

FINANCE COMMITTEE MEETING
June 11th, 2019
Chairman Kurt Becnel
Vice-Chairman Julia Remondet

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard Gaudet

PRESENT: Kurt Becnel, Larry Snyder, Thomas Malik, Julia Remondet, Larry Sorapuru, Marvin Perrilloux, Jaclyn Hotard Gaudet, Michael Wright, Lennix Madere

ABSENT: None

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

There was no public comment at this time.

Jean Stewart/Daron Cooper - Authorization to solicit bids for Street Lighting Materials & Supplies

Jean Stewart stated, *"This is an annual bid required for maintenance and installation of Parish street lights. Administration recommends approval."*

MOTION: Councilman Madere moved and Councilman Perrilloux seconded the motion to grant administration authorization to solicit bids for Street Lighting Materials & Supplies. The motion passed unanimously.

Jean Stewart/Rene Pastorek - Authorization to advertise a Request for Qualifications (RFQ) for Professional Engineering Services for the Belle Terre Streetscape and Stormwater Management Enhancements Project

Rene Pastorek stated, *"This request is for engineering services for enhancements to Belle Terre Blvd. incorporating green infrastructure principles that mimic natural processes to better manage stormwater, improve water quality and promote a healthy environment. The project also includes lighting, signage and a multi-use path. It is funded by the RESTORE Act and Administration recommends approval."*

MOTION: Councilman Perrilloux moved and Councilman Madere seconded the motion to grant administration authorization to advertise a Request for Qualifications (RFQ) for Professional Engineering Services for the Belle Terre Streetscape and Stormwater Management Enhancements Project. The motion passed unanimously.

Jean Stewart/Daron Cooper - Authorization to award the Janitorial Services for Parish Facilities to: All the Time Janitorial, LLC and Enmon Enterprises, LLC dba Jani-King of New Orleans

Jean Stewart stated, *"Only two (2) proposals were received and scored by the Source Selection Committee and recommendations for contracts are as follows: All the Time Janitorial, LLC: Percy Hebert Building including the Emergency Operations Center, Central Warehouse, Public Works Mechanic Shop and Building,*

Utilities Maintenance Center, Capital Projects Building, Edgard Courthouse, West Bank Juvenile Service Center, LSU Ag Center, West Bank Public Works Office, West Bank Council on Aging and the Teche Action Clinic on the West Bank. Enmon Enterprises, LLC dba Jani-King: Arcuri Center, Community Center, Recreation Offices and Gym, Senior Citizen's Center, East Bank Juvenile Service Center, Teche Action Clinic on the East Bank, Health Unit, Department of Health and Human Services, Homer Boogie Joseph Building and the Garyville Service Center. The contracts are for three (3) years with an option to renew for one (1) year. Each contract will be funded through multiple departments. The draft contracts mimic the recently approved contract with Star Maintenance and sent to Legal Counsel for review. Administration recommends approval."

Robert Figuero stated, "We were made aware of earlier today by the District Attorney's office about the Teche Action Center in their CEA saying that they were responsible for their own janitorial services. That is correct. So, I would ask that if we vote on this or when we vote on this if we could exclude and remove the Teche Action Center Clinic on both the West Bank and the East Bank from those contracts."

Councilwoman Hotard Gaudet asked, "The Percy Hebert building, it says including the EOC. So, does that mean all of the Percy Hebert building including the EOC or only the EOC?"

Robert Figuero stated, "To include the EOC."

Councilwoman Hotard Gaudet asked, "Do we have the janitorial included in the CEA for the use of Percy Hebert building as well because I believe it might be in a similar situation as Teche Action."

Robert Figuero stated, "I don't believe we have a CEA for the Percy Hebert building."

Councilwoman Hotard Gaudet asked, "Okay, I don't know if legal, are we occupying the Percy Hebert building?"

Robert Figuero stated, "The Sheriff's Office is currently occupying the Percy Hebert building."

Councilwoman Hotard Gaudet asked, "So I guess that would be the question if it is similar to Teche Action, will the CEA or whatever agreement be in place that we will provide janitorial services for the Percy Hebert building?"

Robert Figuero stated, "I honestly don't know the answer to that question in this point in time. I would imagine that it is something that if and when we sit down with the Sheriff's Office we can negotiate those services included. Obviously, it is a benefit to the parish."

Councilwoman Hotard Gaudet stated, "Correct just with what you said with the CEA or situation with Teche Action Clinic I just want to make sure that we are following that same suit for all of these."

Councilman Madere stated, "I think technically we are occupying that building because Mrs. Robottom still has an office over there and also access to the conference room. I know we had a discussion I think about a month and a half ago concerning that. So technically we are still occupying that building."

