

FINANCE COMMITTEE MEETING
MARCH 22nd, 2016
Chairman Jaclyn Hotard
Vice-Chairman Lennix Madere

Members: Larry Sorapuru, Jr., Jaclyn Hotard, Kurt Becnel, Julia Remonet, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Buddy Boe

PRESENT: Larry Sorapuru, Jr., Kurt Becnel, Julia Remonet, Michael Wright, Marvin Perrilloux, Larry Snyder, Buddy Boe, Jaclyn Hotard

ABSENT: Lennix Madere

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

There was no public comment.

BID OPENING REPORT/AWARDS:

There were no bid opening report/awards at this time.

Laverne Saulny - Authorization to solicit bids for the Edgard Senior Citizen Center

Laverne Saulny stated, *"This project was designed by the Duplantis Group with input from representatives of the Council on Aging. Final plans were provided to the Council by Capital Projects Administrator Daron Cooper for viewing prior to this request. The new center is funded through the 2014 Bond Issue and construction is anticipated to take approximately 6 months from issuance of the Notice to Proceed. Administration recommends approval."*

MOTION: Councilman Snyder moved and Councilman Becnel seconded the motion to grant administration authorization to solicit bids for the Edgard Senior Citizen Center. The motion passed with Councilman Madere absent.

Laverne Saulny - Authorization to solicit bids for Surplus Property located on LA 628

Administration requests removal of this item as it will be addressed in the Regular Council meeting.

Laverne Saulny - Authorization to solicit a RFP for the St. John Parish Financial System

Laverne Saulny stated, *"The Council granted Administration authorization to work with New Era Information Technologies to develop specifications for a new financial system to replace the AS400 system. After meeting with all departments involved and visiting other parishes to review their system, the specifications are being finalized for advertisement. The system is will include software and technical support. Administration requests authorization to move forward with the RFP process."*

MOTION: Councilman Boe moved and Councilman Perrilloux seconded the motion to

grant administration authorization to solicit a RFP for the St. John Parish Financial System. The motion passed with Councilman Madere absent.

Councilman Madere arrived at 6:06 PM.

Laverne Saulny - Authorization to award a construction contract in the amount of \$568,000.00 for the Edgard Library Addition/Renovation Project to M and H Builders of Vacherie, LA

Laverne Saulny stated, "This project was designed and bid by Sizeler Thompson Brown Architects on behalf of the Library Board. Bids were received and reviewed and the recommendation is to award the base bid and Alternates #1 and #2 to the low bidder, M & H Builders of Vacherie, LA. The total contract amount of \$568,000.00 includes a base bid at \$519,000, Alternate #1 at \$12,000 and Alternate #2 at \$37,000. Administration recommends approval. The standard AIA document was sent to and approved by legal counsel."

MOTION: Councilman Madere moved and Councilman Snyder seconded the motion to grant administration Authorization to award a construction contract in the amount of \$568,000.00 for the Edgard Library Addition/Renovation Project to M and H Builders of Vacherie, LA. The motion passed unanimously.

Jobe' Boucvalt - Authorization to execute an engineering contract addendum with C.J. Savoie Consulting Engineers, Inc. for the 12 Lift Station Rehabilitation Project

Natalie Robottom stated, "This addendum is in accordance with the approved fee curve and is based on the actual construction cost of the project. This is a FEMA approved project that was re-designed to mitigate future damage to the stations. Because the construction cost increased from \$800,000 to \$2,848,000.00, the A/E fees increased from \$60,000 to \$206,000.00 and Resident Inspection increased from \$18,000.00 to \$91,700.00. The amended contract amount of \$124,000 reflects the balance owed on the contract after all previous payments were deducted. Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Sorapuru seconded the motion to **TABLE** the authorization to execute an engineering contract addendum with C.J. Savoie Consulting Engineers, Inc. for the 12 Lift Station Rehabilitation Project. The motion passed with 6 yeas and 3 against (Boe, Madere, Snyder).

Nykya Freemont - Authorization to renew the property, casualty, and liability insurance through Riverlands Insurance Services, Inc.

Nykya Freemont stated, "This renewal policy is at a total annual premium cost of \$779,601.00, which is \$18,346 below the expiring premium. Administration recommends approval."

MOTION: Councilman Boe moved and Councilman Madere seconded the motion to grant administration authorization to renew the property, casualty, and liability insurance through Riverlands Insurance Services, Inc. The motion passed unanimously.

Nykya Freemont - Authorization to renew the pollution liability policy with

Crum Forest Specialty

Nykya Freemont stated, "Administration requests to amend the above item to indicate the following: Authorization to renew the pollution liability policy with Crum & Forester Specialty Insurance. This policy with Crum & Forester Specialty Insurance is also through Riverlands Insurance Services, Inc. It is a three year policy with a total premium of \$72,195.63, an increase of \$1874.36 over the expiring premium. Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Wright seconded the motion to grant administration authorization to renew the pollution liability policy with Crum & Forester Specialty Insurance. The motion passed unanimously.

AJOURNMENT:

MOTION: Councilman Madere moved and Councilman Perrilloux seconded the motion to adjourn the finance meeting. The motion passed unanimously.