

FINANCE COMMITTEE MEETING
FEBRUARY 10TH, 2016
Chairman Jaclyn Hotard
Vice-Chairman Lennix Madere

Members: Larry Sorapuru, Jr., Jaclyn Hotard, Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Buddy Boe

PRESENT: Larry Sorapuru, Kurt Becnel, Julia Remondet, Lennix Madere, Michael Wright, Marvin Perrilloux, Larry Snyder, Buddy Boe, Jaclyn Hotard

ABSENT: None

BID OPENING REPORT/AWARDS:

Laverne Saulny/Brian Nunes - Authorization to solicit bids for Reserve Drainage Project Phase III

Laverne Saulny stated, "*Buchart Horn, Inc. has completed design of this project which is funded through the 2014 Bond Issue. A copy of the plans is available in the council's office and Administration requests approval to solicit construction bids.*"

MOTION: Councilwoman Remondet moved and Councilman Boe seconded the motion to grant administration authorization to solicit bids for Reserve Drainage Project Phase III. The motion passed with Councilmen Perrilloux and Sorapuru absent.

Laverne Saulny - Authorization to extend the janitorial services contract with Enmon Enterprises, LLC, DBA Jani King of New Orleans for one year

Laverne Saulny stated, "*The original contract for janitorial services with Enmon Enterprises, LLC was for two years with an option to renew in one year increments for three additional years. The contract expires on March 26, 2016 and Administration recommends renewal for one year.*"

MOTION: Councilman Boe moved and Councilman Madere seconded the motion to grant administration authorization to extend the janitorial services contract with Enmon Enterprises, LLC, DBA Jani King of New Orleans for one year. The motion passed unanimously.

Laverne Saulny - Authorization to enter into an agreement with GSA Consulting Engineers for Phase II of the Lac Des Allemands Shoreline Protection Project

Laverne Saulny stated, "*This is a professional services agreement in the amount of \$154,750.00 for Phase II of the shoreline protection project in Pleasure Bend. The \$1,030,000 project is funded through the Coastal Impact Assistance Program (CIAP) and includes an additional 700-900 linear feet of protection. The service contract includes design, project management, surveying, environmental review and permitting which is detailed in the council booklet. Administration recommends approval.*"

MOTION: Councilman Becnel moved and Councilman Perrilloux seconded the motion

to grant administration authorization to enter into an agreement with GSA Consulting Engineers for Phase II of the Lac Des Allemands Shoreline Protection Project. The motion passed unanimously.

Laverne Saulny - Authorization to solicit bids for the St. John the Baptist Parish Eastbank Government Complex

Laverne Saulny stated, "This project for construction of a new government complex was designed by Murray Architects, Inc. and is funded through the 2009 and 2014 Bond Issues. Capital Outlay Funds are available to assist with building security. Final plans and a visual rendering based on Council input from the workshop will be available in the council's office. Administration requests approval to solicit construction bids."

MOTION: Councilwoman Remondet moved and Councilman Sorapuru seconded the motion to grant administration authorization to solicit bids for the St. John the Baptist Parish Eastbank Government Complex. The motion passed unanimously.

Blake Fogleman - Authorization to execute the Certificate of Substantial Completion for the Edgard Water Plant Tank Equalization Project

Blake Fogleman stated, "Magnolia Construction Company, LLC constructed this project and it was inspected by the Parish Engineer, Utilities Assistant Director, and the contractor and deemed to be substantially complete. There are two minor clean up punch list items and Administration recommends authorization to sign the certificate."

MOTION: Councilman Boe moved and Councilman Madere seconded the motion to grant administration authorization to execute the Certificate of Substantial Completion for the Edgard Water Plant Tank Equalization Project. The motion passed unanimously.

Blake Fogleman - Authorization to execute the Certificate of Substantial Completion for the Wastewater Lift Station Telemetry System

Blake Fogleman stated, "This project was designed by Burk-Kleinpeter, Inc. and constructed by I.C.E. Sales & Services LLC. It was inspected by the Utilities Assistant Director, design engineer and contractor and deemed to be substantially complete. Administration recommends authorization to sign the certificate."

MOTION: Councilman Wright moved and Councilman Perrilloux seconded the motion to grant administration authorization to execute the Certificate of Substantial Completion for the Wastewater Lift Station Telemetry System. The motion passed unanimously.

Nykya Freemont - Authorization to renew the Civil Defense Commercial Property policy with Great Lakes Reinsurance through Riverlands Insurance Services, Inc.

Nykya Freemont stated, "This renewal is for one year commencing on 2/11/16. The total annual premium is \$2,280.49, which is \$3.26 below the expiring annual premium. Funding is available in the Public Safety budget and

Administration recommends approval."

MOTION: Councilman Snyder moved and Councilman Madere seconded the motion to grant administration authorization to renew the Civil Defense Commercial Property policy with Great Lakes Reinsurance through Riverlands Insurance Services, Inc. The motion passed unanimously.

ADJOURNMENT:

MOTION: Councilman Madere moved and Councilman Perrilloux seconded the motion to adjourn the finance meeting. The motion passed unanimously.