

FINANCE COMMITTEE MEETING
June 25th, 2019
Chairman Kurt Becnel
Vice-Chairman Julia Remonet

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remonet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard Gaudet

PRESENT: Kurt Becnel, Larry Snyder, Thomas Malik, Larry Sorapuru, Michael Wright, Lennix Madere

ABSENT: Jaclyn Hotard Gaudet, Julia Remonet, Marvin Perrilloux

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

There was no public comment at this time.

Reed Alexander/Rob Delaune - (Tabled 06-11-19) Authorization to amend the Professional Services Agreement with Environmental Engineering Services Inc. for the Wastewater Retention Pond Conversion to Wastewater Oxidation Treatment Pond Project

MOTION: Councilman Malik moved and Councilman Madere seconded the motion to remove the authorization to amend the Professional Services Agreement with Environmental Engineering Services Inc. for the Wastewater Retention Pond Conversion to Wastewater Oxidation Treatment Pond Project from the TABLE. The motion passed with Councilwomen Hotard Gaudet, Remonet and Councilman Perrilloux absent."

Reed Alexander stated, "As per Ordinance 05-16, Amendment No. 3 increases fees for basic services based on the awarded construction cost of the project. The amendment is for a not-to-exceed amount of \$54,137.61 and is funded through the 2010 Bond Issue. The amendment was reviewed and approved by the Assistant Director of Utilities, consultant engineer with Digital Engineering and Parish Engineer, which is consistent with the ordinance and other approved amendments, i.e., 12 Lift Stations (see attached). The draft amendment was sent to Legal Counsel for review and no legal deficiencies were noted. In accordance with Ordinance 05-16, Administration recommends approval of Amendment No. 3."

Councilwoman Remonet arrived at 5:36 PM.

Councilman Perrilloux arrived at 5:41 PM.

MOTION: Councilman Madere moved and Councilwoman Remonet seconded the motion to grant administration authorization to amend the Professional Services Agreement with Environmental Engineering Services Inc. for the Wastewater Retention Pond Conversion to Wastewater Oxidation Treatment Pond Project. The motion passes with 5 yeas, 2 against (Snyder, Sorapuru), 1 abstaining (Perrilloux) and 1 absent (Hotard Gaudet).

Reed Alexander/Rob Delaune - (Tabled 06-11-19) Authorization to amend the Professional Services Agreement with Burk-Kleinpeter, Inc. for the Lions Water Treatment Plant Pump Station Intake Project

MOTION: Councilman Wright moved and Councilwoman Remonet seconded the motion

to remove the authorization to amend the Professional Services Agreement with Burk-Kleinpeter, Inc. for the Lions Water Treatment Plant Pump Station Intake Project from the TABLE. The motion passed with Councilwoman Hotard Gaudet absent.

Reed Alexander stated, "As per Ordinance 05-16, Amendment No. 2 increases fees for basic services based on the awarded construction cost of the project. The amendment is for a not-to-exceed amount of \$30,559.24 and is funded through the LDH low interest loan. This amendment is consistent with the previous one and other similar amendments. The amendment was reviewed and approved by the Assistant Director of Utilities, consultant engineer with Digital Engineering, Parish Engineer and the Louisiana Department of Health. The draft amendment was reviewed by Legal Counsel and no legal deficiencies were noted. Also, in accordance with Ordinance 05-16, Administration recommends approval of Amendment No. 2."

MOTION: Councilwoman Remondet moved and Councilman Madere seconded the motion to grant administration authorization to amend the Professional Services Agreement with Burk-Kleinpeter, Inc. for the Lions Water Treatment Plant Pump Station Intake Project. The motion passed with 6 yeas, 2 against (Snyder, Sorapuru) and 1 absent (Hotard Gaudet).

LaVerne Toombs - (Tabled 06-11-19) Authorization to enter into a Cooperative Endeavor Agreement (CEA) with the River Parishes Convention, Tourists and Visitors Commission to utilize the St. John the Baptist Parish Council Chamber

MOTION: Councilwoman Remondet moved and Councilman Sorapuru seconded the motion to Remove the authorization to enter into a Cooperative Endeavor Agreement (CEA) with the River Parishes Convention, Tourists and Visitors Commission to utilize the St. John the Baptist Parish Council Chamber from the TABLE. The motion passed with Councilwoman Hotard Gaudet absent.

LaVerne Toombs stated, "This CEA is with RPTC for use of the Council Chambers and/or designated common areas to conduct monthly and special meetings. The CEA was approved by RPTC and a copy was sent to Legal Counsel prior to the last Council meeting. According to the DA, a formal agreement (CEA) is required for entities and/or political subdivisions to use Parish facilities and/or offices. The CEA must satisfy the Cabela test; 1) serve a public purpose, 2) not be a gratuitous donation and 3) the Governing Authority must have a demonstrable, objective and reasonable expectation of receiving equal or greater value from the RPTC for use of the facility. Administration contends that this test is satisfied, and we recommend approval."

Councilwoman Hotard Gaudet arrived at 6:53 PM.

MOTION: Councilman Sorapuru moved and Councilwoman Remondet seconded the motion to grant administration authorization to enter into a Cooperative Endeavor Agreement (CEA) with the River Parishes Convention, Tourists and Visitors Commission to utilize the St. John the Baptist Parish Council Chamber. The motion passed with 8 yeas and 1 abstaining (Snyder)."

