

FINANCE COMMITTEE MEETING
OCTOBER 25th, 2016
Chairman Jaclyn Hotard
Vice-Chairman Lennix Madere

Members: Larry Sorapuru, Jr. Jaclyn Hotard, Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Raj Pannu

PRESENT: Larry Sorapuru, Jr., Jaclyn Hotard, Kurt Becnel, Julia Remondet, Lennix Madere, Larry Snyder, Raj Pannu, Michael Wright

ABSENT: Marvin Perrilloux

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

There was no public comment at this time.

BID OPENING REPORT/AWARDS:

LaVerne Toombs/Mark Brupbacher - (Tabled 10-11-16) Authorization to execute Change Order No. 1 with M&H Builders, Inc. for the Edgard Library Addition/Renovation Project

MOTION: Councilman Madere moved and Councilman Sorapuru seconded the motion to remove Change Order No. 1 with M&H Builders, Inc. for the Edgard Library Addition/Renovation Project from the TABLE. The motion passed with Councilman Perrilloux absent.

LaVerne Toombs stated, *"The cost of Change Order No. 1 was waived by M&H Builders, however they are requesting an additional fifty-seven (57) calendar days of construction time due to delays resulting from elevated river levels, inclement weather and ordering the metal building frame. Administration recommends approval."*

MOTION: Councilman Madere moved and Councilman Becnel seconded the motion to grant administration authorization to execute change order No. 1 with M&H Builders, Inc. for the Edgard Library Addition/Renovation Project for an additional fifty-seven (57) calendar days of construction. The motion passed with Councilman Perrilloux absent.

Jean Stewart - Authorization to award the 2017 bid for Fuel Requirements to Siarc, Inc.

Jean Stewart stated, *"Siarc, Inc. of Gramercy, LA was one of two companies submitting bids in the amount of \$.105 over rack price for Regular Unleaded, Low Sulfur and High Sulfur Diesel. Based on public bid law procedures and guidance from the Office of State Procurement regarding options for this award; Siarc, Inc. was recommended based on their location and their ability to provide the best delivery time. Administration recommends approval."*

MOTION: Councilwoman Remondet moved and Councilman Madere seconded the motion to grant administration authorization to award the 2017 bid for Fuel Requirements to Siarc, Inc. The motion passed with Councilman Perrilloux absent.

Jean Stewart - Authorization to award the 2017 bids for Liquid Chlorine and Sulfur Dioxide to DPC Enterprises

Jean Stewart stated, "DPC Enterprises of Reserve, LA submitted the only bids for the following: 150# Chlorine Cylinders - \$118, 200# Chlorine Cylinders - \$624 and 2000# Sulfur Dioxide Cylinders - \$989. Administration recommends approval."

MOTION: Councilwoman Remondet moved and Councilman Madere seconded the motion to grant administration authorization to award the 2017 bids for Liquid Chlorine and Sulfur Dioxide to DPC Enterprises. The motion passed with Councilman Perrilloux absent.

Jean Stewart - Authorization to advertise and auction Parish surplus equipment and materials

Jean Stewart stated, "This request is in accordance with guidelines for disposing of surplus items. The auction is scheduled for Saturday, December 10, 2016, 10:00 a.m.-3:00 p.m. at 425 Captain Bourgeois St. in LaPlace. A complete list of surplus items is included in the Council booklet and Administration recommends approval."

MOTION: Councilman Snyder moved and Councilwoman Pannu seconded the motion to grant administration authorization to advertise and auction Parish surplus equipment and materials. The motion passed with Councilman Perrilloux absent.

Daron Cooper/Michael Tabb - Authorization to execute Change Order No. 1, No. 3, and No. 4 with Murray Architects, Inc. for the Eastbank Government Complex

Change Orders No. 1, 3 and 4 are being removed from the agenda as the base bid includes dollars for infrastructure relocation.

This item was removed from the agenda.

Blake Fogleman/Derrick Goudeau - Authorization to execute Change Order No. 1 with Wharton-Smith, Inc. for the Parish Generator Project

Reed Alexander stated, "Based on the recommendation of the design engineer with Gulf Engineers & Consultants, Inc. (GEC) with agreement from the Director of Public Works, a new distribution rack has been proposed for the Crevasse Pump Station due to the condition of the galvanized supports. This change order is for \$9,519.73 and an additional thirty-one (31) calendar days of construction time. The change is funded through a Gustav/Ike Grant and Administration recommends approval."

MOTION: Councilman Wright moved and Councilwoman Pannu seconded the motion to grant administration authorization to execute Change Order No. 1 with Wharton-Smith, Inc. for the Parish Generator Project. The motion passed with Councilman Perrilloux absent.

Blake Fogleman/Rob Delaune - Authorization to amend the agreement with Digital Engineering & Imaging, Inc. for Engineering Support and Grant Management Assistance

Reed Alexander stated, "Rob Delaune with Digital Engineering & Imaging has worked with the Utilities Department in securing and managing over \$3,000,000 in grant funds since 2014. As we continue to pursue major infrastructure upgrades, continuity in our efforts is critical. This request is for one (1) additional year of support at a not to exceed amount of \$50,000 with funding through the Waste Water Fund. The agreement has been approved by Legal Counsel and Administration recommends approval."

MOTION: Councilman Wright moved and Councilwoman Remondet seconded the motion

to grant administration authorization to amend the agreement with Digital Engineering & Imaging, Inc. for Engineering Support and Grant Management Assistance. The motion passed with Councilman Perrilloux absent.

Jobe' Boucvalt - Authorization to enter into an agreement with the Pontchartrain Levee District for the 2016 Festival of the Bonfires

Jobe' Boucvalt stated, "This annual agreement and insurance is required for participation in the 2016 Festival of the Bonfires. The Parish's portion of the liability insurance is \$5,000 for a \$2 Million policy and is funded through the General Fund. The agreement has been approved by Legal Counsel and Administration recommends approval."

MOTION: Councilman Sorapuru moved and Councilwoman Remondet seconded the motion to grant administration authorization to enter into an agreement with the Pontchartrain Levee District for the 2016 Festival of the Bonfires. The motion passed with Councilman Perrilloux absent.

Natalie Robottom - Authorization to enter a Cooperative Endeavor Agreement (CEA) with the St. John Parish School Board for usage of West St. John Elementary and West St. John High School during renovation of the West Bank Community Center

Natalie Robottom stated, "This agreement is for temporary use of school facilities during renovation of the West Bank Community Center. It is for six (6) months with an option to extend it, if needed. The agreement has been approved by the School Board and Legal Counsel and Administration recommends approval."

MOTION: Councilwoman Pannu moved and Councilman Becnel seconded the motion to grant administration authorization to enter a Cooperative Endeavor Agreement (CEA) with the St. John Parish School Board for usage of West St. John Elementary and West St. John High School during renovation of the West Bank Community Center. The motion passed with Councilman Perrilloux absent.

ADJOURNMENT:

MOTION: Councilwoman Remondet moved and Councilman Madere seconded the motion to adjourn the finance meeting. The motion passed with Councilman Perrilloux absent.