

FINANCE COMMITTEE MEETING
JULY 26TH, 2016
Chairman Jaclyn Hotard
Vice-Chairman Lennix Madere

Members: Larry Sorapuru, Jr. Jaclyn Hotard, Kurt Becnel, Julia Remonet, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Raj Pannu

PRESENT: Larry Sorapuru, Jr. Jaclyn Hotard, Kurt Becnel, Julia Remonet, Lennix Madere, Michael Wright, Larry Snyder, Raj Pannu

ABSENT: Marvin Perrilloux

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

There was no public comment at this time.

BID OPENING REPORT/AWARDS:

Stacey Cador - Authorization to award a contract for the Compensation & Benefits Study to SSA Consultants, LLC of Baton Rouge, LA

Stacey Cador stated, "SSA Consultants, LLC was the firm ranked first out of three proposals received by the Source Selection Committee. The purpose of the study is to provide a total compensation package for employees that is adequate, fair and comparable to similar employees and positions in the geographic area. The consulting agreement is in the amount of \$39,500 and is projected to begin August 1, 2016 and conclude on September 30, 2016. The agreement will be funded through the General Fund with contributions from all departments. Administration requests approval."

MOTION: Councilman Wright moved and Councilwoman Remonet seconded the motion to grant administration authorization to award a contract for the Compensation & Benefits Study to SSA Consultants, LLC of Baton Rouge, LA. The motion passed with Councilman Perrilloux absent.

Jobe' Boucvalt - Authorization to declare the old EOC Mobile Command Post as surplus property prior to demolition

Jobe' Boucvalt stated, "Due to its age and outdated technology, it is no longer feasible to utilize or repair this equipment. The Sheriff's Office Command Post, which was partially funded through a Homeland Security grant, is utilized during emergencies and critical events. Administration recommends declaring this equipment as surplus and allowing for its proper disposal."

MOTION: Councilman Madere moved and Councilwoman Remonet seconded the motion to grant administration authorization to declare the old EOC Mobile Command Post as surplus property prior to demolition. The motion passed with Councilman Perrilloux absent.

Blake Fogleman/Gerald Babin - Authorization to execute Amendment No. 4 with Professional Engineering Consultants Corporation of Baton Rouge, LA for the Wastewater Line and Manhole Rehabilitation Project

Reed Alexander stated, "Administration recommends approval of this no-cost time extension to allow for completion of the design tasks listed in Amendment No. 3 addressing repairs on the West Bank and the required oversight included in the

original contract. This project is funded through an LDEQ loan that is managed by Professional Engineering Consultants Corporation. The amendment was approved by LDEQ and Legal Counsel and Administration recommends approval."

MOTION: Councilman Becnel moved and Councilwoman Pannu seconded the motion to grant administration authorization to execute Amendment No. 4 with Professional Engineering Consultants Corporation of Baton Rouge, LA for the Wastewater Line and Manhole Rehabilitation Project. The motion passed with Councilman Perrilloux absent.

Alex Carter - Authorization to enter into an employment contract for Code Enforcement Inspector with John Clayton

Alex Carter stated, "John Clayton has served as a Code Enforcement Officer for two (2) years and is being recommended to continue in that role. The draft contract was approved by Legal Counsel and Administration recommends approval."

MOTION: Councilwoman Remondet moved and Councilman Sorapuru seconded the motion to grant administration authorization to enter into an employment contract for Code Enforcement Inspector with John Clayton. The motion passed with Councilman Perrilloux absent.

Natalie Robottom - Authorization to seek the engagement of Jules A Carville, III as specialized Legal Counsel to address property and tax law issues for the Office of Fire Services

The administration will address this item on the regular agenda.

Natalie Robottom - Authorization to enter into an agreement with Shadowtrack Technologies, Inc. of Covington, LA

Natalie Robottom stated, "In the absence of a contract with a facility to house juvenile offenders, Judge Snowdy and the probation officers are recommending this agreement for a tracking system that monitors the whereabouts of juveniles who commit lesser offenses. When the circumstances permit, this is an alternative to housing juveniles. The annual cost of the agreement is a not exceed amount of \$10,000 and will be funded through the General Fund. Administration recommends approval."

MOTION: Councilwoman Pannu moved and Councilman Wright seconded the motion to grant administration the authorization to enter into an agreement with Shadowtrack Technologies, Inc. of Covington, LA. The motion passed with Councilman Perrilloux absent.

ADJOURNMENT:

MOTION: Councilman Madere moved and Councilman Wright seconded the motion to adjourn the finance meeting. The motion passed with Councilman Perrilloux absent.