

**FINANCE COMMITTEE MINUTES**  
**AUGUST 25<sup>th</sup>, 2015**  
**Chairman Lennix Madere**  
**Vice-Chairman Cheryl Millet**

Members: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Ranney Wilson, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Cheryl Millet

**PRESENT:** Larry Snyder, Lennix Madere, Marvin Perrilloux, Michael Wright, Art Smith, Jaclyn Hotard, Lucien Gauff, Ranney Wilson, Cheryl Millet

**ABSENT:** None

**BID OPENING REPORT/AWARDS:**

**Laverne Saulny - Authorization to solicit bids for the 2016 Fuel Requirements for Parish Vehicles & Equipment**

Laverne Saulny stated, *"The administration request approval."*

**MOTION:** Councilwoman Hotard moved and Councilwoman Millet seconded the motion to grant administration authorization to solicit bids for the 2016 Fuel Requirements for Parish Vehicles & Equipment. The motion passed unanimously.

**Laverne Saulny - Authorization to solicit bids for the 2016 Water Meters & Registers**

Laverne Saulny stated, *"The administration request approval."*

**MOTION:** Councilman Perrilloux moved and Councilman Gauff seconded the motion to grant administration authorization to solicit bids for the 2016 Water Meters & Registers. The motion passed unanimously.

**Laverne Saulny - Authorization to cancel Section 20 of the bid award for 2015 Warehouse Sewer & Water Fittings to General Mill Supply and authorization to re-bid this section**

Laverne Saulny stated, *"General Mills Supply is no longer able to supply the parish with the necessary fittings, therefore cancellation and re-bidding of Section 20 is requested. Administration recommends approval."*

**MOTION:** Councilwoman Hotard moved and Councilman Perrilloux seconded the motion to **TABLE** the authorization to cancel Section 20 of the bid award for 2015 Warehouse Sewer & Water Fittings to General Mill Supply and authorization to re-bid this section. The motion passed unanimously.

**Laverne Saulny - Authorization to extend the contracts with Team Title and Bayou Title for Legal/Title Services for CDBG Isaac Housing Program**

Laverne Saulny stated, "Administration requests this item be carried over."

**Laverne Saulny - Authorization to extend the contract with Pivotal Engineering for Inspector Services for CDBG Isaac Housing Program**

Laverne Saulny stated, "Because the construction phase of the CDBG Housing Project is not yet underway, it is necessary to extend the contract for inspection services with Pivotal Engineering Services for 1 year. This is a no cost extension agreed to by the company and Administration recommends approval."

**MOTION:** Councilman Gauff moved and Councilman Snyder seconded the motion to grant administration authorization to extend the contract with Pivotal Engineering for Inspector Services for CDBG Isaac Housing Program. The motion passed unanimously.

**Laverne Saulny - Authorization to renew the contract with Southern Chem Industries for 2016 Granular Chlorine for a period of 1 year**

Laverne Saulny stated, "Southern Chem Industries, LLC, the provider for Granular Chlorine, has agreed to the pricing, terms, and conditions of the current contract for the 2016 calendar year. Administration recommends approval of the 1 year contract extension."

**MOTION:** Councilman Wilson moved and Councilman Smith seconded the motion to allow the administration to renew the contract with Southern Chem Industries for 2016 Granular Chlorine for a period of 1 year. The motion passed unanimously.

**Laverne Saulny - Authorization to award the Subsurface Drain line, Manhole & Catch Basin Inspection & Cleaning**

Michael Coburn stated, "Based on scoring of both proposals submitted through the RFP process, Administration recommends entering into a contract with Compliance Envirosystems, LLC of Baton Rouge, LA, the firm ranked first by the Source Selection Committee. In addition to submitting the lowest price, the company has a history of satisfactory performance in the parish. The contract is for three years and is only activated when needed. Funding is available in the Public Works budget - Drainage line item and Administration recommends approval."

**MOTION:** Councilwoman Hotard moved and Councilman Snyder seconded the motion to direct administration to go out for bids for the Subsurface Drain line, Manhole & Catch Basin Inspection & Cleaning. The motion passed unanimously.

**Nykya Freemont - Authorization to enter into an agreement with Equifax Verification Services for employment reference checks of prospective employees**

Nykya Freemont stated, "In an effort to enhance pre-employment reference checks of prospective employees, Administration recommends entering into an agreement with Equifax Verification Services. The cost

*is \$27.95 per verification and will only be incurred when a prospective employee's former employer has contracted with this service provider. The incurred cost will be charged to the department seeking the hire and Administration recommends approval."*

**MOTION:** Councilman Wright moved and Councilman Perrilloux seconded the motion to grant administration authorization to enter into an agreement with Equifax Verification Services for employment reference checks of prospective employees. The motion passed unanimously.

**Adjournment**

**MOTION:** Councilwoman Millet moved and Councilman Snyder seconded the motion to adjourn. The motion passed unanimously.