

FINANCE COMMITTEE MEETING

JULY 24th, 2018

Chairman Larry Sorapuru

Vice-Chairman Tom Malik

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard

PRESENT: Kurt Becnel, Larry Snyder, Thomas Malik, Larry Sorapuru, Julia Remondet, Lennix Madere

ABSENT: Jaclyn Hotard, Marvin Perrilloux and Michael Wright

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

There was no public comment.

BID OPENING REPORT/AWARDS

Jean Stewart - Authorization to award the 2018 Annual Contract for Removal & Replacement of Concrete Sidewalks, Driveways, and Street Sections to LA Contracting Enterprises, LLC

Jean Stewart stated, "LA Contracting Enterprise, LLC of Thibodaux, LA submitted the lowest responsive and responsible bid. It was reviewed and approved by the Parish Engineer and Administration recommends approval."

MOTION: Councilman Snyder moved and Councilman Becnel seconded the motion to grant administration authorization to award the 2018 Annual Contract for Removal & Replacement of Concrete Sidewalks, Driveways, and Street Sections to LA Contracting Enterprises, LLC. The motion passed with Councilwoman Hotard and Councilmen Perrilloux and Wright absent.

Jean Stewart/Blake Fogleman - Authorization to solicit bids for construction of the Shell Potable Water Line Project

Blake Fogleman stated, "N-Y Associates, Inc. has completed the design, received all permits and is awaiting Louisiana Department of Health (LDH) authorization to move forward. The total cost of construction is \$224,000, 75% (\$168,000) of which will be paid by Shell Pipeline, with the balance being paid from the 2015 Bond Issue. Plans and specifications were placed in the Council's Office and sent to the Parish Engineer for review. Administration recommends approval contingent upon LDH approval, which is forthcoming."

MOTION: Councilman Malik moved and Councilman Madere seconded the motion to grant administration authorization to solicit bids for construction of the Shell Potable Water Line Project. The motion passed with Councilwoman Hotard and Councilmen Perrilloux and Wright.

Jean Stewart/Blake Fogleman - Authorization to solicit bids for the Wastewater Manhole Rehabilitation Project on the West Bank

Blake Fogleman stated, "Professional Engineering Consultants Corporation (PEC) has completed design of this project, received all permits and obtained Louisiana Department of Environmental Quality (LDEQ) approval. The total cost of this

project is \$130,000 and will be funded through the current LDEQ SRF Loan. Plans and specifications were placed in the Council's Office and sent to the Parish Engineer for review. Administration recommends approval."

MOTION: Councilman Becnel moved and Councilman Madere seconded the motion to grant administration authorization to solicit bids for the Wastewater Manhole Rehabilitation Project on the West Bank. The motion passed with Councilwoman Hotard and Councilmen Perrilloux and Wright absent.

Robert Figuero/Blake Fogleman - Authorization to advertise a Request for Proposals (RFP) for Meter Reading Services

Blake Fogleman stated, "This request will allow Administration to seek proposals to contract a third-party vendor for interim meter reading while pursuing a full system implementation. Administration recommends approval."

MOTION: Councilman Snyder moved and Councilwoman Remondet seconded the motion to grant administration authorization to advertise a Request for Proposals (RFP) for Meter Reading Services. The motion passed with Councilwoman Hotard and Councilmen Perrilloux and Wright absent.

LaVerne Toombs/Myra Alexis-Valentine - Authorization to execute a time extension with Pivotal Engineering, LLC for Inspection services for the CDBG Isaac Housing Program

LaVerne Toombs stated, "This is a one (1) year renewal for construction inspection services for the CDBG Housing Program. The rates will remain the same. The standard contract document was sent to Legal Counsel for review and Administration recommends approval."

MOTION: Councilman Madere moved and Councilman Snyder seconded the motion to TABLE to grant administration authorization to execute a time extension with Pivotal Engineering, LLC for Inspection services for the CDBG Isaac Housing Program. The motion failed with 4 yeas, 1 abstaining (Becnel), 1 against (Remondet) and 3 absent (Hotard, Perrilloux and Wright).

Alexandra Carter - Authorization to enter into an agreement with The University of New Orleans for assignment of a graduate student to provide Professional Planning and Coastal Management Services

Alexandra Carter stated, "This Agreement will enable the effective management of additional planning and coastal management duties prompted by the adoption and operation of the Parish's Local Coastal Management Program (LCMP) effective July 1, 2018. The Department of Natural Resources will fund \$21,248 of the cost of the internship and Planning and Zoning Department will fund the remaining \$1,522 through their professional service budget line item. The Agreement was sent to Legal Counsel for review and Administration recommends approval."

MOTION: Councilman Becnel moved and Councilwoman Remondet seconded the motion to grant administration authorization to enter into an agreement with The University of New Orleans for assignment of a graduate student to provide Professional Planning and Coastal Management Services contingent upon obtaining a designee from UNO. The motion passed with 4 yeas, 2 against (Madere, Snyder) and 3 absent (Hotard, Perrilloux and Wright).

Alexandra Carter - Authorization to amend the Cooperative Endeavor Agreement (CEA) with South Central Planning and Development Commission (SCPDC)

Alexandra Carter stated, "In an effort to address Legal Opinion No. 17-0001, Administration has provided objective evidence (i.e. a CBA and Attorney General opinion) that the proposed pro rata payments for the Regional Code Compliance Program are of a greater or equal value to the benefits received by the taxpayers of St. John the Baptist Parish. The new 2019-2020 pro rata rates have been released, wherein the annual local pro rata share totals \$280,284.00 annually, a decrease from last year's costs due to a decline in permitting activity. Administration recommends approval."

MOTION: Councilman Malik moved and Councilman Madere seconded the motion to TABLE to grant administration authorization to amend the Cooperative Endeavor Agreement (CEA) with South Central Planning and Development Commission (SCPDC). The motion failed with 4 yeas, 1 abstaining (Becnel), 1 against (Remondet) and 3 absent (Hotard, Perrilloux and Wright).

Daron Cooper - Authorization to enter into a Commercial Lease Agreement with Greene Espel, PLLP for the property formerly used as the St. John the Baptist Parish Senior Center

Daron Cooper stated, "This Agreement will allow use of the property formerly used as the St. John the Baptist Parish Senior Center, located at 155 East 3rd Street in Edgard LA. The rental period will be from September 10, 2018 to November 10, 2018 at a cost of \$1800 per month. The Lease Agreement was sent to Legal Counsel for review and Administration recommends approval."

MOTION: Councilman Becnel moved and Councilman Snyder seconded the motion to grant administration authorization to enter into a Commercial Lease Agreement with Greene Espel, PLLP for the property formerly used as the St. John the Baptist Parish Senior Center. The motion passed with Councilwoman Hotard and Councilmen Perrilloux and Wright absent.

Adjournment

MOTION: Councilman Becnel moved and Councilman Malik seconded the motion to adjourn the finance meeting. The motion passed with Councilwoman Hotard and Councilmen Perrilloux and Wright absent.