

FINANCE COMMITTEE MEETING
MAY 9th, 2017
Chairman Lennix Madere
Vice-Chairman Michael Wright

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Raj Pannu, Jaclyn Hotard

PRESENT: Kurt Becnel, Julia Remondet, Lennix Madere, Larry Snyder, Jaclyn Hotard, Michael Wright

ABSENT: Larry Sorapuru, Marvin Perrilloux, Raj Pannu

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

There was no public comment at this time.

BID OPENING REPORT/AWARDS:

Ross Gonzales - Authorization to enter into an agreement with Capital One Bank to serve as fiscal agent for the Parish

Ross Gonzales stated, "This contract would allow Capital One Bank to continue services as the Parish's fiscal agent. We are extremely pleased with the services provided, the responsiveness to our needs and the wide range of banking locations throughout the region. Capital One's rates are consistent with our use, the Parish's payroll and other Parish services. This is a four (4) year agreement with an option to extend for a period to be specified and mutually agreed upon by both parties. The contract was reviewed by Legal Counsel and Administration recommends approval."

MOTION: Councilman Becnel moved and Councilwoman Remondet seconded the motion to grant administration authorization to enter into an agreement with Capital One Bank to serve as fiscal agent for the Parish. The motion passed with Councilwoman Pannu and Councilmen Perrilloux and Sorapuru absent.

Baileigh Rebowe-Helm - Authorization to enter into an agreement with the Deaf Action Center of Greater New Orleans for Sign Language Services

Baileigh Rebowe-Helm stated, "This contract is for sign language services to be used upon request, specifically during press conferences and emergencies. It is a three (3) year agreement and payments are based on an hourly rate and will be paid through the Communications Department. The contract was reviewed and approved by Legal Counsel and Administration recommends approval."

MOTION: Councilwoman Hotard moved and Councilman Snyder seconded the motion to grant administration authorization to enter into an agreement with the Deaf Action Center of Greater New Orleans for Sign Language Services. The motion passed with Councilwoman Pannu and Councilmen Perrilloux and Sorapuru absent.

Kerry Watkins - Authorization to enter into a Cooperative Endeavor Agreement (CEA) with St. John the Baptist Parish School Board to provide transportation for recreation programs

Kerry Watkins stated, "This agreement for bus services has typically been approved each year, but is being extended for a three (3) year period. Because

we anticipate ongoing needs, there is also an option for a one (1) year renewal up to three (3) times. Payment will be based on mileage reports at the field trip rate and will be funded through the Recreation Fund. The agreement was approved by the School Board and was reviewed and approved by Legal Counsel. Administration recommends approval."

MOTION: Councilman Becnel moved and Councilman Snyder seconded the motion to grant administration authorization to enter into a Cooperative Endeavor Agreement (CEA) with St. John the Baptist Parish School Board to provide transportation for recreation programs. The motion passed with 5 yeas, 3 absent (Pannu, Perrilloux, Sorapuru) and 1 abstaining (Hotard).

Jobe' Boucvalt - Authorization to renew the contract with Tetra Tech, Inc. for Disaster Debris Monitoring Services

Travis Perrilloux stated, "This is a stand-by contract for debris monitoring which is required for FEMA reimbursements. It is only activated when necessary for a natural or manmade disaster. This extension will add one (1) year to the existing contract with no change in rates. The amendment was sent to Legal Counsel for review and Administration recommends approval."

MOTION: Councilman Snyder moved and Councilwoman Remondet seconded the motion to grant administration authorization to renew the contract with Tetra Tech, Inc. for Disaster Debris Monitoring Services. The motion passed with Councilwoman Pannu and Councilmen Perrilloux and Sorapuru absent.

Jerry Jones - Authorization to renew the contract with Xavier University to serve as the fiscal agent for the Louisiana Small Business Development Center (LSBDC)

Jerry Jones stated, "This agreement will allow the LSBDC to continue providing technical assistance through the Business Training Center. This includes workshops/seminars, Kauffman FastTrac 10-week sessions, and other entrepreneurial training courses in connection with the Small and Emerging Business Development Program. To date, 7 (seven) FastTrac sessions have been offered with 105 individuals completing the course and graduating. The next graduation is scheduled for Thursday, May 25, 2017. This renewal is for one (1) year at a cost not to exceed \$162,564.00. The draft document was reviewed and approved by Legal Counsel and Administration recommends approval."

MOTION: Councilman Wright moved and Councilwoman Remondet seconded the motion to grant administration authorization to renew the contract with Xavier University to serve as the fiscal agent for the Louisiana Small Business Development Center (LSBDC). The motion passed with Councilwoman Pannu and Councilmen Perrilloux and Sorapuru absent.

Stacey Cador - Authorization to renew Cyber Liability Insurance Coverage with Traveler Casualty and Surety Company of America

Stacey Cador stated, "This renewal premium through Riverlands Insurance Services, Inc. reflects a 4% decrease over the expiring premium. The renewal premium of \$11,827 covers data breaches or other technical problems that may occur with the Parish's electronic network. Administration recommends approval."

MOTION: Councilman Becnel moved and Councilwoman Remondet seconded the motion to grant administration authorization to renew Cyber Liability Insurance Coverage with Traveler Casualty and Surety Company of America. The motion

passed with Councilwoman Pannu and Councilmen Perrilloux and Sorapuru absent.

Adjournment

MOTION: Councilman Wright moved and Councilwoman Remondet seconded the motion to adjourn the finance meeting. The motion passed with Councilwoman Pannu and Councilmen Perrilloux and Sorapuru absent.