

FINANCE COMMITTEE MINUTES

March 13th, 2012

Chairman Jaclyn Hotard

Vice-Chairman Art Smith

Members: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Ranney Wilson, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Cheryl Millet

PRESENT: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Ranney Wilson

ABSENT: Cheryl Millet

BID OPENING REPORT/AWARDS:

Randy Vincent - Bid Opening - Telemetry for lift stations

Randy Vincent, CFO, stated, "At 3:00 PM today we opened the bids submitted for our parish wide sewer lift station telemetry project. Three bids were received and opened as they were presented in accordance with our advertisement for bids published on February 8, 15 & 22, 2012. The three bidders offering pricing were Control Systems Incorporated of Mississippi for \$375,000.00, Industrial Analyzer Services of LaPlace for \$790,000.00 and Prime Controls, L.P. of Texas for \$928,472.00. The administration recommends taking these bids under advisement for review by our engineers."

MOTION: Councilman Wilson moved and Councilman Wright seconded the motion to take the three bids for Telemetry for lift stations under advisement. The motion passed with Councilwoman Millet absent.

Randy Vincent - Bid Award - Inflow and infiltration repairs

Randy Vincent stated, "Administration requests authorization to award the low bid for Inflow and Infiltration repairs (manhole restoration) to BLD Services, LLC of Kenner, LA. The total base bid award of \$147,700.00 is contingent upon approval by Louisiana DEQ who provided the parish with a low interest loan."

MOTION: Councilman Gauff moved and Councilman Madere seconded the motion to award the bid for inflow and infiltration repairs to BLD Services of Kenner, LA. The motion passed with Councilwoman Millet absent.

Randy Vincent - (Carry Over 02-28-12) Authorization to go out for bids for services for canal cleaning and excavation

The administration requests removal of this item from the agenda.

Randy Vincent - Authorization to advertise for bids for Reverse Osmosis Membranes

Randy Vincent stated, "Administration requests authorization to advertise for bids for Reverse Osmosis Membranes to establish annual pricing for 2012. Orders will be placed as needed."

MOTION: Councilman Gauff moved and Councilman Smith seconded the motion to grant administration authorization to advertise for bid for Reverse

Osmosis Membranes. The motion passed with Councilwoman Millet absent.

Theresa Rodgers - Authorization to execute the Certificate of Substantial Completion with Central Electric of Monroe-West Monroe, La. Inc. for Ruddock Well #2 electrical renovations and motor replacement

Theresa Rodgers, CAO, stated, "This project was inspected on February 13 and found to be substantially complete. There are no punch list items and Administration requests authorization to execute the Certificate of Substantial Completion."

Councilman Snyder asked, "Who did the walk through for the punch list?"

Theresa Rodgers stated, "I am going to defer to Mr. Rayneri is he is here because I am assuming he was there and possibly parish engineer Chuck Savoie."

Virgil Rayneri, Director of Utilities, stated, "We had the manager for water treatment Carl Deselle, myself and the operator."

Councilman Snyder asked, "What kind of things were we looking for when we had that walk through?"

Virgil Rayneri stated, "Well we were looking for electrical grounding connections, safety hazards and things of this nature and the elevation of the building and also the proper installation of the motor because it was also changed and elevated to prevent flooding and the structure of the building."

Councilman Snyder asked, "And there was someone there qualified to be able to make those decisions whether or not the pump was grounded correctly, if it was the right size, etc.?"

Virgil Rayneri stated, "Mr. Snyder we monitored the job as it progressed and we were there as the job was going on and also at the end too."

Councilman Snyder stated, "That is why I asked who did the punch list and what were we looking for. I mean did you go in there and just take a look to see what was going on or did we go in there with a plan?"

Virgil Rayneri stated, "We have to look at all electrical compounds as they were installed. We had to look at the grounding of the system. We had to look at the elevation of the system. We had to look at the new motor for grounding and installation and also the outside disconnect switches and things like that which were changed in the project. We inspected the pilings. We inspected the foundation and the building structure as it was going up."

C.J. Savoie, Parish Engineer, stated, "Mr. Snyder myself and Mr. Ron Boudreaux, who is an electrical engineer designed the system. I am a civil engineer. My inspector inspected it all throughout the job. So the job was done while we were monitoring the entire project. The substantial completion was completed then administration came in and inspected for the final inspection."

