

FINANCE COMMITTEE MINUTES

April 10th, 2012

Chairman Jaclyn Hotard

Vice-Chairman Art Smith

Members: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Ranney Wilson, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Cheryl Millet

PRESENT: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Ranney Wilson

ABSENT: Cheryl Millet

BID OPENING REPORT/AWARDS:

Randy Vincent - Bid Rejection - Telemetry for lift stations

Randy Vincent, CFO, stated, "Administration requests authorization to reject all bids on telemetry for the lift stations. The low bidder did not meet all specifications and requirements necessary to execute a contract, and the two additional bids were over-budget on this project."

MOTION: Councilman Snyder moved and Councilman Perrilloux seconded the motion to reject the Telemetry bids for lift stations. The motion passed with Councilwoman Millet absent.

Theresa Rodgers - Authorization to execute Change Order No. 2, a net decrease of \$38,605.47, with Command Construction, Inc. for the Persimmon Street/St. Joan of Arc Drainage Improvement Project

Theresa Rodgers, CAO, stated, "Administration requests authorization to execute change order No. 2 for the Persimmon Street/St. Joan of Arc drainage improvement project for a net decrease of \$38,605.47."

MOTION: Councilman Smith moved and Councilman Gauff seconded the motion to grant administration authorization to execute change order No. 2, a net decrease of \$38,605.47 with Command Construction, Inc. for the Persimmon Street/St. Joan of Arc Drainage Improvement Project. The motion passed with Councilwoman Millet absent.

Theresa Rodgers - Authorization to execute the Certificate of Substantial Completion with Command Construction, Inc. for the Persimmon Street/St. Joan of Arc Drainage Improvement Project

Theresa Rodgers stated, "This project was inspected on March 2nd and all but three of the punch list items have been completed. Administration requests authorization to execute the Certificate of Substantial Completion."

MOTION: Councilman Gauff moved and Councilman Madere seconded the motion to grant administration authorization to execute the Certificate of Substantial Completion with Command Construction, Inc. for the Persimmon Street/St. Joan of Arc Drainage Improvement Project. The motion passed with Councilwoman Millet absent.

Councilwoman Millet arrived at 6:09 PM

Theresa Rodgers - Authorization to execute Amendment #1 with Chenevert Architects relative to the expansion and renovation of the Edgard Courthouse

Theresa Rodgers stated, "The original construction budget for this project was estimated at \$905,000.00; however, based on input from stakeholders and administration, additional improvements were included in the design and funding identified for those improvements. As a result, the actual construction budget increased to approximately \$1,343,285.00 and utilizing the established Percentage Fee Schedule, the architectural fee increased to \$136,802.44. Amendment #1 reflects a difference of \$41,802.44 based on the increased construction budget. Administration recommends approval."

MOTION: Councilman Smith moved and Councilman Madere seconded the motion to grant administration authorization to execute Amendment #1 with Chenevert Architects relative to the expansion and renovation of the Edgard Courthouse. The motion passed unanimously.

Theresa Rodgers - Authorization to execute Change Order No. 4, a net decrease of \$7,040.00, with Blastco, Texas Inc. for the Water Tank Rehabilitation-Priority 1 project

Theresa Rodgers stated, "Administration requests authorization to execute change order No. 4 for the Water Tank Rehabilitation Project. The net decrease or deduction of \$7,040.00 is the result of an under-run on several contract items. The change order also extends the contract time by thirty-six calendar days."

MOTION: Councilman Perrilloux moved and Councilwoman Millet seconded the motion to grant administration authorization to execute Change Order No. 4, a net decrease of \$7,040.00, with Blastco, Texas Inc. for the Water Tank Rehabilitation-Priority 1 project. The motion passed unanimously.

Theresa Rodgers - Authorization to execute the Certificate of Substantial Completion with Blastco, Texas Inc. for Water Tank Rehabilitation-Priority 1

Theresa Rodgers stated, "This project was inspected on March 29th and found to be substantially complete. An extended warranty was issued for five years on the tower. Administration requests authorization to execute the Certificate of Substantial Completion."

MOTION: Councilwoman Millet moved and Councilman Wright seconded the motion to grant administration authorization to execute the Certificate of Substantial Completion with Blastco, Texas Inc. for Water Tank Rehabilitation-Priority 1. The motion passed unanimously.

Angelic Sutherland - Authorization to renew Intergovernmental Agreement with the St. John the Baptist Parish Sheriff's Office for the Code Enforcement Officers

Angelic Sutherland, Director of Planning & Zoning, stated, "Administration requests authorization to renew this agreement with the

Sheriff's Office for the outfitting and manning of Code Enforcement Officers. This is an annual renewal for items such as communication radios, marked vehicles, required training and liability insurance."

MOTION: Councilman Madere moved and Councilman Smith seconded the motion to grant administration authorization to renew Intergovernmental Agreement with the St. John the Baptist Parish Sheriff's Office for the Code Enforcement Officers. The motion passed with 8 yeas and 1 abstaining (Hotard).

Stacey Cador - Award of Property, Casualty and Liability Insurance

Stacey Cador, Director of Human Resources, stated, "Administration requests authorization to award the property, casualty and liability insurance as proposed by Arthur J. Gallagher Risk Management Services, Inc. quoting through Millet Insurance Agency. The total estimated premium is \$642,603.00 which is a 14.37% decrease from the expiring premium of \$734,940.60."

AT THE REGULAR COUNCIL MEETING THE COUNCIL MADE A MOTION TO TABLE THIS ITEM AND CARRY IT OVER TO THE APRIL 27TH, 2012 COUNCIL FINANCE MEETING.

MOTION: Councilwoman Millet moved and Councilman Smith seconded the motion to table the award of property, casualty and liability insurance. The motion passed with 8 yeas and 1 abstaining (Hotard).

Theresa Rodgers - Authorization to execute Amendment Number 2 to the agreement with Principal Engineering, Inc. for Greenwood Driver Roadway Rehabilitation

Theresa Rodgers stated, "This amendment is for professional engineering services for the Greenwood Drive project and includes additional design, bidding, and management of the construction phase in the amount of \$9,725.00. Resident inspection services amount to \$24,000.00. This change is at the request of administration, as opposed to using the concrete maintenance contracts which was intended for street panel repairs. Administration recommends approval."

MOTION: Councilwoman Millet moved and Councilman Perrilloux seconded the motion to grant administration authorization to execute Amendment Number 2 to the agreement with Principal Engineering, Inc. for Greenwood Driver Roadway Rehabilitation. The motion passed unanimously.

Theresa Rodgers - Authorization to advertise for bids for Greenwood Roadway Rehabilitation

Theresa Rodgers stated, "Administration requests authorization to advertise for bids for this project which was part of the 2009 bond issue. The repair is scheduled to take place after the close of school in May and includes the portion of the road extending from Carrollwood Drive to the Ridgefield Canal."

MOTION: Councilwoman Millet moved and Councilman Smith seconded the motion to grant administration authorization to advertise for bids for Greenwood Roadway Rehabilitation. The motion passed unanimously.

Any and all other financial concerns

There were no other financial concerns at this time.

Adjournment

MOTION: Councilwoman Millet moved and Councilman Perrilloux seconded the motion to adjourn. The motion passed unanimously.