Robert Figuero stated, "Yes Sir."

MOTION: Councilman Madere moved and Councilwoman Remondet seconded the motion to grant administration authorization to award the Janitorial Services for Parish Facilities to: All the Time Janitorial, LLC and Enmon Enterprises, LLC dba Jani-King of New Orleans with the removal of the Teche Action Clinic on the East Bank and West Bank. The motion passed unanimously.

Jean Stewart/Cain Dufrene - Authorization to award the bid for construction of the West Bank Public Safety Complex to Aegis Construction, LLC

Cain Dufrene stated, "Aegis Construction, LLC submitted the lowest responsive and responsible bid in the amount of \$1,855,500. The bid was reviewed and approved by the Design Architect, Sheriff's Office and the Chief of Operations for the Office of Fire Services. The project is funded through a CEA between the Office of Fire Services and the Sheriff's Office at a 50/50 cost-share. Administration recommends approval."

MOTION: Councilman Sorapuru moved and Councilman Madere seconded the motion to grant administration authorization to award the bid for construction of the West Bank Public Safety Complex to Aegis Construction, LLC. The motion passed with 8 yeas and 1 abstaining (Remondet).

Reed Alexander/Rob Delaune - Authorization to amend the Professional Services Agreement with Environmental Engineering Services Inc. for the Wastewater Retention Pond Conversion to Wastewater Oxidation Treatment Pond Project

Reed Alexander stated, "As per Ordinance 05-16, Amendment No. 3 increases fees for basic services due to an increase in construction cost from the original estimate. The amendment is for a not-to-exceed amount of \$54,137.61 and is funded through the 2010 Bond Issue. The request was reviewed and approved by the Assistant Director of Utilities and Parish Engineer. The draft Amendment was sent to Legal Counsel for review and Amendment No.3 is consistent with the recently approved Amendment No. 2. Administration recommends approval."

MOTION: Councilman Madere moved and Councilman Perrilloux seconded the motion to TABLE the authorization to amend the Professional Services Agreement with Environmental Engineering Services Inc. for the Wastewater Retention Pond Conversion to Wastewater Oxidation Treatment Pond Project. The motion passed unanimously.

Stacey Cador - Authorization to renew the Parish's Worker's Compensation Policy with Louisiana Workers' Compensation Corporation (LWCC) through Riverlands Insurance Services, Inc.

Stacey Cador stated, "This renewal premium reflects a decrease of approximately 19.35% over the expiring premium due to our Experience Modifier Calculation. The renewal premium of \$535,212 will be funded through the General Fund and various departments. Administration recommends approval."

MOTION: Councilman Madere moved and Councilwoman Hotard Gaudet seconded the motion to grant administration authorization to renew the Parish's Worker's Compensation Policy with Louisiana Workers' Compensation Corporation (LWCC) through Riverlands Insurance Services, Inc. The motion passed unanimously.

LaVerne Toombs - Authorization to enter into a Cooperative Endeavor Agreement (CEA) with the River Parishes Convention, Tourists and Visitors Commission to

utilize the St. John the Baptist Parish Council Chamber

LaVerne Toombs stated, "Administration recommends tabling this item until the next meeting."

MOTION: Councilman Perrilloux moved and Councilman Sorapuru seconded the motion to TABLE the authorization to enter into a Cooperative Endeavor Agreement (CEA) with the River Parishes Convention, Tourists and Visitors Commission to utilize the St. John the Baptist Parish Council Chamber. The motion passed unanimously.

Reed Alexander/Rob Delaune - Authorization to amend the Professional Services Agreement with Burk-Kleinpeter, Inc. for the Lions Water Treatment Plant Pump Station Intake Project

Reed Alexander stated, "As per Ordinance 05-16, Amendment No. 2 increases fees for basic services due to an increase in construction cost from the original estimate. The amendment is for a not-to-exceed amount of \$30,559.24 and is funded through the LDHH low interest loan. The request was reviewed and approved by the Assistant Director of Utilities, Parish Engineer and the Louisiana Department of Health. The draft Amendment was sent to Legal Counsel for review and Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Snyder seconded the motion to TABLE the authorization to amend the Professional Services Agreement with Burk-Kleinpeter, Inc. for the Lions Water Treatment Plant Pump Station Intake Project. The motion passed unanimously.

Adjournment

MOTION: Councilman Perrilloux moved and Councilman Snyder seconded the motion to adjourn the finance meeting. The motion passed unanimously.

The meeting can be viewed in its entirety at www.sjbparish.com.