

**FINANCE COMMITTEE MEETING**  
**JUNE 27<sup>TH</sup>, 2017**  
**Chairman Lennix Madere**  
**Vice-Chairman Michael Wright**

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard

**PRESENT:** Kurt Becnel, Julia Remondet, Lennix Madere, Larry Snyder, Thomas Malik, Marvin Perrilloux, Larry Sorapuru

**ABSENT:** Jaclyn Hotard and Michael Wright

**PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)**

There was no public comment at this time.

**BID OPENING REPORT/AWARDS:**

**Jean Stewart - Bid Opening - Lions Raw Water Intake**

Jean Stewart stated, "There were no bids received."

**Jean Stewart - Bid Opening - Street lighting Materials and Supplies**

Jean Stewart stated, "Bids for 2017 Street Lighting Materials and Supplies were opened today, June 27<sup>th</sup>, 2017. A total of five (5) bids were received and opened. These materials and supplies are awarded individually and there are too many items on which to announce prices tonight. Bids were received from Notoco Industries, Kenner, LA; Watertech Corp, Covington, LA; Scurlock, Houma, LA; Utility and Industrial Supply, Broussard, LA; Pemba Inc., Belle Chasse, LA. Administration requests that these bids be taken under advisement."

**MOTION:** Councilman Perrilloux moved and Councilman Snyder seconded the motion to take the bids for the Street lighting Materials and Supplies under advisement. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Jerry Jones - (Tabled 06-13-17) Authorization to renew the contract with EME Consulting Group for Small Business Outreach Services**

**MOTION:** Councilman Perrilloux moved and Councilman Snyder seconded the motion to remove the authorization to renew the contract with EME Consulting Group for Small Business Outreach Services from the table. The motion passed with 6 yeas, 2 absent (Hotard & Wright) and 1 against (Sorapuru).

Jerry Jones stated, "This contract expired on June 16, 2017 when the item was tabled and referred to Legal Counsel for review by the Council. A one (1) year extension was recommended at a renewal cost of \$122,904 which will be funded through the Economic Development Department. The contract was reviewed and approved by Legal Counsel and Administration recommends approval."

**MOTION:** Councilman Perrilloux moved and Councilman Becnel seconded the motion to grant administration authorization to renew the contract with EME Consulting Group for Small Business Outreach Services. The motion passed with

5 yeas, 2 absent (Hotard & Wright) and 2 against (Malik, Sorapuru).

**Alexandra Carter - (Tabled 06-13-17) Authorization to amend the Cooperative Endeavor Agreement (CEA) between St. John the Baptist Parish and South Central Planning and Development Commission (SCPDC)**

**MOTION:** Councilman Snyder moved and Councilman Becnel seconded the motion to remove the authorization to amend the Cooperative Endeavor Agreement (CEA) between St. John the Baptist Parish and South Central Planning and Development Commission (SCPDC) from the table. The motion passed with Councilwoman Hotard and Councilman Wright absent.

LaVerne Toombs stated, *"The proposed CEA which includes a pro-rata share payment schedule was mutually agreed to by all member parishes in an effort to sustain the current level of services. The document was reviewed twice by the DA's Office and recommended amendments made, however Mr. Green indicated that his review of the document in comparison with documents from the Secretary of State's Office is incomplete. He is recommending tabling the item. Other parishes who have adopted this or similar agreements with the pro-rata payment schedule are Terrebonne, St. Mary, St. Charles, and Assumption parishes. Administration recommends approval, as amended."*

**MOTION:** Councilman Perrilloux moved and Councilman Snyder seconded the motion to TABLE authorization to amend the Cooperative Endeavor Agreement (CEA) between St. John the Baptist Parish and South Central Planning and Development Commission (SCPDC) until the next scheduled Council meeting on July 11<sup>th</sup>, 2017. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Stacey Cador - (Tabled 06-13-17) Authorization to renew the 911 Communications District's commercial property, general liability and management liability insurance with American Alternative Insurance Corporation through Riverlands Insurance Services, Inc.**

**MOTION:** Councilman Snyder moved and Councilman Becnel seconded the motion to remove the authorization to renew the 911 Communications District's commercial property, general liability and management liability insurance with American Alternative Insurance Corporation through Riverlands Insurance Services, Inc. from the table. The motion passed with Councilwoman Hotard and Councilman Wright absent.

