

FINANCE COMMITTEE MINUTES
SEPTEMBER 8th, 2015
Chairman Lennix Madere
Vice-Chairman Cheryl Millet

Members: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Ranney Wilson, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Cheryl Millet

PRESENT: Larry Snyder, Lennix Madere, Marvin Perrilloux, Michael Wright, Art Smith, Lucien Gauff, Ranney Wilson, Cheryl Millet

ABSENT: Jaclyn Hotard

BID OPENING REPORT/AWARDS:

Laverne Saulny - Bid Opening - Fuel Management System

Laverne Saulny stated, "Today we opened the two bids for Fuel Management System for the parish. The first bidder was Leblanc & Theriot Equipment Co., Inc. from Metairie, LA in the amount of \$41,978.00, the second bidder was Trak Engineering from Tallahassee, FL in the amount of \$69,077.12. The administration requests that we take these under advisement."

MOTION: Councilwoman Millet moved and Councilman Snyder seconded the motion to take the two bids for Fuel Management System under advisement. The motion passed with Councilwoman Hotard absent.

Laverne Saulny - Bid Award - Authorization to award the bid for the bucket truck to Altec Industries

Laverne Saulny stated, "The administration request authorization to award the bid for the bucket truck to Altec Industries for \$123,833.00."

MOTION: Councilman Wilson moved and Councilman Smith seconded the motion to grant administration authorization to award the bid for the bucket truck to Altec Industries in the amount of \$123,833.00. The motion passed with Councilwoman Hotard absent.

Laverne Saulny - (Tabled 8-25-15) Authorization to cancel Section 20 of the bid award for 2015 Warehouse Sewer & Water Fittings to General Mill Supply and authorization to re-bid this section

MOTION: Councilman Smith moved and Councilman Wright seconded the motion to remove the authorization to cancel Section 20 of the bid award for 2015 Warehouse Sewer & Water Fittings to General Mill Supply and authorization to re-bid this section from the table. The motion passed with Councilwoman Hotard absent.

Laverne Saulny stated, "Bids for fittings were awarded in January of 2015 by section allowing for different awards for different sections. Although all bids expire in December, General Mills Supply is no longer able to supply the parish with the fittings in Section 20, therefore

cancellation of this section and re-bidding is requested. This has been done and approved in the past and is in compliance with the Public Bid Law. This item is under legal review and Administration recommends approval."

MOTION: Councilwoman Millet moved and Councilman Gauff seconded the motion to grant administration authorization to cancel Section 20 of the bid award for 2015 Warehouse Sewer & Water Fittings to General Mill Supply and authorization to re-bid this section. The motion passed with 7 yeas, 1 absent (Hotard) and 1 against (Wilson).

Laverne Saulny - (Carry Over 8-25-15) Authorization to extend the contracts with Team Title and Bayou Title for Legal/Title Services for CDBG Isaac Housing Program

Administration request this item be carried over. The administration is working with both companies on a possible agreement.

Laverne Saulny - Authorization to extend the contract with Burk-Kleinpeter, Inc. for the Peavine Boat Launch Improvements project for the period of one year

Laverne Saulny stated, "Administration recently received approval from OCD for a budget amendment to re-bid this project; however construction and closeout are not anticipated until mid-year 2016. Administration recommends a one year, no cost contract extension with BKI through December 15, 2016 to complete this project."

MOTION: Councilman Gauff moved and Councilman Wright seconded the motion to grant administration authorization to extend the contract with Burk-Kleinpeter, Inc. for the Peavine Boat Launch Improvements project for the period of one year. The motion passed with Councilwoman Hotard absent.

Blake Fogelman - Authorization to execute Change Order No. 2 with Subterranean Construction, LLC for the LA 637 Water Line Relocation Project

Blake Fogelman stated, "This change order reflects a deduction of \$315,880.16 based on actual material and labor costs, a 62 day time extension due to work stoppage from the elevated water levels in the Mississippi River, rain days, and \$24,871 for relocation of a backflow preventer at Globalplex. The overall change order is deductive and the Port of South Louisiana will reimburse the Parish for the work associated with the Port. The Project Engineer and Utilities Department have reviewed and approved this change order and Administration recommends approval."

