

FINANCE COMMITTEE MEETING
September 24th, 2019
Chairman Kurt Becnel
Vice-Chairman Julia Remonet

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remonet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Thomas Malik, Jaclyn Hotard Gaudet

PRESENT: Kurt Becnel, Larry Snyder, Thomas Malik, Lennix Madere, Marvin Perrilloux, Julia Remonet, Larry Sorapuru, Jaclyn Hotard Gaudet

ABSENT: Michael Wright

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

Jean Stewart - Authorization to execute Amendment No. 3 of the Lease Agreement with the United States Department of Agriculture (USDA) for office space

Jean Stewart stated, "This amendment allows the USDA to continue leasing the Parish building located at 151 East 3rd Street in Edgard, LA. The USDA completed the procurement process and received leasing authority from the General Services Administration (GSA) to amend their lease by extending it through December 31, 2021 for \$3,900 annually. The amendment was drafted by attorneys for the USDA and it was sent to Legal Counsel for review. Administration recommends approval."

MOTION: Councilman Sorapuru moved and Councilwoman Remonet seconded the motion to grant administration authorization to execute Amendment No. 3 of the Lease Agreement with the United States Department of Agriculture (USDA) for office space. The motion passed with Councilman Wright absent.

Travis Perrilloux - Authorization to execute a Cooperative Endeavor Agreement (CEA) with South Central Planning and Development Commission (SCPDC) for administration of the Department of Homeland Security/GOHSEP Grant Number EMW-2017-SS-00058-S01

Travis Perrilloux stated, "A grant for \$29,392.70 was administered by SCPDC for emergency response and communication items for the Parish through an agreement with the River and Bayou Region Mutual Aid and Assistance Task Force. It was funded with federal dollars and this annual agreement allows the Parish to take possession and ownership of the items purchased on its behalf. The CEA was sent to Legal Counsel for review and Administration recommends approval."

MOTION: Councilman Malik moved and Councilwoman Remonet seconded the motion to grant administration authorization to execute a Cooperative Endeavor Agreement (CEA) with South Central Planning and Development Commission (SCPDC) for administration of the Department of Homeland Security/GOHSEP Grant Number EMW-2017-SS-00058-S01. The motion passed with Councilman Wright absent.

Natalie Robottom/Joseph Savoie - Authorization to terminate the contract with C&S Consultants, Inc. for the West Bank WWTP Tank Rehabilitation Project

Administration requests this item be tabled until the next Council meeting.

MOTION: Councilman Perrilloux moved and Councilman Malik seconded the motion to TABLE the authorization to terminate the contract with C&S Consultants,

Inc. for the West Bank WWTP Tank Rehabilitation Project. The motion passed with Councilman Wright absent.

Stacey Cador - Authorization to request proposals for American with Disabilities Act (ADA) Coordinator Services

Stacey Cador stated, "The current agreement for consultant services to ensure that the Parish complies with Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973 expires on January 17, 2020. Administration recommends approval."

MOTION: Councilman Madere moved and Councilman Perrilloux seconded the motion to grant administration authorization to request proposals for American with Disabilities Act (ADA) Coordinator Services. The motion passed with Councilman Wright absent.

Stacey Cador - Authorization to renew the Juvenile Probation Officers General Liability Insurance Policy with Indian Harbor Insurance Company

Stacey Cador stated, "This renewal through Riverlands Insurance Services, Inc. is necessary as the Juvenile Probation Officers are not covered under the Parish's professional liability policy. The renewal premium of \$3,958.09 reflects an increase of \$319.79 and is funded through the Juvenile Detention Budget. The existing policy expires on September 30, 2019 and Administration recommends approval."

MOTION: Councilman Madere moved and Councilwoman Remondet seconded the motion to grant administration authorization to renew the Juvenile Probation Officers General Liability Insurance Policy with Indian Harbor Insurance Company. The motion passed with Councilman Wright absent.

Stacey Cador - Authorization to renew the Primary Flood Insurance for the St. John Parish Government Complex with Selective Insurance

Stacey Cador stated, "This renewal through Riverlands Insurance Services, Inc. has an annual premium of \$3,553 for \$500,000 in building coverage and \$500,000 in contents coverage which reflects an increase of \$230. It is funded through the General Fund and Administration recommends approval."

MOTION: Councilwoman Remondet moved and Councilman Perrilloux seconded the motion to grant administration authorization to renew the Primary Flood Insurance for the St. John Parish Government Complex with Selective Insurance. The motion passed with Councilman Wright absent.

Stacey Cador - Authorization to renew the Excess Flood Insurance for the St. John Parish Government Complex with Bankers Insurance

Stacey Cador stated, "This renewal through Riverlands Insurance Services, Inc. has an annual premium of \$5,100 for \$1M excess building coverage and \$500,000 excess in contents coverage which reflects no change over the expiring premium. It is funded through the General Fund and Administration recommends approval."

MOTION: Councilman Madere moved and Councilwoman Remondet seconded the motion to grant administration authorization to renew the Excess Flood Insurance for the St. John Parish Government Complex with Bankers Insurance. The motion passed with Councilman Wright absent.

Adjournment

MOTION: Councilman Malik moved and Councilman Perrilloux seconded the motion to adjourn the finance meeting. The motion passed with Councilman Wright absent.

The meeting can be viewed in its entirety at www.sjbparish.com.