

**FINANCE COMMITTEE MEETING**

**December 26<sup>th</sup>, 2018**

**Chairman Larry Sorapuru**

**Vice-Chairman Tom Malik**

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remonet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard

**PRESENT:** Kurt Becnel, Larry Snyder, Thomas Malik, Lennix Madere, Marvin Perrilloux, Larry Sorapuru

**ABSENT:** Jaclyn Hotard, Julia Remonet and Michael Wright

**PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)**

There was no public comment at this time.

**BID OPENING REPORT/AWARDS**

**Jean Stewart - Bid Opening - (Tabled 12-11-18) West Bank Public Safety Complex**

**MOTION:** Councilman Snyder moved and Councilman Malik seconded the motion to remove the bid for the West Bank Public Safety Complex from the TABLE. The motion passed with Councilwomen Hotard, Remonet and Councilman Wright absent.

Cain Dufrense stated, "We opened the bids for the West Bank Public Safety Complex on December 18<sup>th</sup> at 3:00 PM. The bidders were:

| <u>CONTRACTOR</u>                  | <u>BASE AMOUNT</u> | <u>ALTERNATE AMOUNT</u> |
|------------------------------------|--------------------|-------------------------|
| Onshore Construction               | \$2,252,000.00     | \$5,600.00              |
| Lamar Contractors                  | \$2,376,700.00     | \$5,290.00              |
| CM Combs Construction              | \$2,222,000.00     | \$8,000.00              |
| Hernandez Consulting               | \$2,460,000.00     | \$5,510.00              |
| Aegis Construction                 | \$2,145,000.00     | \$4,300.00              |
| B.E.T. Construction Inc<br>(Betco) | \$2,040,464.00     | \$5,200.00              |

*Since these were opened on December 18<sup>th</sup> we have had time to review them and would like to award the bid to B.E.T. Construction Inc. (Betco) with the low bid of \$2,040,464.00."*

**MOTION:** Councilman Becnel moved and Councilman Perrilloux seconded the motion to award the bid for the West Bank Public Safety Complex to B.E.T. Construction Inc. (Betco) with a low base bid amount of \$2,040,464.00. The motion passed with Councilwomen Hotard, Remonet and Councilman Wright absent.

**Blake Fogleman/Oscar Boudreaux - (Tabled 11-27-18) Authorization to execute the Certificate of Substantial Completion with Volute, Inc. for the Pleasure Bend Water System Project**

**MOTION:** Councilman Perrilloux moved and Councilman Malik seconded the motion to remove the item authorization to execute the Certificate of Substantial Completion with Volute, Inc. for the Pleasure Bend Water System Project. The motion passed with Councilwomen Hotard, Remonet and Councilman Wright absent.

The administration requests that this item be removed from the agenda.

**MOTION:** Councilman Snyder moved and Councilman Perrilloux seconded the motion to remove the authorization to execute the Certificate of Substantial Completion with Volute, Inc. for the Pleasure Bend Water System Project from the agenda. The motion passed with Councilwomen Hotard, Remondet and Councilman Wright absent.

**Jean Stewart - Authorization to solicit bids for Janitorial Services for Parish facilities**

Natalie Robottom stated, *"This item needs to be amended to say, Authorization to issue an RFP rather than solicit bids. The existing contract for all remaining parish facilities expires on March 26, 2019. The administration recommends approval."*

**MOTION:** Councilman Becnel moved and Councilman Madere seconded the motion to amend the Finance Agenda item from administration authorization to solicit bids for Janitorial Services for Parish facilities to authorization to solicit RFP's for Janitorial Services for Parish facilities. The motion passed with Councilwomen Hotard, Remondet and Councilman Wright absent.

There was discussion in reference to making sure that all of the parish facilities are included in this RFP and that we are certain that we are getting the proper services at all facilities.

Councilman Wright arrived at 11:53 AM.

**MOTION:** Councilman Malik moved and Councilman Becnel seconded the motion to grant administration authorization to solicit RFP's for Janitorial Services for Parish Facilities. The motion passed with Councilwomen Hotard and Remondet absent.

**Jean Stewart/C.J. Savoie - Authorization to award the bid for the 2019 Asphalt Road Improvements to Coastal Bridge Company, LLC**

Natalie Robottom stated, *"The administration request that this item be tabled until further review by the Parish Engineer."*

**MOTION:** Councilman Perrilloux moved and Councilman Malik seconded the motion to TABLE the authorization to award the bid for 2019 Asphalt Road Improvements to Coastal Bridge Company, LLC. The motion passed with Councilwomen Hotard and Remondet absent.

**Rene Pastorek/Tom Hunter - Authorization to execute a one (1) year time extension with AECOM Technical Services, Inc. for the Feasibility Study and Conceptual Plan for a Passenger Rail and Multi-Modal Transit Center**

Rene Pastorek stated, *"This extension will add one (1) year to the existing contract with no increase in cost. A full year is not anticipated, but the extension is in accordance with the original contract. The study is funded through a \$75,000 grant from the Southern Rail Commission and a match from the Economic Development budget. The standard contract extension document was sent to Legal Counsel for review and Administration recommends approval."*

Councilman Madere questioned if legal had a comment.

