

FINANCE COMMITTEE MINUTES
February 25th, 2014
Chairman Larry Snyder
Vice-Chairman Lennix Madere

Members: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Ranney Wilson, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Cheryl Millet

PRESENT: Lennix Madere, Marvin Perrilloux, Lucien Gauff, Michael Wright, Larry Snyder, Jaclyn Hotard, Cheryl Millet, Art Smith, Ranney Wilson

ABSENT: Cheryl Millet and Jaclyn Hotard

BID OPENING REPORT/AWARDS:

Kia Price - Authorization to advertise Request for Proposals for property, casualty and liability insurance

Kia Price, Director of Purchasing, stated, "Administration requests authorization to solicit proposals for the Parish's p3property, casualty, and liability insurance."

MOTION: Councilman Wright moved and Councilman Perrilloux seconded the motion to grant administration authorization to advertise for Request for Proposals for property, casualty and liability insurance. The motion passed with Councilwomen Hotard and Millet absent.

Randy Vincent - Authorization to extend the contract with Shread-Kurykendall & Associates, Inc. for design of the Foxwood Levee

Randy Vincent, CAO, stated, "Administration requests approval of Amendment No. 2 to the Engineering Agreement with Shread-Kurykendall & Associates, Inc. for the Foxwood Subdivision Drainage Improvements Project. The amendment extends the contract by 18 months from February 28, 2014 to September 30, 2015 for all services associated with the design and construction administration of the Foxwood Levee project."

MOTION: Councilman Wilson moved and Councilman Perrilloux seconded the motion to grant administration authorization to extend the contract with Shread-Kurykendall & Associates, Inc. for design of the Foxwood Levee. The motion passed with Councilwomen Hotard and Millet absent.

Randy Vincent - Authorization to execute an Intergovernmental agreement with the River Parishes Transit Authority to continue transit services

Randy Vincent stated, "This agreement will allow the RPTA to continue transportation services to St. John Parish residents for one year, beginning April 2, 2014 and terminating on April 1, 2015. The agreement includes an option to renew the agreement for two additional one year periods. The required annual match of \$125,000 was included in the 2014 budget and administration recommends approval."

MOTION: Councilman Gauff moved and Councilman Wright seconded the motion to grant administration authorization to execute an Intergovernmental agreement with the River Parishes Transit Authority to continue transit services. The motion passed with Councilwomen Hotard and Millet absent.

Randy Vincent - Authorization to amend contracts with Glenn G. Shaheen & Associates, Inc. to reflect a name change to GSA Consulting Engineers, Inc.

Randy Vincent stated, *"The parish is in receipt of a letter from Glenn G. Shaheen & Associates, Inc. requesting a name change to GSA Consulting Engineers, Inc. Administration requests amendment of two existing contracts to reflect the name change (West Lac Des Allemands and Hwy. 637 Utility Relocation.)"*

MOTION: Councilman Gauff moved and Councilman Madere seconded the motion to grant administration authorization to amend contracts with Glenn G. Shaheen & Associates, Inc. to reflect a name change to GSA Consulting Engineers, Inc. The motion passed with Councilwomen Hotard and Millet absent.

Randy Vincent - Authorization to amend the contract with Digital Engineering and Imaging Inc. for Supplemental Environmental Information Documentation for the Mississippi River Waterline Crossing Project

Randy Vincent stated, *"This contract amendment in the amount of \$25,356.22 is for preparation of a supplemental Environmental Information Document (EID) that is required to obtain environmental clearance for the Mississippi River Waterline Crossing Project. This proposal is based on actual hours worked to complete the EID, conduct the public hearing and address LDHH comments. Administration recommends approval."*

MOTION: Councilman Gauff moved and Councilman Smith seconded the motion to grant administration authorization to amend the contract with Digital Engineering and Imaging Inc. for Supplemental Environmental Information Documentation for the Mississippi River Waterline Crossing Project. The motion passed with Councilwomen Hotard and Millet absent.

Jobe' Boucvalt - Authorization to renew the building lease agreement between the LaPlace Volunteer Fire Department and MD Manson Properties, LLC for building rental

Jobe' Boucvalt, Public Safety Director, stated, *"The proposed lease renewal with MD Manson Properties LLC is for 24 months beginning March 1, 2014 and terminating March 1, 2016, which is the anticipated completion date of the Hemlock Fire Station. The lease amount of \$1400.00 per month is \$1,000 less than last year's lease amount. There*

is an option to extend the lease for and additional (6) six months for an amount of \$1500.00 month, if needed. Administration recommends approval."

MOTION: Councilman Wright moved and Councilman Madere seconded the motion to grant administration authorization to renew the building lease agreement between the LaPlace Volunteer Fire Department and MD Manson Properties, LLC for building rental. The motion passed with Councilwomen Hotard and Millet absent.

Adjournment

MOTION: Councilman Madere moved and Councilman Wright seconded the motion to adjourn. The motion passed with Councilwomen Hotard and Millet absent.