

**FINANCE COMMITTEE MINUTES**  
**November 10, 2009**  
**Chairman Steve Lee**  
**Vice-Chairman Charles Julien**

Members: Hasten Lewis, Danny Millet, Charles Julien, Jaclyn Hotard, Darnel Usury, Ronnie Smith, Cheryl Millet, Dale Wolfe, Steve Lee

**PRESENT:** Danny Millet, Steve Lee, Cheryl Millet, Jaclyn Hotard, Charles Julien, Haston Lewis, Dale Wolfe

**ABSENT:** Darnel Usry & Ronnie Smith

**BID OPENING REPORT/AWARDS:**

C.J. Savoie, Parish Engineer, stated, "We had a bid opening today for the Ruddock Station No. 3 lift station. The station being placed over there is part of the NANO filtration system to help us with the discharge. The bids have come in. We had fifteen (15) bids. The low bid right now is Lawson-Bonet Construction, Inc. at \$133,866.00. You should have a copy of this in front of you. I am asking tonight that you just take these under advisement and at the next meeting I will give you a recommendation."

Councilwoman Millet stated, "Until we get some answers on this filtration system I don't want to spend anymore money on it. Case closed. That is how I feel about it. We have no answers yet if it is going to work or not and until we get some kind of answers I don't want to spend anymore money."

**MOTION:** Councilman Julien moved and Councilman Lewis seconded the motion to take the fifteen bids for the Ruddock water station No. 3 lift station under advisement. The motion passes with Councilwoman Usry and Councilman Smith absent.

**Buddy Boe - Authorization to enter into an agreement with Meyer's for the road, parking and walking path to be located at the West Bank Park as part of the 2009 Bond Issue**

Buddy Boe, Acting Chief Administrative Assistant, stated, "In April of 2009 the voters approved a bond issue and part of that bond issue envisioned completing Phase I of the West Bank Park Complex. This design contract with Meyer Engineers would allow them to design the entrance road, parking lot and walking path at the site on the West Bank. The budget is \$227,000.00 and the contract value is \$24,000.00."

**MOTION:** Councilman Lewis moved and Councilman Wolfe seconded the motion to grant administration authorization to enter into an agreement with Meyer's for the road, parking and walking path to be located at the West Bank Park as part of the 2009 Bond Issue. The motion passed with Councilwoman Usry and Councilman Smith absent.

**Buddy Boe - Authorization to enter into an agreement with Chenevert Architects relative to the expansion and renovation of the Edgard Courthouse as part of the 2009 Bond Issue**

Buddy Boe stated, "On that same day in April of 2009 the voters

*approved a proposition to expand the West Bank Courthouse the building that we are meeting in this evening. This contract with Chenevert Architects will allow for the design of that expansion and renovation. The budget for the entire project design and construction is one million dollars and will be paid for out of the bond issue."*

*Councilwoman Millet stated, "I hope that they get together with the people that actually work in the courthouse to get some feedback on how to redesign it rather than just take something of that sort without getting their input."*

*Councilman Lewis stated, "We shouldn't have a problem with that. I talked about that already with everyone at the courthouse to make sure they are getting the room they are looking for in there. If they aren't going to give them the room they need it isn't going to do much good."*

**MOTION:** Councilman Lewis moved and Councilman Wolfe seconded the motion to grant administration authorization to enter into an agreement with Chenevert Architects relative to the expansion and renovation of the Edgard Courthouse as part of the 2009 Bond Issue. The motion passed with Councilwoman Usry and Councilman Smith absent.

**Buddy Boe - Authorization to go out for bids for the parish concrete repairs**

*Buddy Boe stated, "Council last meeting we had a list of annual bids and this item was not mentioned. We need a motion so that we can go out for bids for our annual concrete repair contract."*

**MOTION:** Councilwoman Hotard moved and Councilwoman Millet seconded the motion to grant administration authorization to go out for bids for the parish concrete repairs. The motion passed with Councilwoman Usry and Councilman Smith absent.

**Buddy Boe - Authorization to terminate the lease agreement with Baruch Enterprises**

*Buddy Boe stated, "This lease agreement was for the use of a facility for storage purposes. The administration no longer sees any need in maintaining this lease. We have found adequate storage space for the items. We are asking that the contract be terminated at the end of the year effective 12/31/09."*

**MOTION:** Councilman Julien moved and Councilman Millet seconded the motion to grant administration authorization to terminate the lease agreement with Baruch Enterprises. The motion passed with Councilwoman Usry and Councilman Smith absent.

**Buddy Boe - Authorization to go out for proposals for fire department insurance**

*Buddy Boe stated, "We are asking to go out for RFP's for the annual fire departments health insurance."*

**MOTION:** Councilwoman Millet moved and Councilman Millet seconded the motion to grant administration authorization to go out for proposals for fire department employee insurance. The motion passed with

Councilwoman Usry and Councilman Smith absent.

**Any and all other financial concerns**

Buddy Boe stated, "At the last meeting the administration presented to the council a list of products and services that we asked for authorization to go out for bids on. We were granted that permission from the council. However in meeting with our legal counsel two of the approved items have been determined to be more professional services than products. So we are asking the council for a motion tonight to go out for RFP's for the grass cutting services of the parish at our recreational facilities and our public works facilities and utilities facilities and also our janitorial services."

Councilman Lee stated, "I want to thank administration for recognizing that there was an unintentional error made there. These services have been defined by our attorney's in the past to be professional services and consequently hence in the past we have asked for RFP's rather than for going out for public bids which of course must be followed by state bid law. So thank you administration just to clear that up for the public and for those council members."

Councilwoman Hotard asked, "When we went out for the bids they had separated it into recreational facilities and buildings and things like that. Are the RFP's that we are looking for going to be asking for in the same manner?"

Buddy Boe stated, "It would be our intention to do it in the same manner where one is for the recreational facilities and another is for the public buildings and our sewer and water plants. We will go out for two different RFP's."

**MOTION:** Councilman Julien moved and Councilman Wolfe seconded the motion to authorize administration to go out for RFP's for the grass cutting services of the parish at our recreational, public works and utilities facilities and the parish janitorial services. The motion passed with Councilwoman Usry and Councilman Smith absent.

**Adjournment**

**MOTION:** Councilman Julien moved and Councilwoman Hotard seconded the motion to adjourn. The motion passed with Councilwoman Usry and Councilman Smith absent.