC for Disaster Recovery Project Management Consultant Services, effective March 31, 2018 in accordance with the RFP and advertise a Request for Proposals (RFP) for conclusion of the Hurricane Isaac Community Development Block Grant (CDBG) Program

The above item remained tabled.

Natalie Robottom - (Tabled 2-27-18) Authorization to advertise a Request for Proposals (RFP) for Grant Management Services for conclusion of the FEMA and Hazard Mitigation Grant Programs

The above item remained tabled.

Jean Stewart - Authorization to advertise a Request for Proposals (RFP) for Grass Cutting and Landscaping Maintenance Services

Jean Stewart stated, "The existing contracts expire June 30, 2018 and Administration recommends approval."

Councilwoman Julia Remondet arrived at 6:03 PM.

MOTION: Councilman Becnel moved and Councilman Perrilloux seconded the motion to grant administration authorization to advertise a Request for Proposals (RFP) for Grass Cutting and Landscaping Maintenance Services. The motion passed with Councilwoman Hotard and Councilman Madere absent.

Jean Stewart/Cain Dufrene - Authorization to advertise for bids for the construction of the Safe Room Project

Cain Dufrene stated, "Sizeler Thompson Brown Architects has completed the design for the Safe Room Project and is ready to advertise for bids. The estimated construction cost of the project is \$1,299,146 which is partially funded through the Federal Hazard Mitigation Grant Program (HMGP), with the 25% match funded through 911, the Office of Fire Services, and the 2009 & 2015 Bond Issues. Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Malik seconded the motion to grant administration authorization to advertise for bids for the construction of the Safe Room Project. The motion passed with Councilwoman Hotard and Councilman Madere absent.

Jean Stewart/Travis Perrilloux - Authorization to advertise a Request for Proposals (RFP) for Disaster Debris Monitoring Services

Jean Stewart stated, "The existing contract with Tetra Tech, Inc. expires June 25, 2018 and Administration recommends approval."

MOTION: Councilman Becnel moved and Councilman Perrilloux seconded the motion to grant administration to advertise a Request for Proposals (RFP) for Disaster Debris Monitoring Services. The motion passed with Councilwoman Hotard and Councilman Madere absent.

Councilwoman Jaclyn Hotard arrived at 6:11 PM.

Travis Perrilloux - Authorization to execute a Cooperative Endeavor Agreement (CEA) with South Central Planning and Development Commission (SCPDC) for administration of the Department of Homeland Security/GOHSEP Grant Number EMW-2016-SS-00018-S01

Travis Perrilloux stated, "A grant for \$29,066.70 was administered by SCPDC for emergency response and communication items for the Parish through an agreement with the River and Bayou Region Mutual Aid and Assistance Task Force. It was completely funded with federal dollars and this annual agreement allows the Parish to take possession and ownership of these items purchased on its behalf. Administration recommends approval."

MOTION: Councilman Snyder moved and Councilwoman Remondet seconded the motion to grant administration authorization to execute a Cooperative Endeavor Agreement (CEA) with South Central Planning and Development Commission (SCPDC) for administration of the Department of Homeland Security/GOHSEP Grant Number EMW-2016-SS-00018-S01. The motion passed with Councilwoman Hotard and Councilman Madere absent.

Daron Cooper/Andre Monnot - Authorization to award the bid for the Fairway/Woodland Bridge Repair Project to Buck Town Contractor & Co.

Daron Cooper stated, "Buck Town Contractor & Co. of Kenner, LA submitted the lowest responsive and responsible bid for this project in the amount of \$170,000. This project is funded through the 2014 Bond Issue. All bids were reviewed by the Project Engineer and Capital Projects Administrator and Administration recommends approval."

MOTION: Councilman Snyder moved and Councilwoman Remondet seconded the motion to grant administration authorization to award the bid for the Fairway/Woodland Bridge Repair Project to Buck Town Contractor & Co. The motion passed with Councilman Madere absent.

Stacey Cador - Authorization to renew Cyber Liability Insurance Coverage with Travelers Casualty and Surety Company of America

Stacey Cador stated, "This renewal premium of \$22,206 through Riverlands Insurance Services, Inc. covers data breaches and other technical problems that may occur with the Parish's electronic network up to \$5M. Administration

recommends approval."

MOTION: Councilwoman Remondet moved and Councilman Perrilloux seconded the motion to grant administration authorization to renew Cyber Liability Insurance Coverage with Travelers Casualty and Surety Company of America. The motion passed with Councilman Madere absent.

Stacey Cador - Authorization to renew the Parish Facilities Flood Insurance policy with National General Insurance, Inc.

Stacey Cador stated, *"This renewal premium of \$88,236 through Riverlands Insurance Services, Inc. reflects a 2% increase over the expiring premium. Administration recommends approval."*

MOTION: Councilwoman Remondet moved and Councilman Wright seconded the motion to grant administration authorization to renew the Parish Facilities Flood Insurance policy with National General Insurance, Inc. The motion passed with Councilman Madere absent.

Adjournment

MOTION: Councilman Malik moved and Councilman Wright seconded the motion to adjourn the finance meeting. The motion passed with Councilman Madere absent.