

**FINANCE COMMITTEE MINUTES**  
**September 22<sup>nd</sup>, 2009**  
**Chairman Steve Lee**  
**Vice-Chairman Charles Julien**

Members: Hasten Lewis, Danny Millet, Charles Julien, Jaclyn Hotard, Darnel Usury, Ronnie Smith, Cheryl Millet, Dale Wolfe, Steve Lee

**PRESENT:** Hasten Lewis, Charles Julien, Darnel Usury, Ronnie Smith, Danny Millet, Jaclyn Hotard, Steve Lee

**ABSENT:** Cheryl Millet and Dale Wolfe

**BID OPENING REPORT/AWARDS:**

There were no bids to be opened.

**C. J. Savoie - Approval of change order #3 - Walnut Street - Phyla Construction, LLC**

C.J. Savoie, Parish Engineer, stated, *"This job has already been substantially complete and then we were doing all the finalizations. We had extended the culverts along Elvina Street but we had not added them in. So we owe them an additional \$13,354.10. The increases actually came to around \$17,000.00 but we had some decreases in a couple of items in there. So we had a decrease of \$4,025.00. You can look at them they are in your booklet, which netted out to \$13,354.10 and that completes this job."*

**MOTION:** Councilwoman Usry moved and Councilman Lewis seconded the motion to grant change order #3 - Walnut Street - Phylway Construction, LLC. The motion passed with Councilwomen Hotard, Millet and Councilman Wolfe absent.

**C. J. Savoie - Approval of invoice order No. 9079 - Walnut Street - Phylway Construction, LLC**

C.J. Savoie, stated, *"They only had one invoice on the job and it is for \$229,396.79. That is the contract amount of \$241,470.30 less a 5% retainer which is being held out for the 45 day period."*

**MOTION:** Councilwoman Usry moved and Councilman Lewis seconded the motion to grant approval of invoice order No. 9079 - Walnut Street - Phylway Construction, LLC. The motion passed with Councilwomen Hotard, Millet and Councilman Wolfe absent.

**Pat McTopy - Approval of renewal of contract with ACT Technologies**

Pat McTopy, Chief Administrative Officer, stated, *"The parish has been using the services with ACT for some time now. The contract has expired and we would like to renew it."*

Councilman Smith asked, *"Are there any changes in the contract?"*

Pat McTopy stated, *"Two changes. First under the original contract we were purchasing the hours in blocks of two hundred (200). The new contract is to two hundred fifty hours (250). We don't use the services*

*we don't pay for it. We feel the increase is necessary in terms of all the additional computer work that we have taken on in the last nineteen (19) months. Second change the hourly rate was \$75.00 it has changed to \$80.00 per hour which we feel is still a good bargain."*

**MOTION:** Councilwoman Usry moved and Councilman Smith seconded the motion to grant approval of the renewal of the contract with ACT Technologies. The motion passed with Councilman Wolfe and Councilwoman Millet absent.

**Any and all other financial concerns**

There were no other financial concerns at this time.

**Adjournment**

**MOTION:** Councilman Smith moved and Councilman Julien seconded the motion to adjourn. The motion passed with Councilman Wolfe and Councilwoman Millet absent.