

FINANCE COMMITTEE MINUTES
November 22, 2011
Chairman Steve Lee
Vice-Chairman Charles Julien

Members: Haston Lewis, Danny Millet, Charles Julien, Jaclyn Hotard, Darnel C. Usry, Cheryl Millet, Lucien Gauff, III, Ronnie Smith, Steve Lee

PRESENT: Lucien Gauff, III, Haston Lewis, Charles Julien, Steve Lee, Jaclyn Hotard, Cheryl Millet, Darnel C. Usry, Danny Millet

ABSENT: Ronnie Smith

BID OPENING REPORT/AWARDS:

Brenda Labat - Bid Opening - Water & Sewer Fittings

Brenda Labat, Director of Purchasing, stated, "These are our annual bids and they are quite numerous in items so I am not going to read the pricing. I am just going to tell you the vendors who bid. The first bidder was Total Supply of Reserve, General Mills Supply of Harahan, Louisiana Utilities of Metairie and Baton Rouge Winwater of Baton Rouge. The items listed here are at least 50 or so and we will select the cheapest price from whichever vendor so that we get the best pricing. The administration request to take these bids under advisement."

MOTION: Councilwoman Usry moved and Councilwoman Millet seconded the motion to take the bids for water & sewer fittings under advisement. The motion passed with Councilman Smith absent.

Brenda Labat - Bid Opening - Pumps & Materials

Brenda Labat stated, "The second bid was for our 2012 annual pump bids and again it is probably 30 different pumps. The vendors who gave pricing were Delta Process of Metairie, Allen J. Harris of Metairie, Fluid Process & Pumps of New Orleans and Johnson Equipment of Metairie. The administration request to take these under advisement."

MOTION: Councilwoman Usry moved and Councilwoman Millet seconded the motion to take the bids for Pumps & Materials under advisement. The motion passed with Councilman Smith absent.

Brenda Labat - Bid Opening - Granular Chlorine & Bio Sanitizer Tablets

Brenda Labat stated, "The next bid was granular chlorine and the 3 inch bio sanitizer tablets. There were three bidders involved. Southern Chem of LaPlace, F-2 Industries of Smyrna, Tennessee and Thatcher Chemical of Deland, Texas. We request to take these under advisement."

MOTION: Councilwoman Usry moved and Councilwoman Millet seconded the motion to take the bids for Granular Chlorine & Bio Sanitizer Tablets under advisement. The motion passed with Councilman Smith absent.

Brenda Labat - Bid Opening - Fuel

Brenda Labat stated, "I can give you a price on these items. We had three items. We had regular fuel and two types of diesel. Siarc of Gramercy bid across the board on all three items over the rack price they bid .09315 for all three items. Waguespack of LaPlace bid for all three items .1195. The third bidder was Central Oil Supply of Baton Rouge they bid for regular and road diesel .3380 and for the other diesel .13. The next bidder was Robert Oil of Gonzales and across the board their bid was .09. So we ask to take these under advisement."

MOTION: Councilwoman Usry moved and Councilwoman Millet seconded the motion to take the bids for Fuel under advisement. The motion passed with Councilman Smith absent.

Brenda Labat - Bid Opening - Culverts

Brenda Labat stated, "There were three types of items on these. The bidders were Coburn's of Thibodaux on round plastic PE - \$285.98, galvanized - \$5,858.47, round plastic PVC - \$70.40. Again these are cumulative prices. This is for multiple groups of items. Quality site works & materials of Kenner on round plastic PE - \$283.82, galvanized - \$5,415.59, round plastic PVC - \$75.20. The third bidder was Coastal Culverts of Eunice on round plastic PE - \$334.55, galvanized - \$11,171.37, round plastic PVC - \$89.83. The administration request to take this under advisement."

MOTION: Councilman Julien moved and Councilwoman Usry seconded the motion to take the bids for Culverts under advisement. The motion passed with Councilman Smith absent.

Brenda Labat - Bid Opening - Liquid Chlorine & Sulfur Dioxide

Brenda Labat stated, "The final bid is for our liquid chlorine and sulfur dioxide. DPC of Reserve on the 150 lb cylinder bid \$99.00, 2,000 lb cylinder - \$638.00, 2,000 lb Sulfur dioxide - \$842.00. The second bidder was Altivia of Houston, who has a plant in St. Gabriel. They did not bid on the small cylinder. They only bid on the one 2,000 lb chlorine cylinder - \$725.00. We request to take this under advisement."

MOTION: Councilwoman Millet moved and Councilman Millet seconded the motion to take the bids for Liquid Chlorine & Sulfur Dioxide under advisement. The motion passed with Councilman Smith absent.

Brenda Labat - Bid Award - Authorization to award the bid for street lighting fixtures and supplies parish-wide

Brenda Labat stated, "Administration requests authorization to award the bids for street lighting fixtures and supplies to NotoCo Industries and Nu-lite Electrical Wholesalers as per the attached Bid Tabulation Sheet. This is an annual bid to establish 2012 pricing. Orders will be placed as needed."

MOTION: Councilwoman Millet moved and Councilwoman Usry seconded the motion to grant administration authorization to award the bid for street lighting fixtures and supplies parish-wide (NotoCo Industries and Nu-Lite Electrical Wholesalers as per attached bid tabulation sheet). The motion passed with Councilman Smith absent.

Brenda Labat - Authorization to advertise for the CSM/RE8040-BLN Filters needed for the Utilities Department

Brenda Labat stated, "Administration requests authorization to advertise for the CSM/RE8040-BLN filters for the water treatment system at Station #3. This is an annual bid to establish pricing for 2012. Orders will be placed as needed."

MOTION: Councilman Julien moved and Councilwoman Usry seconded the motion to grant administration authorization to advertise for the CSM/RE8040-BLN Filters needed for the Utilities Department. The motion passed with Councilman Smith absent.

Theresa Rodgers - Authorization to execute change order No. 3 with Blastco Texas, Inc. in the amount of \$5,700.00 for additional repairs required on the Courthouse Annex Tower Water Tank

Theresa Rodgers, CAO, stated, "Administration requests authorization to execute change order No. 3 in the amount of \$5,700.00 with Blastco Texas, Inc. for additional repairs to the Courthouse Annex Tower. This change includes needed repairs detected after the tower was drained and inspected. The project remains within the originally budgeted amount of \$977,850.00."

MOTION: Councilman Gauff moved and Councilman Julien seconded the motion to grant administration authorization to execute change order No. 3 with Blastco Texas, Inc. in the amount of \$5,700.00 for additional repairs required on the Courthouse Annex Tower Water Tank. The motion passed with Councilman Smith absent.

Theresa Rodgers - Authorization to execute the Certificate of Substantial Completion with Cecil D. Gassiott, LLC for the Edgard Walkway Project

Theresa Rodgers stated, "A final inspection was conducted on November 11, 2011 by Environmental Engineering Services, Inc., who determined the project to be substantially complete. As such, administration requests authorization to execute the Certificate of Substantial Completion with Cecil D. Gassiott, LLC."

MOTION: Councilman Lewis moved and Councilman Gauff seconded the motion to grant administration authorization to execute the Certificate of Substantial Completion with Cecil D. Gassiott, LLC for the Edgard Walkway Project. The motion passed with Councilman Smith absent.

Any and all other financial concerns

There were no other financial concerns at this time.

Adjournment

MOTION: Councilwoman Millet moved and Councilwoman Usry seconded the motion to adjourn. The motion passed with Councilman Smith absent.