

**FINANCE COMMITTEE MEETING**

**JULY 10<sup>th</sup>, 2018**

**Chairman Larry Sorapuru**

**Vice-Chairman Tom Malik**

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard

**PRESENT:** Kurt Becnel, Larry Snyder, Thomas Malik, Michael Wright, Larry Sorapuru, Julia Remondet, Lennix Madere, Jaclyn Hotard

**ABSENT:** Marvin Perrilloux

**PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)**

There was no public comment.

**BID OPENING REPORT/AWARDS**

**Jean Stewart - Bid Opening - 2018 Removal & Replacement of Concrete Sidewalks, Driveways and Street Sections**

Jean Stewart stated, "Today we opened bids for the 2018 Removal and Replacement of Concrete Sidewalks, Driveways and Street Sections. There were 4 bidders RAMJ from Kenner, LA in an amount of \$418,500.00, La Contracting Enterprise, LLC from Thibodaux, LA in an amount of \$244,200.00, J-Star Enterprises, Inc. from New Orleans, LA in an amount of \$417,200.00 and Capital Area Construction, LLC from Port Allen, LA in an amount of \$282,100.00. The administration request that we take these bids under advisement."

**MOTION:** Councilwoman Hotard moved and Councilman Wright seconded the motion to take the bids for the 2018 Removal and Replacement of Concrete Sidewalks, Driveways and Street Sections under advisement. The motion passed with Councilman Perrilloux absent.

**Daron Cooper/Andre Monnot - (Tabled 06-26-18) Authorization to enter into a Professional Services Agreement with Principal Engineering for the Woodland Bridge Repair Project**

**MOTION:** Councilwoman Hotard moved and Councilman Wright seconded the motion to REMOVE the item authorization to enter into a Professional Services Agreement with Principal Engineering for the Woodland Bridge Repair Project from the TABLE. The motion passed with Councilman Perrilloux absent.

Natalie Robottom stated, "This firm has worked under contract on a joint rehabilitation project of the Fairway Dr. and Woodland Dr. Bridges since 2015. Design and construction of the Fairway Dr. Bridge was completed in 2017, while design of the Woodland Bridge continued and was delayed due to access issues involving the Woodland Wastewater Treatment Plant during construction. Subsequently, the contract expired as no additional extensions are allowed. Principal Engineering, Inc. has completed design for the Woodland Drive Bridge and is ready to manage its construction. They were originally selected from the 2013 Public Works A/E Pool and the recommendation is to use the 2016 A/E pool to enter into a new agreement to continue management and administration services for this project. This new agreement is for 18-months at a total cost of \$25,883.94 funded through the 2014 Bond Issue. This firm did an excellent job on the

Greenwood Dr., Country Club Dr. and Fairway Dr. Bridges and is prepared to finish the Woodland Bridge. It is not practical nor is it recommended that any firm other than this one be assigned the remainder of this project. The draft contract and all RFP documents from 2015-2016 were sent to Legal Counsel at their request. The pool of firms was procured properly and in the best interest of the Parish, there is no question that Principal Engineering is the firm to complete this project. Administration recommends approval of the new contract to finish this project."

**MOTION:** Councilwoman Hotard moved and Councilwoman Remonet seconded the motion to grant administration authorization to enter into a Professional Services Agreement with Principal Engineering for the Woodland Bridge Repair Project. The motion passed with 7 yeas and 2 against (Madere & Snyder).

**Daron Cooper/David Dupre - Authorization to advertise for bids for the construction of the Lucy Levee Trail Project Phase I**

Daron Cooper stated, "Meyer Engineers, LTD has completed the design, received all required permits and is ready to bid the project. The estimated construction cost is \$312,000, \$245,427 of which is funded through the Recreational Trails Program (RTP) and \$66,573 is funded through DOTD Road Transfer Credits. Administration recommends approval."

**MOTION:** Councilman Becnel moved and Councilman Perrilloux seconded the motion to grant administration authorization to advertise for bids for the construction of the Lucy Levee Trail Project Phase I. The motion passed unanimously.

**Jean Stewart - Authorization to advertise a Request for Proposals (RFP) for Janitorial Services for Parish facilities**

Jean Stewart stated, "The current contract expires on March 26, 2019 and the scope has been altered to include the new government complex. Administration recommends approval."

**MOTION:** Councilman Perrilloux moved and Councilwoman Remonet seconded the motion to grant administration authorization to advertise a Request for Proposals (RFP) for Janitorial Services for Parish facilities.

There was lengthy discussion in reference to the current janitorial contract that was recently renewed and expires March of 2019. It was decided to go out for bids for the new additional facilities and then to look at going out for everything as a complete unit upon expiration of the original contract.

**SUBSTITUTE-MOTION:** Councilman Snyder moved and Councilman Madere seconded the motion to grant administration authorization to advertise a Request for Proposals (RFP) for Janitorial Services for the New Parish Administrative Office building and the West Bank Senior Citizen Center. The motion passed with Councilman Perrilloux absent.

Councilman Perrilloux and Councilwoman Remonet both withdrew their first motions.

**Travis Perrilloux - Authorization to renew the agreement with Motorola Solutions for Maintenance of 911 Dispatch Equipment and Radio Infrastructure**

Travis Perrilloux stated, "This Agreement provides 24/7 service for all radio consoles and equipment in the 911 Center and all 911 dispatch radio

infrastructure including the Communications' Tower located at 1294 E. Airline Hwy. The renewal amount of \$80,917 reflects a decrease of \$6,295.53 from the 2017 amount. The agreement is funded through 911 Communications and was sent to Legal Counsel for review. Administration recommends approval pending their determination of legal sufficiency of the agreement document."

**MOTION:** Councilman Becnel moved and Councilwoman Remondet seconded the motion to grant administration authorization to renew the agreement with Motorola Solutions for Maintenance of 911 Dispatch Equipment and Radio Infrastructure. The motion passed with Councilman Perrilloux absent.

**Stacey Cador - Authorization to renew the 911 Communications District's commercial property, general liability and management liability insurance with American Alternative Insurance Corporation**

Stacey Cador stated, "The renewal premium through Riverlands Insurance Services, Inc. of \$43,354.79 reflects a 3.5% increase over the expiring premium. Administration recommends approval."

**MOTION:** Councilwoman Remondet moved and Councilman Madere seconded the motion to grant administration authorization to renew the 911 Communications District's commercial property, general liability and management liability insurance with American Alternative Insurance Corporation. The motion passed with Councilman Perrilloux absent.

**Stacey Cador - Authorization to settle and pay the February 22, 2018 claim with Paul Hinchman of 577 Marino Drive, Norco, LA**

Stacey Cador stated, "As presented by Riverlands Insurance Services, Inc. and approved by Legal Counsel, settlement of this case in the amount of \$118.74 is recommended with funds from the General Insurance line item in the Public Works Fund."

**MOTION:** Councilman Madere moved and Councilman Malik seconded the motion to grant administration authorization to settle and pay the February 22, 2018 claim with Paul Hinchman of 577 Marino Drive, Norco, LA in the amount of \$118.74. The motion passed with Councilman Perrilloux absent.

**Adjournment**

**MOTION:** Councilman Malik moved and Councilwoman Remondet seconded the motion to adjourn the finance meeting. The motion passed with Councilman Perrilloux absent.