Keith Green, Jr. stated, "On Thursday, December 20, 2018, the Parish Administration submitted three (3) proposed contract documents to the District Attorney's Office for review, including the AECOM Technical Services, Inc. Extension No. 1, GEC Amendment and PEC Engineering Contract after these items were placed on the December 26, 2018 Council Finance Committee agenda. The District Attorney's Office has consistently informed and reminded Parish Administration that sufficient time is required to perform our comprehensive legal review and analysis of proposed Parish contracts. Two and one-half (2.5) business days before the scheduled Council Meeting is NOT sufficient time. Therefore, the proposed contract documents referenced above have not undergone our office's comprehensive legal review and analysis. The proposed AECOM Technical Extension No. 1 will be reviewed for placement on the next scheduled Council agenda."

**MOTION:** Councilman Snyder moved and Councilman Madere seconded the motion to TABLE the authorization to execute a one (1) year time extension with AECOM Technical Services, Inc. for the Feasibility Study and Conceptual Plan for a Passenger Rail and Multi-Modal Transit Center. The motion passed with Councilwomen Hotard and Remondet absent.

**Blake Fogleman/Mickey Prattini - Authorization to amend the Professional Services Agreement with G.E.C., Inc. for the parish Generator Project - Phase II**

Blake Fogleman stated, "This amendment is for a not to exceed amount of \$5,400.00 for additional geotechnical investigation for the foundation design of permanent emergency generators at three (3) lift stations (Big Belle Terre at Fairway/Lakewood Drive, Ned Duhe and Captain Bourgeois). The project is funded through a \$305,000 GOHSEP grant and the 2010 Bond Issue at a 75/25% cost share. The amendment was reviewed and approved by GOHSEP and the Parish Engineer. It was sent to Legal Counsel for review and Administration recommends approval."

**MOTION:** Councilman Snyder moved and Councilman Madere seconded the motion to TABLE the authorization to amend the Professional Services Agreement with G.E.C., Inc. for the parish Generator Project - Phase II. The motion passed with Councilwomen Hotard and Remondet absent.

**Blake Fogleman/Rob Bredberg - Authorization to award the Lions Water Treatment Plant Pump Station Intake Project to Industrial & Mechanical Contractors, Inc.**

Blake Fogleman stated, "Industrial & Mechanical Contractors, Inc. of Jefferson, LA submitted the lowest responsive and responsible bid in the amount of \$1,113,535.00 for rehabilitation of the existing raw water intake structure. It was reviewed by the Project Engineer, the Parish Engineer, and the Utilities Director and approved by the Louisiana Department of Health. Administration recommends approval."

**MOTION:** Councilman Snyder moved and Councilman Madere seconded the motion to TABLE the authorization to award the Lions Water Treatment Plant Pump Station Intake Project to Industrial & Mechanical Contractors, Inc. The motion passed with 6 yeas, 2 absent (Hotard, Remondet) and 1 against (Becnel).

**Blake Fogleman/Gerald Babin - Authorization to enter into a Professional Services Agreement with Professional Engineering Consultants Corporation (PEC) for the Reserve Wastewater Collection System Lift Station and Force Main Capacity Evaluation Project**

Blake Fogleman stated, "Professional Engineering Consultants Corporation (PEC) was selected from the 2017 A&E Pool to conduct this evaluation and recommend a path forward. The contract amount of \$55,000 is being funded through a \$33,400 Environmental Protection Agency/Lake Pontchartrain Basin Restoration Program grant, with the remaining balance of \$21,600.00 funded through the 2010 Bond Issue. The contract was reviewed and approved by the Parish Engineer and sent to Legal Counsel for review. Administration recommends approval."

**MOTION:** Councilman Perrilloux moved and Councilman Snyder seconded the motion to TABLE the authorization to enter into a Professional Services Agreement with Professional Engineering Consultants Corporation (PEC) for the Reserve Wastewater Collection System Lift Station and Force Main Capacity Evaluation Project. The motion passed with 6 yeas and 2 absent (Hotard, Remondet) and 1 against (Becnel).

**Daron Cooper/Bryan Foret - Authorization to execute Change Orders No. 1, No. 2 and No. 3 with Buck Town Contractors for the Woodland Bridge Repair Project**

Natalie Robottom stated, "These Change Orders add a lump sum amount of \$20,358.86 to the total contract price, but the overall project remains underbudget. Change Order No. 1 in the amount of \$15,608.73 is due to unforeseen conditions with the removal of the head wall of the bridge that exposed evidence of pile rot. Change Order No. 2 in the amount of \$682.66 is for drilling and applying a preserving agent to the piles and all bolt holes. Change Order No. 3 in the amount of \$1,331.05 is for additional materials. The Change Orders were approved by the Project Engineer and the Capital Projects Administrator and Administration recommends approval."

**MOTION:** Councilman Wright moved and Councilman Perrilloux seconded the motion to grant administration authorization to execute Change Orders No. 1, No. 2 and No. 3 with Buck Town Contractors for the Woodland Bridge Repair Project. The motion passed with Councilwomen Hotard and Remondet absent.

**Natalie Robottom - Authorization to seek the engagement of Breazeale, Sachse & Wilson, L.L.P. Attorneys at Law for the Haydel Canal Project**

The administration request removing this item from the agenda.

**MOTION:** Councilman Perrilloux moved and Councilman Malik seconded the motion to remove the authorization to seek the engagement of Breazeale, Sachse & Wilson, L.L.P. Attorneys at Law for the Haydel Canal Project from the agenda. The motion passed with Councilwomen Hotard and Remondet absent.

**Adjournment**

**MOTION:** Councilman Snyder moved and Councilman Wright seconded the motion to adjourn the finance meeting. The motion passed with Councilwomen Hotard and Remondet absent.