

**FINANCE COMMITTEE MEETING**  
**May 14<sup>th</sup>, 2019**  
**Chairman Kurt Becnel**  
**Vice-Chairman Julia Remonet**

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remonet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard Gaudet

**PRESENT:** Kurt Becnel, Larry Snyder, Thomas Malik, Julia Remonet, Larry Sorapuru, Marvin Perrilloux, Jaclyn Hotard Gaudet and Michael Wright

**ABSENT:** Lennix Madere

**PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)**

There was no public comment at this time.

**BID OPENING REPORT/AWARDS**

**Robert Figuero/Rob Delaune - (Tabled 04-23-19) Authorization to award the St. John Water Meter Reading and Billing System Project to Thirkettle Corporation, dba Aqua Metric Sales Company**

The above item remained tabled.

**Jean Stewart/Verdell Kindrick - (Tabled 04-23-19) Authorization to enter into a contract with Crochet Equipment Company, Inc. for the operation of the Parish's Bio-Mass and Wood Waste Disposal Facility**

The above item remained tabled.

**Travis Perrilloux - (Tabled 04-23-19) Authorization to renew the contract with CrowderGulf, LLC Disaster Recovery and Debris Management for Emergency Response, Management and Recovery Services**

**MOTION:** Councilman Sorapuru moved and Councilman Perrilloux seconded the motion to REMOVE the authorization to renew the contract for CrowderGulf, LLC Disaster Recovery and Debris Management for Emergency Response, Management and Recovery Services from the TABLE. The motion passed with Councilman Madere absent.

LaVerne Toombs stated, "This renewal adds one (1) year to the existing contract which is authorized when a Notice to Proceed (NTP) is issued for a natural or man-made disaster. The contract is funded through the Public Works budget with anticipated FEMA reimbursement should it be activated. The renewal document was sent to Legal Counsel for review on April 17, 2019. Following a telephone conversation between Mr. Green and an attorney for CrowderGulf, a revised Corporate Resolution was submitted on May 10, 2019. Administration recommends approval."

**MOTION:** Councilman Snyder moved and Councilman Malik seconded the motion to grant administration authorization to renew the contract for CrowderGulf, LLC

Disaster Recovery and Debris Management for Emergency Response, Management and Recovery Services. The motion passed with Councilman Madere absent.

**Daron Cooper/Steve Breeding - Authorization to solicit bids for construction of the Reserve Drainage Phase II Project**

LaVerne Toombs stated, "Shread-Kuyrkendall & Associates has completed the design of this project and all permits have been secured. The estimated construction cost is \$3,027,612 which is 100% reimbursable through the Hazard Mitigation Grant Program (HMGP). The plans and specifications were reviewed and approved by the Capital Projects Administrator and Parish Engineer. Concerns about elevation expressed by the Parish Engineer can be addressed by the design firm in the specifications. Administration recommends approval."

**MOTION:** Councilman Sorapuru moved and Councilwoman Remondet seconded the motion to grant administration authorization to solicit bids for construction of the Reserve Drainage Phase II Project. The motion passed with Councilman Madere absent.

**Jean Stewart/Cain Dufrene - Authorization to award the bid for Vehicle Extrication Equipment to BGS, LLC**

Jean Stewart stated, "BGS, LLC of Gonzales, LA submitted the only bid in the amount of \$9,995.00. The bid was reviewed and approved by the Chief of Operations for the Office of Fire Services. The equipment is funded through the Office of Fire Services Capital Outlay Equipment budget. Administration recommends approval."

**MOTION:** Councilwoman Hotard Gaudet moved and Councilwoman Remondet seconded the motion to grant administration authorization to award the bid for Vehicle Extrication Equipment to BGS, LLC of Gonzales, LA in the amount of \$9,995.00. The motion passed with Councilman Madere absent.

**Reed Alexander - Authorization to advertise a Request for Qualifications (RFQ) for Supervisory Control and Data Acquisition (SCADA) On-Call, Design and Integration Support Parish Wide**

Natalie Robottom stated, "This request is for technical integration and consultant support for facility control systems, and on-call support to assist with troubleshooting. This will allow the Utilities Department to expand the SCADA system to remotely monitor new or upgraded facilities, allowing quicker response and increased efficiency. It is funded through the Utilities and Wastewater budgets and Administration recommends approval."

**MOTION:** Councilwoman Remondet moved and Councilman Sorapuru seconded the motion to grant administration authorization to advertise a Request for Qualifications (RFQ) for Supervisory Control and Data Acquisition (SCADA) On-Call, Design and Integration Support Parish Wide. The motion passed with Councilman Madere absent.

**Jean Stewart/Reed Alexander - Authorization to renew the contract with Castay, Inc. for services related to Emergency Standby Generators**

Jean Stewart stated, "This renewal adds one (1) year to the existing contract which is utilized for emergencies. This contract is funded through the Utilities and Public Works Departments. The draft renewal was sent to Legal Counsel for review and Administration recommends approval."

**MOTION:** Councilman Snyder moved and Councilwoman Remondet seconded the motion to grant administration authorization to renew the contract with Castay, Inc. for services related to Emergency Standby Generators. The motion passed with Councilman Madere absent.

**LaVerne Toombs - Authorization to enter into a Professional Services Agreement with Xavier University of Louisiana to serve as the fiscal agent for the Louisiana Small Business Development Center (LSBDC)**

The administration requests that this item be tabled.

**MOTION:** Councilman Perrilloux moved and Councilman Wright seconded the motion to TABLE the authorization to enter into a Professional Services Agreement with Xavier University of Louisiana to serve as a fiscal agent for the Louisiana Small Business Development Center (LSBDC). The motion passed with Councilman Madere absent.

**Rhonda Lemons - Authorization to enter into a Cooperative Endeavor Agreement (CEA) with St. John the Baptist Parish School Board to provide transportation for the Summer Feeding Program**

The administration requests that this item be tabled.

**MOTION:** Councilwoman Hotard Gaudet moved and Councilman Wright seconded the motion to TABLE the authorization to enter into a Cooperative Endeavor Agreement (CEA) with St. John the Baptist Parish School Board to provide transportation for the Summer Feeding Program. The motion passed with Councilman Madere absent.

**Adjournment**

**MOTION:** Councilman Perrilloux moved and Councilman Wright seconded the motion to adjourn the finance meeting. The motion passed with Councilman Madere absent.

The meeting can be viewed in its entirety at [www.sjbparish.com](http://www.sjbparish.com).