

**FINANCE COMMITTEE MINUTES**  
**July 28, 2009**  
**Chairman Steve Lee**  
**Vice-Chairman Charles Julien**

Members: Haston Lewis, Danny Millet, Charles Julien, Jaclyn Hotard, Darnel Usry, Ronnie Smith, Cheryl Millet, Dale Wolfe, Steve Lee

**PRESENT:** Cheryl Millet, Steve Lee, Haston Lewis, Charles Julien, Darnel Usry, Ronnie Smith, Danny Millet

**ABSENT:** Dale Wolfe & Jaclyn Hotard

**BID OPENING REPORT/AWARDS:**

There were no bid openings or awards at this time.

**C.J. Savoie - Change order # 2 - Walnut Street drainage project**

C. J. Savoie, Parish Engineer, stated, *"If you remember at the last meeting we had a change order and I told you that they would be finishing up the project. They have now completed the project. I find it to be in substantial completion but we did have one more change order. It was a small one for \$1,200.00. This was kind of caused by the first change order because we had to remember widening each of the driveways. I made them add some rebar at the end of each of those driveways so that we would have no settlement. The only charged me for the rebar itself which was \$1,200.00 and that is what this change order is for."*

**MOTION:** Councilman Lewis moved and Councilwoman Millet seconded the motion to grant Change order # 2 - Walnut Street drainage project in the amount of \$1,200.00. The motion passed with Councilman Wolfe and Councilwoman Hotard absent.

**C.J. Savoie - Substantial Completion - Walnut Street drainage project**

**MOTION:** Councilman Lewis moved and Councilman Millet seconded the motion to grant substantial completion on the Walnut Street drainage project. The motion passed with Councilman Wolfe and Councilwoman Hotard absent.

**Pat McTopy - Authorization to extend the contract with the River Parishes Tourist Commission relative to the St. John Community Center Management and Marketing**

Pat McTopy stated, *"This would authorize administration to renew the existing contract with the River Parish Tourist Commission. They are under contract now whereby the parish provides office spaces and other services at the community center. In exchange they do promotional work for the parish. They market the building among other things."*

Councilman Julien asked, *"How long will the contract be extended for?"*

Pat McTopy stated, *"One year."*

Councilwoman Millet asked, *"I know this is a cooperative agreement that*

*we have had. Is this the river parish part of this agreement or is it just St. John? What I mean by that is St. Charles, St. James and St. John or is it just St. John?"*

Pat McTopy stated, *"Only St. John and the tourist commission."*

**MOTION:** Councilman Smith moved and Councilwoman Millet seconded the motion grant administration authorization to extend the contract with the River Parishes Tourist Commission relative to the St. John Community Center Management and Marketing. The motion passed with Councilman Wolfe and Councilwoman Hotard absent.

**Pat McTopy/Ray Davezac - Authorization to execute a contract with Environmental Engineering Services of LaPlace for design services in connection with the Edgard Water Treatment Plant**

*Pat McTopy stated, "As part of the bond proposition, the parish will be making some improvements to the Edgard Water Treatment Plant. We have a tentative budget of \$67,000.00 in that range. I think one of the main items is we need to rebuild the clarifier at that facility. We are recommending at this time that we be authorized to enter into a contract with Environmental Engineering Services to represent the parish to perform that work."*

**MOTION:** Councilman Lewis moved and Councilman Julien seconded the motion to grant administration authorization to execute a contract with Environmental Engineering Services of LaPlace for design services in connection with the Edgard Water Treatment Plant. The motion passed with Councilman Wolfe and Councilwoman Hotard absent.

**Any and all other financial concerns**

There were no other financial concerns.

**Adjournment**

**MOTION:** Councilwoman Millet moved and Councilman Smith seconded the motion to adjourn. The motion passed with Councilman Wolfe and Councilwoman Hotard absent.