

FINANCE COMMITTEE MEETING
October 22nd, 2019
Chairman Kurt Becnel
Vice-Chairman Julia Remonet

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remonet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard Gaudet

PRESENT: Kurt Becnel, Larry Snyder, Thomas Malik, Marvin Perrilloux, Julia Remonet, Larry Sorapuru, Michael Wright, Lennix Madere

ABSENT: Jaclyn Hotard Gaudet

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

Natalie Robottom/Joseph Savoie - (Tabled 09-24-19) Authorization to terminate the contract with C&S Consultants, Inc. for the West Bank WWTP Tank Rehabilitation Project

Administration recommends tabling this item until the next Council meeting.

Natalie Robottom - (Tabled 10-08-19) Authorization to enter into a Cooperative Endeavor Agreement (CEA) with the Sheriff's Office for use of the Percy Hebert Building

This item was left on the table until DA response from Attorney General.

Jean Stewart - Authorization to solicit bids for annual Fuel Requirements

Jean Stewart stated, "This is an annual bid and Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Madere seconded the motion to grant administration authorization to solicit bids for annual Fuel Requirements. The motion passed with Councilwoman Hotard Gaudet absent.

Jean Stewart - Authorization to enter into a purchase agreement with My Heart to Yours per Ordinance 19-21 for the surplus property as described as Part of Lot 2, Block 10, Woodland Plantation Subdivision

Jean Stewart stated, "My Heart to Yours submitted the only bid for this property in the amount of \$10,119.00. The administration recommends approval."

MOTION: Councilman Sorapuru moved and Councilman Madere seconded the motion to grant administration authorization to enter into a purchase agreement with My Heart to Yours per Ordinance 19-21 for the surplus property as described as Part of Lot 2, Block 10, Woodland Plantation Subdivision. The motion passed with Councilwoman Hotard Gaudet absent.

Reed Alexander - Authorization to advertise a Request for Proposals (RFP) for Backflow Prevention Services

Reed Alexander stated, "The current contract expires December 9, 2019 and administration recommends approval."

MOTION: Councilman Snyder moved and Councilwoman Remondet seconded the motion to grant administration authorization to advertise a Request for Proposals (RFP) for Backflow Prevention Services. The motion passed with Councilwoman Hotard Gaudet absent.

Reed Alexander/Fred Mortali - Authorization to approve Change Order No. 1 with LA Contracting Enterprise, LLC for the Shell Potable Water Line Project

Reed Alexander stated, *"This change order decreases the final contract amount by \$20,830 for adjustments in quantities for materials. The Change Order was reviewed by the Parish Engineer, the Project Engineer and the Assistant Director of Utilities and Administration recommends approval."*

MOTION: Councilman Madere moved and Councilwoman Remondet seconded the motion to grant administration authorization to approve Change Order No. 1 with LA Contracting Enterprise, LLC for the Shell Potable Water Line Project. The motion passed with Councilwoman Hotard Gaudet absent.

Reed Alexander/Rob Delaune - Authorization to approve Change Order No. 7 with The Lemoine Company, L.L.C. for the Reserve Wastewater Treatment Plant (Wastewater Retention Pond Conversion to Wastewater Oxidation Treatment Pond Project)

Reed Alexander stated, *"This Change Order adds an additional 70 calendar days to the contract time due to delays associated with the higher levels of the Mississippi River. The Change Order was reviewed by the Parish Engineer, the Project Engineer, Consultant Engineer, and the Assistant Director of Utilities and Administration recommends approval."*

Councilwoman Hotard Gaudet arrived at the meeting.

MOTION: Councilman Madere moved and Councilwoman Remondet seconded the motion to grant administration authorization to approve Change Order No. 7 with The Lemoine Company, L.L.C. for the Reserve Wastewater Treatment Plant (Wastewater Retention Pond Conversion to Wastewater Oxidation Treatment Pond Project). The motion passed unanimously.

Reed Alexander/Rob Delaune - Authorization to execute the Certificate of Substantial Completion for the Reserve Wastewater Treatment Plant (Wastewater Retention Pond Conversion to Wastewater Oxidation Treatment Pond Project)

Reed Alexander stated, *"This project has been deemed substantially complete by the Parish Engineer, Project Engineer, Consultant Engineer, and the Assistant Utilities Director. All punch list items will be completed November 7, 2019 and Administration recommends approval."*

MOTION: Councilwoman Remondet moved and Councilman Madere seconded the motion to grant administration authorization to execute the Certificate of Substantial Completion for the Reserve Wastewater Treatment Plant (Wastewater Retention Pond Conversion to Wastewater Oxidation Treatment Pond Project). The motion passed unanimously.

Daron Cooper - Authorization for final acceptance of the Safe Routes to Schools Projects

LaVerne Toombs stated, *"This project has been deemed substantially complete by the Project Engineer and the Capital Projects Administrator. As required by DOTD, Administration requests acceptance of the Safe Routes to School Projects as*

complete.”

MOTION: Councilman Snyder moved and Councilman Madere seconded the motion to grant administration authorization for final acceptance of the Safe Routes to Schools Projects. The motion passed unanimously.

Stacey Cador - Authorization to renew the Coroner’s Medical/Professional Liability Insurance with Lloyds of London

Stacey Cador stated, *“This renewal through Riverlands Insurance Services, Inc. at an annual premium of \$18,270.11 reflects no change over the expiring premium. The policy is funded through the General Fund and Administration recommends approval.”*

MOTION: Councilman Snyder moved and Councilwoman Remondet seconded the motion to grant administration authorization to renew the Coroner’s Medical/Professional Liability Insurance with Lloyds of London. The motion passed unanimously.

Robert Figuero/Rob Delaune - Authorization to award the St. John Water Meter Reading and Billing System Project to Greenup Industries, LLC

Robert Figuero stated, *“On September 25, 2019 bids were opened with Greenup Industries, LLC submitting a base bid amount of \$5,346,975.61. After reviewing the bid a calculation error was identified. Greenup Industries, LLC was notified of the error and acknowledged the error. Despite the error Greenup Industries, LLC remains the lowest responsible and responsive bidder with a base bid amount of \$5,274,975.61. The bid was reviewed and approved by the Project Engineer and LDEQ. The project is funded through an LDEQ low interest loan. Administration recommends approval.”*

MOTION: Councilwoman Remondet moved and Councilman Sorapuru seconded the motion to grant administration authorization to award the St. John Water Meter Reading and Billing System Project to Greenup Industries, LLC. The motion passed unanimously.

Adjournment

MOTION: Councilman Perrilloux moved and Councilman Madere seconded the motion to adjourn the finance meeting. The motion passed unanimously.

The meeting can be viewed in its entirety at www.sjbparish.com.