

FINANCE COMMITTEE MEETING
JULY 12TH, 2016
Chairman Jaclyn Hotard
Vice-Chairman Lennix Madere

Members: Larry Sorapuru, Jr. Jaclyn Hotard, Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Raj Pannu

PRESENT: Larry Sorapuru, Jr. Jaclyn Hotard, Kurt Becnel, Julia Remondet, Lennix Madere, Michael Wright, Larry Snyder, Marvin Perrilloux, Raj Pannu

ABSENT: None

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

There was no public comment.

BID OPENING REPORT/AWARDS:

Jean Stewart - Authorization to enter into a purchase agreement with LaPlace Realty for the Surplus Property location on LA Hwy. 628

Natalie Robottom stated, "LaPlace Realty submitted the only bid for this property in the amount of \$9,500. The property has been declared as surplus and Administration recommends approval."

MOTION: Councilman Wright moved and Councilman Perrilloux seconded the motion to grant administration authorization to enter into a purchase agreement with LaPlace Realty for the Surplus Property location on LA Hwy. 628. The motion passed unanimously.

Daron Cooper/Michael Tabb - Authorization to award a contract in the amount of \$133,800.00 to Family Homes with Tommy & Sheila from LaPlace, LA for the construction of an addition to the Animal Shelter

Natalie Robottom stated, "Based on the recommendation of the design firm, Murray Architects Inc., Administration recommends awarding this construction contract to Family Homes with Tommy & Sheila Inc., the firm with the lowest quote. The standard AIA contract document was sent to Legal Counsel for review and Administration recommends approval."

MOTION: Councilman Becnel moved and Councilman Madere seconded the motion to grant administration authorization to award a contract in the amount of \$133,800.00 to Family Homes with Tommy & Sheila from LaPlace, LA for the construction of an addition to the Animal Shelter. The motion passed with 8 yeas and 1 abstaining (Hotard).

Brian Nunes/Rick Shread - Authorization to execute the Final Change Order with LA Contracting Enterprises, LLC for the Foxwood Area Drainage Improvements

Brian Nunes stated, "This change order reflects a net decreased amount of \$13,795.48 and is based on modifications to the actual quantities used during the project. It was approved by the Project Engineer, the Capital Projects Administrator and the Public Works Director. Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Wright seconded the motion

to grant administration authorization to execute the Final Change Order with LA Contracting Enterprises, LLC for the Foxwood Area Drainage Improvements. The motion passed unanimously.

Brian Nunes/Rick Shread - Authorization to execute the Certificate of Substantial Completion with LA Contracting Enterprises, LLC for the Foxwood Area Drainage Improvements

Brian Nunes stated, "This project has been deemed substantially complete by the Projects Engineer, the Capital Projects Administrator and the Public Works Director, with the exception of the punch list items. Administration recommends execution of the Certificate of Substantial Completion."

MOTION: Councilman Perrilloux moved and Councilman Sorapura seconded the motion to grant administration authorization to execute the Certificate of Substantial Completion with LA Contracting Enterprises, LLC for the Foxwood Area Drainage Improvements. The motion passed unanimously.

Blake Fogleman/Derrick Goudeau - Authorization to execute Change Order No. 1 with Wharton-Smith, Inc. for Parish Generators

The administration removed this item from the agenda.

Jobe' Boucvalt - Authorization to execute a Memorandum of Understanding (MOU) between the South Louisiana Region of the American Red Cross and St. John the Baptist Parish Office of Homeland Security and Emergency Preparedness

Jobe' Boucvalt stated, "This agreement defines the working relationship between the Parish and the Red Cross in preparing for and responding to emergencies. The agreement remains in effect until December 31, 2020 and becomes active during emergencies that require sheltering. The MOU was approved by Legal Counsel and Administration recommends approval."

MOTION: Councilman Madere moved and Councilwoman Pannu seconded the motion to grant administration the authorization to execute a Memorandum of Understanding (MOU) between the South Louisiana Region of the American Red Cross and St. John the Baptist Parish Office of Homeland Security and Emergency Preparedness. The motion passed unanimously.

Jaclyn Hotard - Garbage Collection - Request to impose penalties for non-collection and legal review of contractual obligations

Jaclyn Hotard stated, "I will take up this item in the Regular Council meeting."

LaVerne Saulny - Authorization to enter into a contract for Solid Waste Collection and Removal Services

LaVerne Saulny stated, "Metro Service Group, Inc. of New Orleans, LA was the firm ranked first out of six proposals received by the Source Selection Committee. The current contract expires on July 31, 2016 with the new one going into effect on August 1, 2016. The scoring information was forwarded to all Council Members and Administration requests authorization to enter into a contract pending finalization of the contract document by Legal Counsel."

MOTION: Councilman Snyder moved and Councilman Becnel seconded the motion to grant administration authorization to enter into a contract for Solid Waste

Collection and Removal Services with Metro Service Group, Inc. of New Orleans, LA. The motion passed unanimously.

Stacey Cador - Authorization to renew the 911 Communications District's commercial property, general liability and management liability insurance with American Alternative Insurance Corporation through Riverlands Insurance Services, Inc.

Stacey Cador stated, "This renewal policy has an annual premium of \$39,476.04 which is a \$2,671.64 increase over last year. Liability limits have been increased to \$4,000,000 per occurrence and \$8,000,000 in aggregate. Administration recommends approval."

MOTION: Councilman Madere moved and Councilwoman Remondet seconded the motion to grant administration authorization to renew the 911 Communications District's commercial property, general liability and management liability insurance with American Alternative Insurance Corporation through Riverlands Insurance Services, Inc. The motion passed with 8 yeas and 1 abstaining (Perrilloux).

ADJOURNMENT:

MOTION: Councilman Perrilloux moved and Councilwoman Remondet seconded the motion to adjourn the finance meeting. The motion passed unanimously.