

FINANCE COMMITTEE MINUTES
June 10th, 2014
Chairman Larry Snyder
Vice-Chairman Lennix Madere

Members: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Ranney Wilson, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Cheryl Millet

PRESENT: Marvin Perrilloux, Larry Snyder, Art Smith, Cheryl Millet, Lucien Gauff, Ranney Wilson

ABSENT: Lennix Madere, Michael Wright, Jaclyn Hotard

BID OPENING REPORT/AWARDS:

Kia Price - Bid Opening - LA Hwy 637 Project

Kia Price, Director of Purchasing, stated, "The parish opened bids today at 3:00 PM. There were four submitted that being Command Construction, LLC in the amount of \$1,863,750.00, Wallace C. Drennan, Inc. in the amount of \$1,777,681.00, Subterranean Construction, LLC in the amount of \$1,564,313.00 and Cycle Construction Company, LLC in the amount of \$2,117,000.00. The administration recommends we take these under advisement."

MOTION: Councilman Wilson moved and Councilman Smith seconded the motion to take the bids for LA Hwy 637 Project under advisement. The motion passed with Councilwoman Hotard and Councilmen Madere and Wright absent.

Councilmen Madere and Wright arrived at 6:04 PM.

Randy Vincent - (Carry Over 5-13-14) Authorization to award Grass cutting services contracts

Randy Vincent, CAO, stated, "Administration recommends awarding grass cutting contracts to the following companies for 3 years, with a 1 year option. Attached is a memo detailing individual pricing and sites. Sites previously cut by the Sheriff's Office are being mapped and square footage determined and a recommendation will be forthcoming. B & D Tractor Services, Inc. - \$53,280.00, Hymel's Turf & Landscape, LLC- \$46,440.00, St. John Grass Cutting & Maintenance, LLC- \$51,300.00 BHold Maintenance- \$23,760.00. The administration recommends approval."

MOTION: Councilman Smith moved and Councilman Gauff seconded the motion to grant administration authorization to award the grass cutting services contracts to B&D Tractor Services, Inc., Hymel's Turf & Landscape, LLC, St. John Grass Cutting & Maintenance, LLC and BHold Maintenance. The motion passed with 7 yeas, 1 against (Millet) and 1 absent (Hotard).

Kia Price - Authorization to reject the bid for a Used Variable Reach Forklift and re-advertise

Kia Price stated, "Only one bid was received and it did not meet the specifications and was above the amount budgeted for the item. Administration recommends rejection and re-advertisement."

MOTION: Councilwoman Millet moved and Councilman Wright seconded the motion to grant administration authorization to reject the bid for a Used Variable Reach Forklift and re-advertise. The motion passed with Councilwoman Hotard absent.

Kia Price - Authorization to advertise a Request for Proposals for updating the Hazard Mitigation Plan

Kia Price stated, "Administration requests authorization to advertise an RFP for consultant services to update the Hazard Mitigation Plan. Funding of \$41,937.58 is available through a Community Development Block Grant (CDBG) for the project."

MOTION: Councilwoman Millet moved and Councilman Wright seconded the motion to grant administration authorization to advertise a Request for Proposals for updating the Hazard Mitigation Plan. The motion passed with Councilwoman Hotard absent.

Councilwoman Hotard arrived at 6:18 PM.

Brian Nunes - Authorization to execute Change Order #003 with Foret Contracting Group, LLC for the Edgard Courthouse Renovation/Addition Project

Brian Nunes, Director of Roads & Bridges, stated, "This change order in the amount of \$46,086.20 includes aesthetic changes to the Division C Courtroom and offices; relocation of a rooftop mechanical door; addition of a storage closet in the juvenile services lobby; and professional moving services for temporary office space to facilitate timely completion of the project. All requested changes have been reviewed by the architect and Project Administrator and were approved. Funds are available through the 2008 bond issue."

MOTION: Councilman Gauff moved and Councilman Perrilloux seconded the motion to grant administration authorization to execute Change Order #003 with Foret Contracting Group, LLC for the Edgard Courthouse Renovation/Addition Project. The motion passed unanimously.

Brian Nunes - Authorization to execute Construction Change Directive #002 with Foret Contracting Group, LLC for the Edgard Courthouse Renovation/Addition Project

Brian Nunes stated, "Administration requests approval of Change Directive #002 in an amount not to exceed \$12,067.00 for installation of an accordion type fire partition. Due to State Fire Marshal

requirements regarding the width needed for egress, the change is required to pass final inspection."

MOTION: Councilman Gauff moved and Councilman Smith seconded the motion to grant administration authorization to execute Construction Change Directive #002 with Foret Contracting Group, LLC for the Edgard Courthouse Renovation/Addition Project. The motion passed unanimously.

Virgil Rayneri - Authorization to advertise a Request for Qualifications for Engineering Services to initiate an Ecological Baseline Study

Virgil Rayneri, Director of Utilities, stated, "This request is related to the required baseline study for conversion of the Za Montz Road retention pond into an oxidation pond. If determined to be feasible, this project would divert waste water from Reserve to reduce the flow to the River Road Treatment Plant. Funds are available through an EPA grant and Administration recommends approval."

MOTION: Councilman Smith moved and Councilman Perrilloux seconded the motion to grant administration authorization to advertise a Request for Qualifications for Engineering Services to initiate an Ecological Baseline Study. The motion passed unanimously.

Virgil Rayneri - Authorization to advertise a Request for Qualifications for Engineering Services for the Za Road Wastewater conversion from retention to Oxidation Pond

Virgil Rayneri stated, "This request is for engineering services related to conversion of the Za Montz Road retention pond into an oxidation pond. This project is related to the previous item and will be partially funded through an EPA grant and the 2010 bond issue. Administration recommends approval."

MOTION: Councilwoman Hotard moved and Councilman Perrilloux seconded the motion to grant administration authorization to advertise a Request for Qualifications for Engineering Services for the Za Road Wastewater conversion from retention to Oxidation Pond. The motion passed unanimously.

Virgil Rayneri - Authorization to execute a Certificate of Substantial Completion for the Water Tower Altitude Valves Project

Virgil Rayneri stated, "This project is substantially complete with all altitude valves in operation. Minor punch list items remain but are to be complete by June 26. Administration recommends approval."

MOTION: Councilman Wright moved and Councilman Madere seconded the motion to grant administration authorization to execute a Certificate

of Substantial Completion for the Water Tower Altitude Valves Projects.
The motion passed unanimously.

Adjournment

MOTION: Councilwoman Millet moved and Councilman Wright seconded the motion to adjourn. The motion passed unanimously.