

FINANCE COMMITTEE MEETING
APRIL 11th, 2017
Chairman Lennix Madere
Vice-Chairman Michael Wright

Members: Larry Sorapuru, Jr., Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Larry Snyder, Michael Wright, Raj Pannu, Jaclyn Hotard

PRESENT: Larry Sorapuru, Jr., Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Larry Snyder

ABSENT: Jaclyn Hotard, Raj Pannu, Michael Wright

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

There was no public comment at this time.

BID OPENING REPORT/AWARDS:

Blake Fogleman/Rob Delaune - Authorization to award the Wastewater Retention Pond Conversion to Wastewater Treatment Plant to The Lemoine Company, LLC

Blake Fogleman stated, "Plans and specifications for this project were made available to the Council and Parish Engineer and have received EPA, LDH and DEQ approval. All bids were reviewed by the Project Engineer and the Utilities Director and The Lemoine Company, LLC of Baton Rouge, LA submitted the lowest responsive and responsible bid. The construction cost for the base bid and alternate #1 is \$8,211,400 which will be funded through the 2010 Bond Issue and an EPA grant. Administration recommends awarding this project to The Lemoine Company, LLC contingent upon approval of the bid from EPA."

Councilman Snyder stated, "I would like to amend this a little bit, and my amendment would be to in the negotiation of the contract, just a request that we consider DBE's, people like that and that I know that s part of the bidding process that they have to be part of that RFP, but I would like to be sure that we kind of accent that when we are discussing the parts of the contract and that would be my amendment as far as what we ask the administration to do in negotiating this contract and also that it be audited."

MOTION: Councilman Sorapuru moved and Councilwoman Remondet seconded the motion to grant administration authorization to award the Wastewater Retention Pond Conversion to Wastewater Treatment Plant to The Lemoine Company, LLC. The motion passed with Councilwomen Hotard, Pannu and Councilman Wright absent.

LaVerne Toombs - Authorization to execute an extension with Team Title, LLC for the CDBG Housing Rehabilitation Program

LaVerne Toombs stated, "This extension will add one (1) year to the existing contract while maintaining the current pricing. The extension is necessary for the continuation of the CDBG Housing Rehabilitation Program. The standard contract extension document has been sent to Legal Counsel for review and Administration recommends approval."

MOTION: Councilman Becnel moved and Councilman Snyder seconded the motion to grant administration authorization to execute an extension with Team Title, LLC for the CDBG Housing Rehabilitation Program. The motion passed with

Councilwomen Hotard, Pannu and Councilman Wright absent.

LaVerne Toombs/Mark Brupbacher - Authorization to execute Change Order No. 3 with M&H Builders, Inc. for the Edgard Library Addition/Renovation Project

LaVerne Toombs stated, "Change Order No. 3 will add \$448.00 to the contract price to cover the cost of an additional plaque dedicating the original building. This Change Order has been reviewed and approved by the Design Engineer and the Library Board and Administration recommends approval."

MOTION: Councilman Sorapuru moved and Councilman Becnel seconded the motion to grant administration authorization to execute Change Order No. 3 with M&H Builders, Inc. for the Edgard Library Addition/Renovation Project. The motion passed with Councilwomen Hotard, Pannu and Councilman Wright absent.

LaVerne Toombs/Mark Brupbacher - Authorization to execute the Certificate of Substantial Completion with M&H Builders, Inc. for the Edgard Library Addition/Renovation Project

LaVerne Toombs stated, "This project has been deemed substantially complete by the Project Engineer and the contractor is working through the punch list items which are included in the booklet. Administration recommends execution of the Certificate of Substantial Completion to begin the 45 day lien period."

MOTION: Councilman Becnel moved and Councilman Sorapuru seconded the motion to grant administration authorization to execute the Certificate of Substantial Completion with M&H Builders, Inc. for the Edgard Library Addition/Renovation Project. The motion passed with Councilwomen Hotard, Pannu and Councilman Wright absent.

Daron Cooper/Jake Lambert - Authorization to execute Change Order No. 1 with Pontchartrain Partners, LLC for the West Lac Des Allemands Shoreline Protection Project Phase II

Daron Cooper stated, "Change Order No. 1 is a balancing change order to finalize contract quantities. Due to changes in the water depth and lake bottom conditions, an additional 152 linear feet of shoreline protection was constructed with no increase in cost. This Change Order has been reviewed and approved by the Project Engineer and Capital Projects Administrator and Administration recommends approval."

MOTION: Councilman Sorapuru moved and Councilman Perrilloux seconded the motion to grant administration authorization to execute Change Order No. 1 with Pontchartrain Partners, LLC for the West Lac Des Allemands Shoreline Protection Project Phase II. The motion passed with Councilwomen Hotard, Pannu and Councilman Wright absent.

Alex Carter - Authorization to enter into an employment contract for Code Enforcement with the following: 1) Lewis Grady 2) Patricia Ballansaw

Alex Carter stated, "Each of these contracts are for one (1) year with terms specific to each contractor. The contracts were sent to Legal Counsel for review and Administration recommends approval."

MOTION: Councilman Snyder moved and Councilwoman Remondet seconded the motion to grant administration authorization to enter into an employment contract for Code Enforcement with the following: 1) Lewis Grady 2) Patricia Ballansaw. The

motion passed with Councilwomen Hotard, Pannu and Councilman Wright absent.

Natalie Robottom - Authorization to execute a Memorandum of Understanding (MOU) for the Regional Workforce Development Campaign

Natalie Robottom stated, "*The purpose of this MOU is to define and acknowledge the commitment of the co-signers to a collaborative working relationship in support of a workforce development campaign for St. Charles, St. James, and St. John the Baptist Parishes. It was initiated by the River Region Chamber of Commerce through a partnership with The River Parishes Community College. This MOU was reviewed and approved by Legal Counsel and Administration recommends approval.*"

MOTION: Councilman Perrilloux moved and Councilwoman Remondet seconded the motion to grant administration authorization to execute a Memorandum of Understanding (MOU) for the Regional Workforce Development Campaign. The motion passed with Councilwomen Hotard, Pannu and Councilman Wright absent.

Adjournment

MOTION: Councilman Perrilloux moved and Councilman Snyder seconded the motion to adjourn the finance meeting. The motion passed with Councilwomen Hotard, Pannu and Councilman Wright absent.