

FINANCE COMMITTEE MEETING
MAY 23rd, 2017
Chairman Lennix Madere
Vice-Chairman Michael Wright

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard

PRESENT: Kurt Becnel, Julia Remondet, Lennix Madere, Larry Snyder, Jaclyn Hotard, Michael Wright, Thomas Malik

ABSENT: Marvin Perrilloux and Larry Sorapuru

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

There was no public comment at this time.

BID OPENING REPORT/AWARDS:

Jean Stewart/Jobe' Boucvalt - Authorization to advertise a Request for Proposals (RFP) for Disaster Restoration and Recovery Services for Parish Buildings

Jean Stewart stated, "This request is to solicit proposals for disaster restoration and recovery services for the Parish's thirty-six (36) buildings in the event of a manmade or natural disaster. The current contract expires on July 8, 2017 and Administration recommends approval."

MOTION: Councilman Snyder moved and Councilman Wright seconded the motion to grant administration authorization to advertise a Request for Proposals (RFP) for Disaster Restoration and Recovery Services for Parish Buildings. The motion passed with Councilmembers Perrilloux and Sorapuru absent.

Jean Stewart/Jerry Jones - Authorization to advertise a Request for Proposals (RFP) for Festival Event/Concert Production Management (Andouille Festival)

Jean Stewart stated, "At the request of the Council, this RFP was drafted to solicit proposals from production firms to further develop, grow, and manage the Andouille Festival. Administration recommends approval."

MOTION: Councilman Becnel moved and Councilman Snyder seconded the motion to grant administration authorization to advertise a Request for Proposals (RFP) for Festival Event/Concert Production Management (Andouille Festival). The motion passed with Councilmembers Perrilloux and Sorapuru absent.

Jean Stewart/Daron Cooper - Authorization to solicit bids for Street Lighting Materials & Supplies

Jean Stewart stated, "This is an annual bid required for maintenance and installation of Parish street lights. Administration recommends approval."

MOTION: Councilman Wright moved and Councilwoman Remondet seconded the motion to grant administration authorization to solicit bids for Street Lighting Materials & Supplies. The motion passed with Councilmembers Perrilloux and Sorapuru absent.

Jean Stewart/Kerry Watkins - Authorization to solicit bids for a Farm/Agricultural Lease for property located in Edgard, LA

Jean Stewart stated, "This is the required process to enter into a farm lease for unused Parish property at the rear of the West Bank Park. Administration recommends approval."

MOTION: Councilman Becnel moved and Councilwoman Remondet seconded the motion to grant administration authorization to solicit bids for a Farm/Agricultural Lease for property located in Edgard, LA. The motion passed with Councilmembers Perrilloux and Sorapuru absent.

Jean Stewart/LaVerne Toombs - Authorization to enter into a contract with St. John Mosquito Control, LLC for Mosquito Control Services

Councilman Perrilloux arrived at 5:56 PM.

Jean Stewart stated, "This Professional Service contract is for five (5) years with an option to extend it for an additional five (5) years. It is valued at \$722,832.32 and maintains current pricing for the first three (3) years of the initial term. The fourth and fifth years of the contract, costs will be amended based on the CPI. Presently, .25 of the \$2.75 fee is dedicated to the Animal Shelter and residents over 62 years of age are charged \$1.60. The contract includes additional compensation for Expanded Encephalitis Surveillance Protocol eight months of the year and education and monitoring of Zika at no additional cost. The draft contract was sent to Legal Counsel for review and Administration recommends approval."

MOTION: Councilwoman Hotard moved and Councilman Wright seconded the motion to grant administration authorization to enter into a contract with St. John Mosquito Control, LLC for Mosquito Control Services. The motion passed with Councilman Sorapuru absent.

