

**FINANCE COMMITTEE MINUTES**  
**January 27, 2009**  
**Chairman Ronnie Smith**  
**Vice-Chairman Jaclyn Hotard**

Members: Haston Lewis, Danny Millet, Charles Julien, Jaclyn Hotard, Darnel Usry, Ronnie Smith, Cheryl Millet, Dale Wolfe, Steve Lee

**PRESENT:** Ronnie Smith, Danny Millet, Cheryl Millet, Darnel Usry, Steve Lee, Jaclyn Hotard

**ABSENT:** Dale Wolfe, Charles Julien, Haston Lewis

**BID OPENING REPORT/AWARDS:**

**Bid Awards - Concrete sidewalks, driveways and streets parish wide removal and replacement**

Brenda Labat, Director of Purchasing, stated, "Tonight we have several bid awards to discuss. The first bid award is for concrete sidewalks, driveways and streets. The administration recommends awarding this to Byron E. Talbot. He was the low bidder at \$199,175.00."

**MOTION:** Councilwoman Usry moved and Councilman Millet seconded the motion to award the bid for concrete sidewalks, driveways and streets parish wide removal and replacement to the low bidder Byron E. Talbot. The motion passed with Councilmen Wolfe, Lewis and Julien absent.

**Bid Award - Electrical miscellaneous repairs**

Brenda Labat stated, "The second bid is for electrical miscellaneous repairs. Administration recommends rejecting the low bidder. This bidder was non-responsive. They did not give us what was requested in the specks, there was no bid bond of 5% attached and their license number was not on the outside envelope. We would recommend awarding this bid to the second low bidder Riverbend Electric at a price of \$3,799.00."

Councilman Lee stated, "If I might simplify that to a certain extent and for the records is that I would like to see us award this bid to the lowest bonafide bidder. We are doing that is essence here. It is not really the second lowest bidder, it is the lowest bidder that met the qualifications. So that would be my motion."

**MOTION:** Councilman Lee moved and Councilwoman Usry seconded the motion to award the bid for electrical miscellaneous repairs to Riverbend Electric in the amount of \$3,799.00. The motion passed with Councilmen Wolfe, Lewis and Julien absent.

**Bid Award - Hot mix asphalt overlay on prepared surfaces for parish wide road improvements**

Brenda Labat stated, "The third item is the road improvement program. This is our asphalt contract. Administration recommends awarding this to the low bidder Coastal Bridge, there pricing was \$2,400.00."

**MOTION:** Councilman Millet moved and Councilwoman Usry seconded the motion to award the bid for the road improvement program for 2009 to Coastal Bridge. The motion passed with 5 yeas, 1 abstaining (Hotard) and 3 absent (Wolfe, Lewis, Julien).

**Bid Award - Corrugated metal, polyethylene (PE) & Polyvinylchloride (PVC) culverts**

Brenda Labat stated, "The next bid was for plastic and corrugated metal culverts and pipe. We recommend awarding this to F&G supply company who was the low bidder. They were the low bidder on all forty or so items on the bid list."

**MOTION:** Councilman Lee moved and Councilwoman Usry seconded the motion to award the bid for corrugated metal, polyethylene (PE) & polyvinylchloride (PVC) culverts to F&G Supply Company. The motion passed with Councilmen Wolfe, Lewis and Julien absent.

**Bid Award - Annual fuel requirements**

Councilman Haston Lewis arrived at 6:08 PM

Brenda Labat stated, "The next item is the annual fuel requirements. This will go to the low bidder Siarc Oil Company at a price of .10315 over rack price."

**MOTION:** Councilman Lee moved and Councilwoman Usry seconded the motion to award the bid for the annual fuel requirements for 2009 to Siarc Oil Company. The motion passed with Councilmen Wolfe and Julien absent.

**Bid Award - Liquid chlorine & sulfur dioxide**

Brenda Labat stated, "The next bid was for chlorine and sulfur dioxide. We had only one bidder DPC. Their pricing was for 150 lb chlorine cylinders \$79.20; 2,000 lb chlorine cylinders \$462.00 and 2,000 lb sulfur dioxide \$755.00. We recommend awarding this."

Councilwoman Millet stated, "I am just glad to see that we are doing business with local people and I would like to see that continue."

Brenda Labat stated, "We are required by law to go low bid. Hopefully our local people bid low."

**MOTION:** Councilman Millet moved and Councilwoman Usry seconded the motion to award the bid for liquid chlorine and sulfur dioxide to DPC. The motion passed with Councilmen Wolfe and Julien absent.

**Pat McTopy - (Tabled 12-23-08) Authorization to execute an engineering services contract with Buchart Horn Inc. for design work at US 61 and Belle Terre Blvd and US 61 & 51 to relieve traffic congestion**

Administration ask that this item remain tabled.

**Pat McTopy - Request authorization to acquire two tractors and cutters**

**for the Public Works Department**

Pat McTopy, Chief Administrative Assistant, stated, "The grass season is rapidly approaching and we ask that we be authorized to acquire these two pieces of machinery to keep our roads and ditch banks cut."

**MOTION:** Councilman Lewis moved and Councilman Millet seconded the motion to grant administration authorization to acquire two tractors and cutters for the Public Works Department. The motion passes with Councilmen Wolfe and Julien absent.

**Pat McTopy - Request authorization to enter into an engineering services agreement with Principal Engineering Inc. for design services for the Woodland Drive bridge repairs**

Councilman Charles Julien arrived at 6:12 PM

Pat McTopy stated, "As you recall we had the firm of Principal Engineering headed by Henry DiFranco, doing engineering analysis of the east and west bound lanes of one of the bridges crossing Woodland Drive. Based upon that structural analysis he has made certain recommendations, the council has been provided copies of the recommendations for the last meeting actually. He has two recommendations. One would be to replace the entire structure including the timber piles and caps, the pavement that the vehicles ride upon which would be cost prohibitive, we feel at this time. The second would be to make improvements costing an estimated \$300,000.00 that would be projected to last a minimum of twenty years and that is the route that we recommend. So we are asking that we be authorized to enter into an engineering services agreement to prepare plans to construct those improvements."

Councilwoman Millet asked, "Has our engineer, Mr. Savoie, checked this out?"

Chuck Savoie, Parish Engineer, stated, "Yes I have."

**MOTION:** Councilman Lee moved and Councilwoman Hotard seconded the motion to grant administration authorization to enter into an engineering services agreement with Principal Engineering Inc. for design services for the Woodland Drive bridge repairs. The motion passes with Councilman Wolfe absent.

**Any and all other financial concerns**

Pat McTopy stated, "As you recall we had opened bids for acquiring submersible pumps, sewer pumps, to put in some of our sewer lift stations over the course of the year. Perhaps I am throwing a wild number out 30, 40 or 50 of them may go out. We decided it would be in the best interest of the parish to advertise for bids. We did so. Our engineer at URS evaluated those bids. He is recommending that we reject them and re-advertise. So we are asking that we be authorized to re-advertise."

**MOTION:** Councilwoman Millet moved and Councilman Millet seconded the motion to authorize administration to re-advertise for submersible pumps. The motion passes with Councilman Wolfe absent.

**Adjournment**

**MOTION:** Councilwoman Millet moved and Councilwoman Usry seconded the motion to adjourn. The motion passed with Councilman Wolfe absent.