Reed Alexander/Rob Delaune - Authorization to approve Change Order No. 6 with The Lemoine Company, L.L.C. for the Reserve Wastewater Treatment Plant (Wastewater Retention Pond Conversion to Wastewater Oxidation Treatment Pond Project)

Reed Alexander stated, "This Change Order adds 75 days to the contract due to the

high-water level of the Mississippi River preventing completion of the project. The Change Order was reviewed and approved by the Parish Engineer, consulting engineer with Digital Engineering, the Project Engineer and the Assistant Utilities Director. Administration recommends approval."

MOTION: Councilman Wright moved and Councilman Perrilloux seconded the motion to grant administration Authorization to approve Change Order No. 6 with The Lemoine Company, L.L.C. for the Reserve Wastewater Treatment Plant (Wastewater Retention Pond Conversion to Wastewater Oxidation Treatment Pond Project). The motion passed unanimously.

Jean Stewart/Travis Perrilloux - Authorization to advertise a Request for Proposals (RFP) for Armed Security Services at the following Parish Facilities: St. John the Baptist Parish Government Complex; Arcuri Center; Garyville Service Center

Jean Stewart stated, "When professional services exceed \$100,000.00 annually, a competitive procurement is required. The RFP process will be used to solicit Security Services. Administration recommends approval."

MOTION: Councilman Wright moved and Councilman Madere seconded the motion to grant administration authorization to advertise a Request for Proposals (RFP) for Armed Security Services at the following Parish Facilities: St. John the Baptist Parish Government Complex; Arcuri Center; Garyville Service Center. The motion passed unanimously.

Jean Stewart/Robert Figuero - Authorization to amend the following Grass Cutting and Landscaping Maintenance Service Contracts: B&D Tractor Services, Inc.; BHold Enterprises, LLC; BLBC Enterprise LLC; Harold Dennis dba Mighty Mowers; Incredible Mowers Lawn Care & Clean Up Service, LLC; Pelican State Property Services, LLC and RRJ Construction, LLC

Jean Stewart stated, "Amendments to the agreements referenced above reflect additional sites or areas near existing assignments. A memo detailing new assignments and pricing was emailed to Council members and all draft amendments were approved by Legal Counsel except Mighty Mowers. The DA's office rejected Mr. Dennis' authority to sign his contract and he is working on obtaining acceptable documents. Administration recommends approval of all amendments contingent upon approval of Ordinance 19-19, with the agreement with Mighty Mowers contingent upon receipt of an acceptable signatory document."

MOTION: Councilman Wright moved and Councilman Sorapuru seconded the motion to grant administration Authorization to amend the following Grass Cutting and Landscaping Maintenance Service Contracts: B&D Tractor Services, Inc.; BHold Enterprises, LLC; BLBC Enterprise LLC; Harold Dennis dba Mighty Mowers; Incredible Mowers Lawn Care & Clean Up Service, LLC; Pelican State Property Services, LLC and RRJ Construction, LLC. The motion passed with Councilman Perrilloux absent.

Jean Stewart/Verdell Kindrick - Authorization to amend the approved contract with Crochet Equipment Company, Inc. for the operation of the Parish's Bio-Mass and Wood Waste Disposal Facility

Jean Stewart stated, "The agreement approved with Crochet has not been executed because of the "Termination for Convenience" clause. A proposal was made by the company to have the Parish assume the equipment lease if the Parish terminates the contract for convenience. According to the DA, the Parish cannot assume the

equipment lease. Therefore, Administration recommends removal of the "Termination for Convenience" clause and approval of the agreement with an amendment to require a weekly log of bio-mass and wood waste delivered to the site. According to the AG's Office, there is no legal requirement to include "convenience" language in the contract and removing it does not make the contract legally insufficient."

MOTION: Councilman Snyder moved and Councilwoman Remondet seconded the motion to grant administration authorization to amend the approved contract with Crochet Equipment Company, Inc. for the operation of the Parish's Bio-Mass and Wood Waste Disposal Facility. The motion passed unanimously.

Travis Perrilloux - Authorization to amend the Cooperative Endeavor Agreement (CEA) between 911 Communications District and the Sheriff's Office for construction of a New Tower

Travis Perrilloux stated, "Based on the low bid in the amount of \$980,698.74, the CEA is being amended to reflect the increased cost. The project is funded in part by a Port Security Grant in the amount of \$562,500 and the remaining amount is funded through the 911 Communications District. Completion of this project will eliminate lease payments that would pay for this project in five years. The CEA was drafted by Carl Butler, attorney for the Sheriff, and Administration recommends approval contingent upon approval of Ordinance 19-19."

MOTION: Councilman Perrilloux moved and Councilman Madere seconded the motion to grant administration authorization to amend the Cooperative Endeavor Agreement (CEA) between 911 Communications District and the Sheriff's Office for construction of a New Tower, contingent upon legal review. The motion passed unanimously.

Adjournment

MOTION: Councilman Perrilloux moved and Councilman Madere seconded the motion to adjourn the finance meeting. The motion passed with Councilwoman Hotard Gaudet and Councilman Malik absent.

The meeting can be viewed in its entirety at www.sjbparish.com.