Baileigh Rebowe Helm - Authorization to renew the contract with Blackboard Connect for the Mass Notification System

Baileigh Rebowe Helm stated, "This renewal allows the Parish to continue disseminating emergency and non-emergency information via voice call to land lines, cell phones, text messaging, email, and social media. This is a one (1) year renewal at a cost of \$27,262 and it is funded through various departments that utilize this service. The draft contract was reviewed and approved by Legal Counsel and Administration recommends approval."

MOTION: Councilwoman Remondet moved and Councilman Snyder seconded the motion to grant administration authorization to renew the contract with Blackboard Connect for the Mass Notification System. The motion passed with Councilwoman Hotard and Councilman Sorapuru absent.

Daron Cooper/David Dupre - Authorization to execute Change Orders #1 through #6 for the Mississippi River Eastbank Multi-Use Path, Phase III

Daron Cooper stated, "The total amount of these Change Orders is a net increase of \$1,779.31. They have been reviewed and approved by the Project Engineer and the Capital Projects Administrator and Administration recommends approval."

MOTION: Councilwoman Remondet moved and Councilman Becnel seconded the motion

to grant administration authorization to execute Change Orders #1 through #6 for the Mississippi River Eastbank Multi-Use Path, Phase III. The motion passed with Councilwoman Hotard and Councilman Sorapuru absent.

Daron Cooper/David Dupre - Authorization for final acceptance of the Mississippi River Eastbank Multi-Use Path, Phase III as complete

Daron Cooper stated, "This project has been deemed complete by the Project Engineer and the Capital Projects Administrator and Administration recommends approval."

MOTION: Councilwoman Remondet moved and Councilman Snyder seconded the motion to grant administration authorization for final acceptance of the Mississippi River Eastbank Multi-Use Path, Phase III as complete. The motion passed with Councilwoman Hotard and Councilman Sorapuru absent.

Stacey Cador - Authorization to renew the Parish Facilities Flood Insurance policy with National General Insurance, Inc.

Stacey Cador stated, "This renewal is with National General Insurance, Inc. who purchased the expiring policy held by Seattle Specialty Insurance Company. The total annual premium is \$86,381, which reflects an increase of \$457. Administration recommends approval."

MOTION: Councilwoman Remondet moved and Councilman Becnel seconded the motion to grant administration authorization to renew the Parish Facilities Flood Insurance policy with National General Insurance, Inc. The motion passed with Councilwoman Hotard and Councilman Sorapuru absent.

Stacey Cador/Vincent Rollo - Authorization to settle and pay the 2/15/17 claim with LA Federal Credit Union of LaPlace, LA

Stacey Cador stated, "Based on the recently adopted policy for settling insurance claims, Administration is seeking approval to settle this claim in the amount of \$1,485.00 as presented by Riverlands Insurance Services, Inc. This settlement will be funded through the General Insurance line item in the Roads & Bridges Fund."

MOTION: Councilman Snyder moved and Councilman Wright seconded the motion to grant administration authorization to settle and pay the 2/15/17 claim with LA Federal Credit Union of LaPlace, LA in the amount of \$1,485.00. The motion passed with Councilwoman Hotard and Councilman Sorapuru absent.

Stacey Cador/Vincent Rollo - Authorization to settle and pay the 10/11/16 claim with Ms. Glenda Wactor of LaPlace, LA

Stacey Cador stated, "Administration is seeking approval to settle this claim in the amount of \$8,000.00 as presented by Riverlands Insurance Services, Inc. This settlement will be funded through the General Insurance line item in the Wastewater Fund."

MOTION: Councilman Snyder moved and Councilwoman Remondet seconded the motion to grant administration authorization to settle and pay the 10/11/16 claim with Ms. Glenda Wactor of LaPlace, LA in the amount of \$8,000.00. The motion passed with Councilwoman Hotard and Councilman Sorapuru absent.

Adjournment

MOTION: Councilman Snyder moved and Councilman Wright seconded the motion to adjourn the finance meeting. The motion passed with Councilwoman Hotard and Councilman Sorapuru absent.