MOTION: Councilman Gauff moved and Councilman Wright seconded the motion to grant administration authorization to execute Change Order No. 2 with Subterranean Construction, LLC for the LA 637 Water Line Relocation Project. The motion passed with Councilwoman Hotard absent.

Nykya Freemont - Authorization to renew the Parish's retiree health insurance for Medicare Parts A&B-eligible retirees with Humana through Tatje Insurance and Financial Products

Nykya Freemont stated, "This item is the renewal of retiree health insurance with Humana through Tatje Insurance and Financial Products, effective 1-1-16. The plan continues the coverage for the Parish's Medicare Parts A&B-eligible population through a Medicare Advantage Plan. The monthly premium is \$224.91 per member, which is an increase of \$44.82 per member. There are approximately 110 current members, but members are added and deleted throughout the year as necessary. Administration recommends approval."

MOTION: Councilman Wilson moved and Councilman Perrilloux seconded the motion to grant administration authorization to renew the Parish's retiree health insurance for Medicare Parts A&B-eligible retirees with Humana through Tatje Insurance and Financial Products. The motion passed with 7 yeas, 1 absent (Hotard) and 1 abstaining (Millet).

Jobe' Boucvalt - Authorization to execute a contract with the Louisiana Department of Health and Hospitals Office of Public Health for the Strategic National Stockpile Cities Readiness Initiative grant

Jobe' Boucvalt stated, "This initiative is a federal effort to improve emergency preparedness in the Greater New Orleans area. The contract for \$18,754.00 is 100% federally funded and will enhance mass medical dispensing response capabilities and foster partnerships. Administration recommends approval."

MOTION: Councilman Gauff moved and Councilman Snyder seconded the motion to grant administration authorization to execute a contract with the Louisiana Department of Health and Hospitals Office of Public Health for the Strategic National Stockpile Cities Readiness Initiative grant. The motion passed with Councilwoman Hotard absent.

Jobe' Boucvalt - Authorization to enter into an agreement with NexTraq for GPS services

Jobe' Boucvalt stated, "Administration recommends entering into an agreement with NexTraq, the firm with the lowest quote for GPS services. The agreement is for thirty-eight months and currently covers 184 vehicles, including the Fire Department, at \$33.95 per vehicle. This agreement is under review by Legal Counsel and Administration recommends approval."

MOTION: Councilman Gauff moved and Councilman Snyder seconded the motion to grant administration authorization to enter into an agreement with NexTraq for GPS services. The motion passed with Councilwoman Hotard absent.

Laverne Saulny - Authorization to award the Subsurface Drain Line, Manhole and Catch Basin Inspection and Cleaning

Laverne Saulny stated, "Based on review of Public Bid Law and an AG's opinion specific to this professional service, this item was returned to the agenda. Dating back to 2010, this service was procured as a professional service and the same process was approved for Public Works following Hurricane Isaac and is currently in place for sanitary sewer in the Utilities Department. Administration recommends entering into a contract with Compliance Envirosystems, LLC of Baton Rouge, LA, the firm ranked first by the Source Selection Committee. In addition to submitting the lowest price, the company has a history of satisfactory performance in the parish. The contract is for three years and is only activated when needed. It can be used for emergencies, making it eligible for FEMA reimbursement, but it is not isolated to emergencies. This agreement is under review by Legal Counsel and Administration recommends approval."

MOTION: Councilman Wright moved and Councilman Wilson seconded the motion to grant administration authorization to award the Subsurface Drain Line, Manhole and Catch Basin Inspection and Cleaning. The motion passed with Councilwoman Hotard absent.

Adjournment

MOTION: Councilwoman Millet moved and Councilman Perrilloux seconded the motion to adjourn. The motion passed with Councilwoman Hotard absent.