

FINANCE COMMITTEE MINUTES

January 22nd, 2013

Chairman Jaclyn Hotard

Vice-Chairman Art Smith

Members: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Ranney Wilson, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Cheryl Millet

PRESENT: Lucien Gauff, III, Marvin Perrilloux, Larry Snyder, Michael Wright, Jaclyn Hotard, Ranney Wilson, Lennix Madere, Cheryl Millet

ABSENT: Art Smith

BID OPENING REPORT/AWARDS:

Randy Vincent - Bid Award - Asphalt for Roadway Improvements and Repairs

Randy Vincent, Chief Financial Officer, "Administration requests authorization to award the low bid for asphalt to Barriere Construction Company."

MOTION: Councilwoman Hotard moved and Councilman Snyder seconded the motion to award the bid for asphalt for Roadway Improvements and Repairs to Barriere Construction Company. The motion passed with Councilman Smith absent.

Randy Vincent - Bid Action - Concrete sidewalks, Streets and Driveway Repairs

Randy Vincent stated, "Administration requests that all Concrete Paving Bids be rejected because the Parish Engineer included a license that is inconsistent with the work to be assigned for concrete street work. Administration also requests authorization to re-advertise with the correct licensing parameters included in the bid specifications."

MOTION: Councilman Wright moved and Councilman Perrilloux seconded the motion to grant administration authorization to reject the bids for concrete sidewalks, streets and driveway repairs and to re-advertise with correct licensing parameters. The motion passed with Councilman Smith absent.

Randy Vincent - Authorization to advertise for bids for Phase II of the inflow and infiltration repairs

Randy Vincent stated, "Administration requests authorization to request bids for inflow and infiltration repairs to existing gravity lines carrying wastewater. The estimated construction cost is \$1.1 million and is funded through DEQ's State Revolving Fund loan. The design and specifications have been approved by DEQ."

MOTION: Councilman Madere moved and Councilman Wright seconded the motion to grant administration authorization to advertise for bids for Phase II of the inflow and infiltration repairs. The motion passed with Councilman Smith absent.

Theresa Rodgers - Authorization to extend the disaster debris monitoring services agreement with Science Applications International Corporation (SAIC) for six months

Theresa Rodgers, Chief Administrative Officer, stated, "Administration requests authorization to extend the debris monitoring agreement with SAIC for six months to continue on-going FEMA reimbursable activities for Hurricane Isaac. The rates will remain the same and Administration is drafting an RFP to procure these services beyond this point."

MOTION: Councilman Wright moved and Councilman Madere seconded the motion to grant administration authorization to extend the disaster debris monitoring services agreement with Science Applications International Corporation (SAIC) for six months. The motion passed with Councilman Smith absent.

Theresa Rodgers - Authorization to award the contract for engineering and design services for Utilities Relocation on W. 10th and two intersection interchanges to Glenn G. Shaheen & Associates, Inc.

Theresa Rodgers stated, "Administration requests authorization to award this contract to GSA, Inc. for utility relocation and to prepare the required plans, specifications and contract documents to complete the relocation. This contract is specific to three DOTD improvement projects along state highways (Highway LA 637, Intersection of U.S. 61 & Belle Terre Blvd. and U.S. 61 & Hemlock St.) and is required by DOTD to move the projects forward. The costs of the project will be shared by the parish and state."

MOTION: Councilman Perrilloux moved and Councilman Wright seconded the motion to grant administration authorization to award the contract for engineering and design services for Utilities Relocation on W. 10th and two intersection interchanges to Glenn G. Shaheen & Associates, Inc. The motion passed with Councilman Smith absent.

Theresa Rodgers - Authorization to award the contract for CDBG Grants Management and Administrative Consulting Services to Hunt, Guillot & Associates

Theresa Rodgers stated, "Administration requests authorization to award this contract in the amount of \$238,000 to Hunt, Guillot & Associates, with subcontractors Bordelon, Foreman & Associates, which has an office in LaPlace and is led by Julie Bordelon. This contract replaces the one previously held by Beck/SAIC which was terminated last year because of numerous delays and inefficiencies. This firm will be responsible for compliance with all CDBG regulations and requirements work closely with the parish's grant administrator and serve as grant manager for implementation and management of the remaining Disaster Recovery Projects relative to Gustav/Ike. This firm was selected based on their experience and success managing CDBG projects around the state and region."

MOTION: Councilman Wright moved and Councilman Madere seconded the motion to grant administration authorization to award the contract for CDBG Grants Management and Administrative Consulting Services to Hunt, Guillot & Associates. The motion passed Councilman Smith.

Any and all other financial concerns

There were no other financial concerns at this time.

Adjournment

MOTION: Councilman Snyder moved and Councilman Wright seconded the motion to adjourn. The motion passed with Councilman Smith absent.