

**FINANCE COMMITTEE MEETING**  
**DECEMBER 12<sup>TH</sup>, 2017**  
**Chairman Lennix Madere**  
**Vice-Chairman Michael Wright**

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard

**PRESENT:** Kurt Becnel, Julia Remondet, Lennix Madere, Larry Snyder, Thomas Malik, Larry Sorapuru, Marvin Perrilloux, Jaclyn Hotard, Michael Wright

**ABSENT:** None

**PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)**

There was no public comment at this time.

**BID OPENING REPORT/AWARDS**

**Jean Stewart - Bid Opening - 2018 Removal & Replacement of Concrete Sidewalks, Driveways and Street Sections**

Jean Stewart stated, "Today we opened the bids for the 2018 Removal & Replacement of Concrete Sidewalks, Driveways and Street Sections. The following people bid on the project LA Contracting Enterprise, LLC in the amount of 260,900.00, Kass Brother Inc. in the amount of 301,100.00 and MCR Construction LLC in the amount of 199,100.00. The administration recommends taking these under advisement."

**MOTION:** Councilman Snyder moved and Councilman Perrilloux seconded the motion to take the bids for the 2018 Removal and Replacement of Concrete Sidewalks, Driveways and Street Sections under advisement. The motion passed with Councilwoman Remondet absent.

**Jean Stewart - Bid Opening - 2018 Asphalt Road Improvements**

Jean Stewart stated, "Today we opened the bids for the 2018 Asphalt Road Improvements. The bidders are as follows Huey P. Stockstill, LLC in the amount of 1,011,430.00, Coastal Bridge in the amount of 658,256.00 and Barriere Construction in the amount of 663,140.00. The administration recommends taking these under advisement."

**MOTION:** Councilman Becnel moved and Councilman Perrilloux seconded the motion to take the bids for the 2018 Asphalt Road Improvements under advisement. The motion passed with Councilwoman Remondet absent.

**Jean Stewart/Baileigh Rebowe Helm - (Tabled 11-28-17) Authorization to advertise a Request for Proposals (RFP) for Videography Services**

**MOTION:** Councilwoman Hotard moved and Councilman Perrilloux seconded the motion to remove the item authorization to advertise a Request for Proposals (RFP) for Videography Service from the TABLE. The motion passed with Councilwoman Remondet absent.

Jean Stewart stated, "The current contract expires December 31, 2017. The scope of work was provided to all Council members and Councilman Snyder's concerns have

been addressed. Administration recommends approval."

**MOTION:** Councilwoman Hotard moved and Councilman Perrilloux seconded the motion to grant administration authorization to advertise a Request for Proposals (RFP) for Videography Services. The motion passed with 7 yeas, 1 against (Sorapuru) and 1 absent (Remondet).

**Jean Stewart/Blake Fogleman - (Tabled 11-28-17) Authorization to execute an extension with Baton Rouge Winwater Works and HD Supply Waterworks for 2018 Water Meters and Registers**

The above item remained tabled.

**Jean Stewart/Blake Fogleman - (Tabled 11-28-17) Authorization to award the Utilities Level of Service Assessment to Stantec**

Councilwoman Hotard moved to remove the above item from the TABLE. The motion died for lack of a second. The item will remain tabled.

**Jean Stewart/Rhonda Lemons - (Tabled 11-28-17) Authorization to enter into a Cooperative Endeavor Agreement (CEA) with Teche Action Clinic for health care services**

**MOTION:** Councilman Becnel moved and Councilwoman Hotard seconded the motion to remove the item authorization to enter into a Cooperative Endeavor Agreement (CEA) with Teche Action Clinic for health care services from the TABLE. The motion passed with 6 yeas and 3 against (Madere, Sorapuru, Perrilloux).

Jean Stewart stated, "This agreement to provide health care services to residents of St. John Parish has been in place since 2001. This proposed CEA is for five (5) years with an option to renew for an additional five (5) years. The CEA is being finalized by Legal Counsel and attorneys for Teche Action Clinic. The current agreement expires on December 20, 2017 and Administration recommends approval."

**MOTION:** Councilman Snyder moved and Councilwoman Hotard seconded the motion to grant administration authorization to enter into a Cooperative Endeavor Agreement (CEA) with Teche Action Clinic for health care services contingent upon approval from the District Attorney's office. The motion passed unanimously.

**Brian Nunes/Mira Para - (Tabled 11-28-17) Authorization to execute the Certificate with Substantial Completion with Subterranean Construction, L.L.C. for the Reserve Drainage Project Phase III**

**MOTION:** Councilman Perrilloux moved and Councilman Madere seconded the motion to remove the item authorization to execute the Certificate with Substantial Completion with Subterranean Construction, L.L.C. for the Reserve Drainage Project Phase III from the TABLE. The motion passed unanimously.

