

FINANCE COMMITTEE MINUTES

March 12th, 2013

Chairman Jaclyn Hotard

Vice-Chairman Art Smith

Members: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Ranney Wilson, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Cheryl Millet

PRESENT: Lucien Gauff, III, Marvin Perrilloux, Larry Snyder, Michael Wright, Jaclyn Hotard, Ranney Wilson, Lennix Madere, Cheryl Millet, Art Smith

ABSENT: None

BID OPENING REPORT/AWARDS:

Randy Vincent - Bid Award - Wastewater Line Rehabilitation

The administration asks that this item be carried over to the next agenda.

Randy Vincent - Bid Award - 2013 Removal & replacement of concrete sidewalks, driveways & street sections

Randy Vincent stated, *"The bids have been reviewed by Parish Engineer C.J. Savoie for accuracy and conformity with State licensing requirements and found to be in compliance. Administration recommends awarding this project to the successful low bidder, HHP Construction Group, LLC of LaPlace."*

MOTION: Councilman Perrilloux moved and Councilman Wright seconded the motion to grant administration authorization to award the 2013 removal & replacement of concrete sidewalks, driveways & street sections to HHP Construction Group, LLC of LaPlace. The motion passed unanimously.

Stacey Cador - Ratification of advertisement for property, casualty and liability insurance

Stacey Cador, Director of Human Resources, stated, *"Administration is seeking to notify the council and ratify its advertisement for property, casualty, and liability insurance. The public notice was advertised and the RFP released on February 23, 2013."*

MOTION: Councilman Perrilloux moved and Councilman Wright seconded the motion to ratify the advertisement for property, casualty and liability insurance. The motion passed with 8 yeas and 1 abstaining (Hotard).

Randy Vincent - Authorization to award the contract for Disaster Recovery Project Management Consultant Services to Royal Engineers and Consultants, LLC

Randy Vincent stated, *"Management of state and federal funding sources related to disaster recovery is needed to assist the parish in securing reimbursement for all necessary phases of disaster management due to Hurricane Isaac and other previous disasters. Royal Engineers and Consultants, LLC, of New Orleans, was ranked first by the source*

selection committee using the scoring criteria specified in the solicitation. Royal's team is comprised of firms with vast knowledge and successful experience with the disaster management process and includes minority and local representation. The RFP was written and the process completed with guidance from GOHSEP and OCD and is in compliance with FEMA procurement guidelines. Administration recommends approval."

MOTION: Councilman Snyder moved and Councilman Smith seconded the motion to grant administration authorization to award the contract for Disaster Recovery Project Management Consultant Services to Royal Engineers and Consultants, LLC. The motion passed unanimously.

Any and all other financial concerns

There were no other financial concerns at this time.

Adjournment

MOTION: Councilman Wright moved and Councilman Perrilloux seconded the motion to adjourn. The motion passed unanimously.