Councilman Snyder stated, "I thank you for that because we had another project with that gym back there and I saw the punch list on that and I know myself I pointed out some things to people who were in that group"

that did the walk through and it never showed up on the punch list. Thank you for that I appreciate it."

MOTION: Councilman Wright moved and Councilman Gauff seconded the motion to grant administration authorization to execute the Certificate of Substantial Completion with Central Electric of Monroe-West Monroe, La. Inc. for Ruddock Well #2 electrical renovations and motor replacement. The motion passed with Councilwoman Millet absent.

Theresa Rodgers - Authorization to execute Change Order No. 6 in the amount of \$3,870.00 with J.A. "Jack" Julius, Jr., Inc. of Marrero, LA for the Central Library Addition in LaPlace

Theresa Rodgers stated, "This change order covers additional asphalt for the parking lot to correct problems with elevation and drainage. It has been approved by the Library Board of Control and the project remains within budget. Administration requests authorization to execute Change Order No. 6 in the amount of \$3,870.00 with J.A. "Jack" Julius, Jr., Inc."

Councilman Snyder asked, "I see that we have spent a lot in change orders for this library. Are we under budget for this library?"

Theresa Rodgers stated, "Yes sir they budgeted in excess of what the bids came in at. So they are still within budget despite the fact that this is change order No. 6. I can tell you that some of the change orders like this one have been just for a couple of thousand dollars. They are nearing completion of the project."

Councilman Snyder stated, "It sounds like we are trying to spend all the money that we had budgeted for this. When I read it and I saw where they were putting new doors in about three or four months ago or something like that. I am trying to figure it out. It seems like every other month this library has to have something different. If we have that much money left over from what we budgeted for we have other libraries that could maybe use some of that money."

Natalie Robottom, Parish President, stated, "Mr. Snyder as a member of the library board I did share those concerns with them with regards to the number of change orders and to what the appearance is especially with a new council. Clearly with the economy the way it is a lot of the projects came in under budget based on the estimated cost of the project but the goal is not to spend all of the money. The library as it is set up with the addition coming towards the civic center there are some corrective actions that have been detected as they started for example I guess because of the height and elevation there was a concern about a second entrance going into the library. There is only one way traffic going in and they wanted to add another section and it involved a drainage grate. So there are things that as the project started they found additional things that they would like to do as well as there was some oversight on the part of I guess the architect. Again the exact same question that you are asking are asked by the Library Board of Control that monitors the budget, works with the executive director and actually hired that architect because those are concerns. However prior to it reaching us they addressed whatever those were, possibly negotiated them down and then they made the recommendation to this council for approval."

Councilman Snyder asked, "So we are under budget?"

Natalie Robottom stated, "We are under budget."

Councilman Snyder asked, "If we have some extra money can we use it for some of the other libraries?"

Natalie Robottom stated, "Actually it remains in their budget. It doesn't go anywhere. They put aside a certain amount of money for this project. It is under budget. Whatever is left remains within the library board's budget. They just renovated the Reserve Library. They are doing the LaPlace one. They are all fairly new but they tend to go back and make changes as needed but they do have a fairly healthy budget and this project just happened to come in under what the estimated cost was."

Councilwoman Hotard stated, "I would just like to share briefly I think those are some good concerns that the council is looking at just because of the number of change orders even though they have been relatively small and one thing we like to pay attention to is just that the amount of work orders that the project didn't come in under budget because they didn't accurately tell or put their wishes down for exactly what they needed so then later on when they realized what they needed then they added them as the project went along. So we are just mindful of that and I know the administration is mindful of that."

MOTION: Councilman Gauff moved and Councilman Wright seconded the motion to grant administration authorization to execute Change Order No. 6 in the amount of \$3,870.00 with J.A. "Jack" Julius, Jr., Inc. of Marrero, LA for the Central Library Addition in LaPlace. The motion passed with Councilwoman Millet absent.

Any and all other financial concerns

There were no other financial concerns at this time.

Adjournment

MOTION: Councilman Wright moved and Councilman Gauff seconded the motion to adjourn. The motion passed with Councilwoman Millet absent.