Brian Nunes stated, "This project has been deemed substantially complete by the Project Engineer and the Public Works Director with the exception of some of the punch list items in the Council booklet. All punch list items should be completed within the next thirty (30) days. Administration recommends execution of the Certificate of Substantial Completion to begin the 45 day lien period."

**MOTION:** Councilman Madere moved and Councilman Sorapuru seconded the motion to

grant administration authorization to execute the Certificate of Substantial Completion with Subterranean Construction, L.L.C. for the Reserve Drainage Project Phase III. The motion passed unanimously.

**Blake Fogleman - Authorization to execute Change Order No. 1 with The Lemoine Company for the Reserve Wastewater Treatment Plant**

Blake Fogleman stated, "This Change Order reflects an increase of \$124,168 due to unforeseen structural issues with the existing roadway to the site. However, decreases discovered during construction of incidental items were in the amount of \$171,000 which resulted in a net decrease cost of \$46,832. The Change Order was approved by the Project Engineer, the Contractor and the Utilities Director. Administration recommends approval."

**MOTION:** Councilwoman Hotard moved and Councilman Perrilloux seconded the motion to grant administration authorization to execute Change Order No. 1 with The Lemoine Company for the Reserve Wastewater Treatment Plant. The motion passed with 8 yeas and 1 against (Sorapuru)

**Blake Fogleman - Authorization to execute a Professional Services Agreement with G.E.C., Inc. for engineering services on the Parish Generator Project-Phase II**

Blake Fogleman stated, "This agreement in the amount of \$80,519 is for design, project management and inspection services for permanent emergency generators at three (3) lift stations (Big Belle Terre at Fairway & Lakewood Drive, Ned Duhe and Captain Bourgeois). The project is funded through a GOHSEP grant and the 2009 Bond Issue at a 75/25% cost share. The contract document was approved by the Parish Engineer and determined to be legally sufficient by Legal Counsel. Administration recommends approval."

**MOTION:** Councilwoman Remondet moved and Councilman Snyder seconded the motion to grant administration authorization to execute a Professional Services Agreement with G.E.C., Inc. for engineering services on the Parish Generator Project-Phase II. The motion passed unanimously.

**Natalie Robottom - Authorization to enter into an agreement with the Regional Planning Commission (RPC) for completion of the Interchange Justification Report (IJR) for the Reserve to I-10 Connector**

Natalie Robottom stated, "This agreement allows for completion of an Interchange Justification Report (IJR) to comply with a new Federal Highway Administration policy. The estimated cost of the IJR is \$871,710 with RPC providing \$697,368 or 80% of the funding and the Parish and Port of South Louisiana providing \$87,171 or 10% each as the non-federal local match. The agreement was reviewed by Legal Counsel. The request is to have this agreement in place for January 1, 2018 and Administration recommends approval."

**MOTION:** Councilman Madere moved and Councilwoman Hotard seconded the motion to grant administration authorization to enter into an agreement with the Regional Planning Commission (RPC) for completion of the Interchange Justification Report (IJR) for the Reserve to I-10 Connector. The motion passed with 7 yeas, 1 against (Snyder) and 1 abstaining (Wright).

**Stacey Cadore - Authorization to settle and pay the October 16, 2017 claim with CubeSmart of LaPlace, LA**

Stacey Cadore stated, "Administration is seeking approval to settle this claim in

*the amount of \$785 as presented by Riverlands Insurance Services, Inc. and approved by Legal Counsel. This settlement will be funded through the General Insurance line item in the Public Works Fund."*

**MOTION:** Councilwoman Hotard moved and Councilman Wright seconded the motion to grant administration to settle and pay the October 16, 2017 claim with CubeSmart of LaPlace, LA in the amount of \$785.00. The motion passed unanimously.

**Stacey Cador - Authorization to settle and pay the June 12, 2017 claim with Marie Francois of 427 E. 27<sup>th</sup> Street, Reserve, LA**

*Stacey Cador stated, "Administration is seeking approval to settle this claim in the amount of \$2,039 as presented by Riverlands Insurance Services, Inc. and approved by Legal Counsel. This settlement will be funded through the General Insurance line item in the Wastewater Fund."*

**MOTION:** Councilman Sorapuru moved and Councilman Perrilloux seconded the motion to grant administration authorization to settle and pay the June 12, 2017 claim with Marie Francois of 427 E. 27<sup>th</sup> Street, Reserve, LA in the amount of \$2,039.00. The motion passed with Councilman Snyder abstaining.

**Adjournment**

**MOTION:** Councilman Snyder moved and Councilwoman Remondet seconded the motion to adjourn the finance meeting. The motion passed unanimously.