Stacey Cador stated, *"The renewal premium of \$41,179.19 reflects an increase of approximately \$1,703.15 over the expiring premium due to increased coverage added to the 911 Tower and dispatch center. Administration recommends approval."*

**MOTION:** Councilman Becnel moved and Councilman Sorapuru seconded the motion to grant administration authorization to renew the 911 Communications District's commercial property, general liability and management liability insurance with American Alternative Insurance Corporation through Riverlands Insurance Services, Inc. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Jean Stewart/Jobe' Boucvalt - Authorization to enter into an agreement with Dr. Randi Adams Breckenridge for Veterinary Services**

Jean Stewart stated, *"Administration has advertised two (2) Request for Qualifications (RFQ) to obtain Veterinary Services and is recommending an*

agreement with Dr. Randi Adams Breckenridge. The hourly rate is \$60/hr. for one day a week or on an as needed basis which could possibly lower veterinary costs by approximately \$35,000 annually. It will also allow the Shelter to increase spay and neuter programs at a lower cost to residents. This contract has been reviewed and approved by Legal Counsel and Administration recommends approval."

**MOTION:** Councilman Perrilloux moved and Councilman Becnel seconded the motion to grant administration authorization to enter into an agreement with Dr. Randi Adams Breckenridge for Veterinary Services. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Jerry Jones - Authorization to extend the agreement with J&M Displays, Inc. for the Fireworks display for the Annual Independence Day Celebration**

Jerry Jones stated, "This extension will add three (3) years to the existing contract at an annual cost of \$29,998.50. This extension will provide all necessary fireworks material and personnel for the Independence Day Celebration. The standard extension document was sent to Legal Counsel for review and Administration recommends approval."

Councilwoman Remondet commented that she hasn't been impressed with the fireworks at all over the past few years and has had complaints from constituents about it and she honestly feels that the turnout has gotten lower and lower and that on the Reserve side of the levee you couldn't even see the fireworks come over the trees. She just felt like we should go out for RFP's for next year's event instead of authorizing this same company that we are not satisfied with for an additional 3 years.

Councilman Becnel commented he has had the same complaints and does feel like we shouldn't authorize to extend this contract for an additional three years when we know we aren't satisfied with it already.

No action was taken on this item.

**Blake Fogleman - Authorization to execute an Agreement with Shell Pipeline Company LP for the Shell Potable Water Line Project**

Blake Fogleman stated, "This reimbursement agreement for approximately \$185,876.00 is for design and construction of an eight-inch (8") potable water line extending to the Shell facility in Garyville, LA. Shell requested the extension for an increased safety program at their facility. This agreement will allow the Parish to install a properly sized transmission line to this area as the first phase of infrastructure to connect to Hwy. 54. This will greatly improve water infrastructure to Garyville at a minimal cost to the Parish. The contract was negotiated, reviewed and approved by Legal Counsel and Administration recommends approval."

**MOTION:** Councilman Sorapuru moved and Councilwoman Remondet seconded the motion to grant administration authorization to execute an Agreement with Shell Pipeline Company LP for the Shell Potable Water Line Project. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Blake Fogleman - Authorization to execute an Engineering Agreement with N-Y Associates, Inc. for engineering services on the Shell Potable Water Line Project**

Blake Fogleman stated, "N-Y Associates, Inc. of Metairie, LA was selected from the A/E pool and mutually agreed upon by Shell Pipeline Company LP to provide design, project management and inspection services for this project. The agreement is in an amount of \$37,488.00 based on the total project estimate of \$224,000. However, 75% will be funded through the Shell Reimbursement agreement and the remaining amount will be funded through the 2015 Bond Issue. This project is for installation of approximately two thousand seven hundred feet (2,700') of twelve-inch (12") diameter pipe along with necessary equipment to the Shell facility for emergency purposes. The contract was negotiated, reviewed and approved by Legal Counsel and the Parish Engineer. Administration recommends approval."

**MOTION:** Councilman Sorapuru moved and Councilman Becnel seconded the motion to grant administration authorization to execute an Engineering Agreement with N-Y Associates, Inc. for engineering services on the Shell Potable Water Line Project. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Stacey Cadon/Vincent Rollo - Authorization to settle and pay the 3/25/17 claim with Sheryl Virgil of LaPlace, LA**

Stacey Cadon stated, "Administration is seeking approval to settle this claim in the amount of \$9,186.37 as presented by Riverlands Insurance Services, Inc. This settlement will be funded through the General Insurance line item in the Wastewater Fund."

**MOTION:** Councilman Becnel moved and Councilman Sorapuru seconded the motion to grant administration authorization to settle and pay the 3/25/17 claim with Sheryl Virgil of LaPlace, LA in the amount of \$9,186.37. The motion passed with Councilwoman Hotard and Councilman Wright absent.

**Adjournment**

**MOTION:** Councilman Snyder moved and Councilman Perrilloux seconded the motion to adjourn the finance meeting. The motion passed with Councilwoman Hotard and Councilman Wright absent.